

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 21, 2021

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with senior staff
- Completed CIP meetings with departments

Spoke to, attended and/or met with:

- City Commission meeting
- Public Works Appreciation Week events
- City/County Manager Think Tank meeting
- Claims committee meeting

2. Community Development: **Page 1**

- Attended the former Tomoka Oaks Golf Course pre-submittal meeting. The property owner and their design team have planned three community meetings. The first of the community meetings was titled: Introduction to Development Team and Solicit Input From Citizens. The dates for the other two community meetings have not been determined to date. **Page 2**
- Building and Planning staff are reviewing and updating permit and planning fees. Staff intends to conduct a virtual (Zoom) and in-person meeting to review the fee update with contractors, design professionals, and any interested individuals in June. The fee updates are scheduled to be presented to the City Commission in August and effective October 1, 2021. **Page 2**

3. Economic Development: **Page 4**

4. Airport **Page 4**

5. Finance: **Page 4**

6. Fire: **Page 5**

- Significant Incidents
 - 5/13/21, 5:04 AM: 130 Old Mill Run – Structure Fire – Dispatched for smoke in the area – an investigation found flames coming from eaves of a 2-story house – occupants were safely evacuated – fire contained to attic with major damage to upstairs bedroom, office and hallway – fire potentially caused by a lightning strike – crews cleared scene at 7:31 AM.

7. Human Resources **Page 6**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 7**

- Athletics Field Maintenance. **Page 8**

- Parks Maintenance. **Page 9**
 - Building Maintenance. **Page 9**
10. Police: **Page 10**
- Community Services/Animal Control. **Page 10**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 11**
 - Neighborhood Improvement. **Page 12**
11. Public Works **Page 13**
- Engineering: **Page 13**

 - Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Forestry. **Page 14**
 - Stormwater Maintenance. **Page 15**

 - Fleet Operations: **Page 15**

 - Utilities: **Page 15**
12. Support Services/City Clerk **Page 16**