

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: June 4, 2021

---

1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with senior staff

Spoke to, attended and/or met with:

- Memorial Day Remembrance Ceremony
- Agenda review meetings with commission members
- City Commission Meeting
- COVID-19 City Managers Conference Call
- FCCMA Annual Conference, participated as a panelist for one of the sessions.

2. Community Development: **Page 1**

3. Economic Development: **Page 3**

4. Airport **Page 4**

5. Finance: **Page 4**

6. Fire: **Page 5**

- Significant Incidents
  - 5/31/21, 7:41 PM: 867 S. Atlantic Ave. – Building Fire – Responded to Ocean East Resort Club for a commercial structure fire – upon arrival found heavy black smoke and active fire on first and second floor corner units – fire also running along exterior wall up to the fourth floor – primary searches completed with no occupants unaccounted for – fire determined to have originated in the dumpster which quickly spread to the adjacent rooms – two rooms were deemed uninhabitable and two additional rooms received smoke damage.

7. Human Resources **Page 6**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 7**

- Athletics Field Maintenance. **Page 8**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Services/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**

- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 12**

- Engineering: **Page 12**
- Environmental Management Division: **Page 13**
  - Street Maintenance/Asphalt/Concrete. **Page 13**
  - Forestry. **Page 14**
  - Stormwater Maintenance. **Page 14**
- Fleet Operations: **Page 14**
- Utilities: **Page 15**

12. Support Services/City Clerk **Page 16**