



Lisa Lewis
Supervisor of Elections
County of Volusia

March 1, 2017

To: Candidates
From: Lisa Lewis
Subject: Information Required on Petitions

In order that everyone is clear on exactly what information is required to be submitted on candidate petitions, the following information should serve as a guide:

Name of Candidate & Office Sought: This must be included in order to know for whom the voter was signing the petition and to serve as verification that the voter is eligible to sign a petition for a particular candidate.

Voter's Name & Original Signature: The voter's name (preferably printed) is critical to serve as an identifier if the signature cannot be read. The signature must be on the petition and must be legible enough to be read. The signature must also be the ORIGINAL signature and match the signature that the Department of Elections has on file.

Voter's residential street address: The address cannot be a business or a PO Box address. The street address is required in order to ascertain what district the voter lives in. Because an address is legally defined as a place where mail or other communication will reach the person, the address listed on the petition, even if incomplete, should be sufficient for a letter if mailed to the address to reach the person.

Voter's date of birth or voter registration number: If the date of birth or voter registration does not match what is on file in the voter registration records, the petition may not be verified even if the signature matches.

Date the Petition was signed, as recorded by the voter: The date the voter signed the petition to include the month, day and year AS RECORDED BY THE VOTER.

All of the information shown above has been taken from Rule 1S-2.0091. Although this memo was written to address candidate petitions the requirements for the petition also apply to initiative petitions that are verified at the Department of Elections.

Historic Courthouse
125 West New York Avenue, DeLand, FL 32720-5415
(386) 736-5930 • (386) 254-4690 • (386) 423-3311 • FAX (386) 822-5715
www.volusia.org/elections

If your signature has changed, please update your signature by completing a new Florida voter registration application. It is important to keep your signature updated, so that ballots and/or petition signatures can be counted.