

**ORMOND BEACH
SITE PLAN REVIEW COMMITTEE (SPRC) MEETING**

9:30 A.M., November 24, 2021

The SPRC Meeting commenced at 9:30 a.m. on November 24, 2021.

I. Attendance

Applicants:

Buddy White, Tomoka Construction
Kyle Hall, Tomoka Construction
Rob Bolwerk, Coleman GoodMote Construction
Cody Bogart, Newkirk Engineering
Andy Clark, All Aboard Storage
Randi Gish-Smith, All Aboard Storage

Staff:

Steven Spraker, Planning Director
David Allen, Planning Civil Engineer
Marcella Miller, Office Manager

II. Meeting with Applicants – Scheduled Items for Review

A. Perrott Depot Preconstruction

Mr. Steven Spraker, Planning Director, started the conversation and introductions of the City staff and applicants.

Mr. Allen led the preconstruction meeting.

The applicants were in attendance and **provided the following** information regarding the Perrott Depot Preconstruction:

- The site cost sheet was delivered to staff in the meeting.
- It was explained that the applicants are waiting on structural engineering for the building permit.
- A freestanding removable fence will be used in construction.
- The project phases were discussed (Phase 1 and Phase 2).
- It was discussed that two of the leases expire in a year and a half.

Members of the SPRC, Mr. Steven Spraker, Planning Director and Mr. David Allen, Planning Civil Engineer, **provided the following** information:

- The development order has been approved: PZ-21-029.
- With the recent site cost sheet delivery, the Engineering Permit will be worked on.
- The building plans are required.
- It was advised that Mr. Weidenmiller is the engineering site inspector.
- The tentative project schedule for the site work is to be e-mailed to Mr. Allen.

- The permit list was distributed.
- Hours of construction for the site work: 7:00 a.m. to 7:00 p.m. and no Sundays.
- **Testing Requirements:**
 - All density tests are to be submitted to Mr. Weidenmiller.
 - Video all storm sewer and sanitary sewer gravity mains with a City representative present.
 - **As-built Requirements:**
 - Submit digital preliminary file for review.
 - Final drawings – Submit three (3) paper copies, mylar, disk or digital copies of both pdf and autoCAD.
 - Engineer certify and submit.
- **Inspections/Projects Process:**
 - Erosion Control; silt fence and required tree protection required prior to construction.
 - The online inspection process was explained.
 - Inspections requested before 6:00 a.m. can usually be accommodated the day of.
 - Discussion of construction Fence and designation of it.
- **Final Inspection Procedures:**
 - 95 percent review and punch list will be provided by Mr. Weidenmiller.
 - Final Inspection.
- **Utilities:**
 - There are no utility connections.
- It was advised to make the contractors and inspectors aware of any changes or outstanding items.

III. Adjournment

The meeting adjourned 9:52 a.m.