

**City of Ormond Beach  
Memorandum**

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: May 28, 2021

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with senior staff
- State of the City planning meeting
- Reviewed agenda packet for City Commission meeting

Spoke to, attended and/or met with:

- Panelist practice session for the FCCMA annual conference
- Team Volusia Investor Development and Relations Committee meeting
- IT Manager interviews

2. Community Development: **Page 1**

3. Economic Development: **Page 3**

4. Airport **Page 4**

5. Finance: **Page 4**

6. Fire: **Page 5**

- Significant Incidents
  - 5/25/21, 4:40 PM: 102 Life Blvd. – Dumpster Fire – Dispatched for fire with structural endangerment – upon arrival found active fire in dumpster with vinyl siding on structure melting – 30,000 gallons of water used to extinguish fire – cause undetermined – fire called out at 6:54 PM.

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 7**

- Athletics Field Maintenance. **Page 7**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Services/Animal Control. **Page 9**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
- Environmental Management Division: **Page 13**
  - Street Maintenance/Asphalt/Concrete. **Page 13**
  - Forestry. **Page 13**
  - Stormwater Maintenance. **Page 14**
- Fleet Operations: **Page 14**
- Utilities: **Page 14**

12. Support Services/City Clerk **Page 16**