



**ACTION REPORT  
CITY OF ORMOND BEACH, FLORIDA  
CITY COMMISSION MEETING  
May 3, 2022  
7:00 PM**

**Mayor Bill Partington**

**Zone 1 – Commissioner Dwight Selby**

**Zone 3 – Commissioner Susan Persis**

**Zone 2 – Commissioner Troy Kent**

**Zone 4 – Commissioner Rob Littleton**

**COMMISSION CHAMBERS**

**22 South Beach Street, Ormond Beach, FL 32174**

**Phone: 386-677-0311**

**Web: [www.ormondbeach.org](http://www.ormondbeach.org)**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS AND PROCLAMATIONS**
  - A. Kiwanis Ormond Beach Reads
- 5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 6. APPROVAL OF MINUTES**
  - A. Minutes from City Commission meeting – April 19, 2022 **APPROVED**

**7. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. **RESOLUTION NO. 2022-60:** A RESOLUTION AUTHORIZING THE EXECUTION OF A QUITCLAIM DEED IN FAVOR OF GREGORY WILLARD AND CATHERINE RENEE CARLOCK RELEASING A PORTION OF A TWENTY-FOOT (20.0') DRAINAGE EASEMENT LOCATED ALONG THE REAR PROPERTY OF LOT 156, CHELSEA PLACE, PHASE III;

PROVIDING FOR RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED**

- B. **RESOLUTION NO. 2022-61:** A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH HOLUB DEVELOPMENT, LLC REGARDING THE CONSTRUCTION OF AN OUTDOOR BASKETBALL COURT AND INSTALLATION OF NEW LIGHTING AT THE SOUTH ORMOND NEIGHBORHOOD CENTER; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279) **APPROVED**

- C. **Request for Qualifications - Cassen Park Re-Design**

**Staff Contact:** Alex Schumann, City Engineer (386-676-3302)

**Disposition:** Approve as recommended in the City Manager memorandum dated May 3, 2022. **APPROVED**

- D. **Request for Qualifications - Construction Management at Risk Services**

**Staff Contact:** Alex Schumann, City Engineer (386-676-3302)

**Disposition:** Approve as recommended in the City Manager memorandum dated May 3, 2022. **APPROVED**

- E. **Intent to Bid - Police Station HVAC Upgrades**

**Staff Contact:** Alex Schumann, City Engineer (386-676-3302)

**Disposition:** Approve as recommended in the City Manager memorandum dated May 3, 2022. **APPROVED**

- F. **Intent to Bid - CDBG - S. Washington Street West Side Sidewalk Improvements**

**Staff Contact:** Alex Schumann, City Engineer (386-676-3302)

**Disposition:** Approve as recommended in the City Manager memorandum dated May 3, 2022. **APPROVED**

- G. **Transportation Consulting Renewal**

**Staff Contact:** Alex Schumann, City Engineer (386-676-3302)

**Disposition:** Approve as recommended in the City Manager memorandum dated May 3, 2022. **APPROVED**

- H. **Intent to Bid - Emergency Lighting for Police Vehicles**

**Staff Contact:** Kevin Gray, Deputy Public Works Director (386-676-3577)

**Disposition:** Approve as recommended in the City Manager memorandum dated May 3, 2022. **APPROVED**

**8. PUBLIC HEARINGS**

- A. **ORDINANCE NO. 2022-11:** AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN BY AMENDING THE FUTURE LAND USE MAP TO INCORPORATE THE PROVISIONS OF THE SECOND AMENDED NORTH US HIGHWAY 1 INTERLOCAL SERVICE BOUNDARY AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND THE COUNTY OF VOLUSIA; AUTHORIZING TRANSMITTAL; PROVIDING FOR PUBLIC HEARINGS; PROVIDING FOR CONFLICTING ORDINANCES; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED ON SECOND READING**

- B. **ORDINANCE NO. 2022-12:** AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN OF THE CITY OF ORMOND BEACH BY AMENDING THE FUTURE LAND USE MAP FOR REAL PROPERTY TOTALING 19.19± ACRES ASSOCIATED WITH THE RIDGEHAVEN PROPOSED SUBDIVISION FROM “LOW INTENSITY COMMERCIAL” (LIC) TO “MEDIUM DENSITY RESIDENTIAL” (MDR); PROVIDING FOR CONFLICT; AUTHORIZING TRANSMITTAL; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED ON SECOND READING**

- C. **ORDINANCE NO. 2022-14:** AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT AND THE INTERGOVERNMENTAL COORDINATION ELEMENT OF THE COMPREHENSIVE PLAN BY INCORPORATING THE PROVISIONS OF THE SECOND AMENDED NORTH US HIGHWAY 1 INTERLOCAL SERVICE BOUNDARY AGREEMENT (ISBA) BETWEEN THE CITY OF ORMOND BEACH AND THE COUNTY OF VOLUSIA; PROVIDING FOR TRANSMITTING COPIES OF THE NOTICE AND AMENDMENT TO THE STATE REVIEWING AGENCIES, THE COUNTY OF VOLUSIA, AND ANY OTHER LOCAL GOVERNMENT OR GOVERNMENTAL AGENCY REQUESTING A COPY; PROVIDING FOR PUBLIC HEARINGS; PROVIDING FOR CONFLICTING ORDINANCES; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED ON FIRST READING**

- D. **RESOLUTION NO. 2022-62:** A RESOLUTION AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A SPECIAL EXCEPTION REGARDING THE PROPOSED "NEIGHBORHOOD SCOOP" ICE CREAM SHOP LOCATED AT 100 WEST GRANADA BOULEVARD, WITHIN THE B-4 (CENTRAL BUSINESS)

ZONING DISTRICT, WITHIN THE DOWNTOWN OVERLAY DISTRICT; TO ALLOW ALTERNATIVE BUILDING SIGNAGE TOTALING APPROXIMATELY 25 SQUARE FEET; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED**

- E. **RESOLUTION NO. 2022-63:** A RESOLUTION AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A SPECIAL EXCEPTION REGARDING THE PROPOSED "PUMPHOUSE" RESTAURANT LOCATED AT 124 WEST GRANADA BOULEVARD, WITHIN THE B-4 (CENTRAL BUSINESS) ZONING DISTRICT, WITHIN THE DOWNTOWN OVERLAY DISTRICT; TO ALLOW ALTERNATIVE BUILDING SIGNAGE TOTALING APPROXIMATELY 30.33 SQUARE FEET; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED**

## 9. SECOND READING OF ORDINANCES

- A. **ORDINANCE NO. 2022-13:** AN ORDINANCE REGARDING THE OFFICE OF MAYOR AND CITY COMMISSIONERS FOR ZONES 1 THROUGH 4 BY PROVIDING FOR AND CALLING A PRIMARY MUNICIPAL ELECTION OF THE REGISTERED ELECTORS OF THE CITY OF ORMOND BEACH TO BE HELD ON AUGUST 23, 2022; PROVIDING FOR AND CALLING A REGULAR MUNICIPAL ELECTION OF THE REGISTERED ELECTORS RESIDING IN THE CITY OF ORMOND BEACH TO BE HELD ON NOVEMBER 8, 2022; PROVIDING FOR QUALIFYING AND ELECTION PROCEDURES; ESTABLISHING A DATE FOR TAKING OFFICE; AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING FOR SERVICES AND MATERIALS WITH THE COUNTY OF VOLUSIA; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Susan Dauderis, City Clerk (386-676-3340)  
**APPROVED ON SECOND READING**

## 10. REPORTS, SUGGESTIONS, REQUESTS

## 11. ADJOURNMENT

Website Address – [www.ormondbeach.org](http://www.ormondbeach.org)

**NOTICE** – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.  
Phone: 386-677-0311



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In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.