

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 11, 2021

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with senior staff
- VLOC meeting planning

Spoke to, attended and/or met with:

- Held budget preparation meetings with each department
- Transportation meeting with senior staff and FDOT

2. Community Development: **Page 1**

- Building and Planning staff are reviewing and updating permit and planning fees. Staff intends to conduct a virtual (Zoom) and in-person meeting to review the fee update with contractors, design professionals, and any interested individuals in June. The fee updates are scheduled to be presented to the City Commission in August and effective October 1, 2021.

3. Economic Development: **Page 3**

4. Airport **Page 4**

5. Finance: **Page 4**

6. Fire: **Page 5**

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 6**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Services/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
- Environmental Management Division: **Page 13**

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- Street Maintenance/Asphalt/Concrete. **Page 13**
 - Forestry. **Page 13**
 - Stormwater Maintenance. **Page 13**

 - Fleet Operations: **Page 14**

 - Utilities: **Page 14**
12. Support Services/City Clerk **Page 15**