Environmental Discovery Center (EDC)
Volunteer Position Description

Position Title: Field Trip Leader

Purpose: Field Trip Leaders provide programs to school groups, service groups, boy/girl scouts, etc. and uphold the mission of the EDC. Needs depend on when programs are scheduled.

Location: Environmental Discovery Center/Central Park

Key Responsibilities:
- Conducts the appropriate research to prepare for program.
- Gathers necessary materials and returns them at the conclusion of the field trip.
- Conducts programs to youth groups according to Florida Sunshine standards.
- Answers questions and provides forms or other documents when necessary.
- May be required to open and/or close building on select days of the week.
- Other duties as assigned.

Supervisor: Recreation Program Specialist

Length of Appointment: A minimum of three months. After three months, an evaluation will be given and the appointment may be extended at the discretion of the supervisor.

Hours: Field Trips will typically be two hours in duration and held on weekdays during EDC operating hours. Scheduled hours will vary depending on field trip requests.

Qualifications:
- Be familiar with the EDC.
- Have the ability to communicate clearly and concisely.
- Be reliable, timely, and amiable.
- Have the ability to work independently.
- Have good interpersonal skills.
- Be comfortable with outdoor environments and being exposed to sun, heat, insects, humidity, rain, etc.
- Basic knowledge of Florida's ecosystems.
- Prior environmental education experience preferred.

Support: Training for this position will be provided. In addition, the Recreation Program Specialist and/or other volunteers will be available for questions and assistance. Regular meetings will occur for all EDC volunteers.

Age Requirement: 18+

Dress Code: Volunteer shirt, solid colored pants, close-toed shoes, and nametag.

Benefits: Receive a free volunteer shirt, attend volunteer appreciation events, and have the opportunity to meet new people and learn new things.