



CITY OF ORMOND BEACH

Planning Department
22 South Beach Street, Ormond Beach, FL 32174
Tel: (386) 676-3238

www.ormondbeach.org

siteplans@ormondbeach.org

Updated 08/2015

SITE PLAN REVIEW - APPLICATION

For Planning Department Use

Application Number

[Empty input box]

Date Submitted

[Empty input box]

APPLICATION TYPE AND FEES

Table with columns: Application, Advertising Deposit for Advisory Board, Advertising Deposit for Commission, Total*. Rows include Conceptual Plan, New Site Plan, Site Plan Re-Submittal, Minor Modification to Approved Site Plan, Lot Split or Lot Line Adjustment, Downtown Site Plan (new), Downtown Site Plan (minor modification), Street Vacation, Easement Release, Stormwater Management (required for new site plans). Includes a note on base fees and a TOTAL of \$300.00.

*The total is calculated as the Application plus approximate Advisory Board and Commission Public Notification Fees. Depending on the actual costs, Staff shall refund any remaining balance or require additional payment. Please refer to the Schedule of Fees in the Land Development Code or contact the Planning Department for a summary of those noted plus any additional costs that may be required.

APPLICANT INFORMATION

This application is being submitted by [] Property Owner [x] Agent, on behalf of Property Owner**

Name: Mark Dowst, P.E.
Full Address: Mark Dowst & Associates, Inc., 536 N. Halifax Ave., Suite 100, Daytona Beach, FL 32118
Telephone: 386-258-7999 Email: mdowst@mdaeng.com

** If this application is being submitted by a person other than the property owner, please provide the following Property Owner Information as well as a notarized letter designating you as agent.

PROPERTY OWNER INFORMATION***

Name: Caroline Mitchell, Manager, Obkel, LLC
Full Address: 4 Sunshine Boulevard, Ormond Beach, FL 32174
Telephone: [Empty input box] Email: [Empty input box]

***If the property owner does not reside on the property for which the application refers, please provide the following Property Details.

PROJECT COORDINATOR

Name Mark Dowst, P.E.

Full Address Mark Dowst & Associates, Inc., 536 N. Halifax Ave., Suite 100, Daytona Beach, FL 32118

Telephone 386-258-7999 Email mdowst@mdaeng.com

PROJECT INFORMATION

Project Name: Germfree Driveway Addition

Project Address: 4 Sunshine Boulevard, Ormond Beach, FL 32174

Description Add new inbound driveway to existing facility

CERTIFICATION

By submitting this application, I hereby certify that the information provided above is true and correct to the best of my knowledge and that I am aware of the application submittal requirements and review process for this application. I hereby authorize City of Ormond Beach Staff to place legal notice on my property and to take pictures pertaining to my request. I am aware of the required pre-application meeting and am aware that if all the submittal requirements are not provided, my application will be continued to the next regularly scheduled hearing.

Signature: 

STATE OF FLORIDA
 COUNTY OF Volusia

The foregoing instrument was acknowledged before me this 12th day of Nov., 2020, by Mark Dowst as President (title*) for Mark Dowst & Associates (name of corporation*), who () provided _____ as identification, or who is personally known to me.




 Notary Public, State of Florida
 My Commission Expires: 8/7/2022

* If you are executing this document on behalf of a corporation please complete the spaces with your title and the name of your company as indicated.