

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: March 5, 2021

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with senior staff

Spoke to, attended and/or met with:

- Individual agenda meetings with commission members
- City Commission meeting
- SMA Finance Committee meeting
- SMA Board of Directors meeting
- Managers COVID-19 conference call
- Participated as a panelist for Chamber of Commerce Effective Leadership presentation
- Started interviewing for City Clerk position

2. Community Development: **Page 1**

3. Economic Development: **Page 3**

4. Airport **Page 4**

5. Finance: **Page 4**

6. Fire: **Page 4**

- Significant Incidents **Page 5**
  - 2/26/21, 5:42 PM: W. Granada Blvd. / Clyde Morris Blvd. – Motor Vehicle Accident – Responded to a two-vehicle accident with patient not breathing – patient found outside vehicle with bystander performing CPR – two firefighters assisted EVAC during transport to hospital.
  - 2/28/21, 1:01 PM: W. Granada Blvd. / Old Kings Rd. – Motor Vehicle Accident – Responded to a vehicle vs. pedestrian accident – found a two car rear-end collision with a pedestrian down in roadway – one patient transported as a trauma alert.

7. Human Resources **Page 5**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Services/Animal Control. **Page 10**

Honorable Mayor and City Commissioners

March 5, 2021

Page 2

- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
- Environmental Management Division: **Page 13**
  - Street Maintenance/Asphalt/Concrete. **Page 13**
  - Forestry. **Page 13**
  - Stormwater Maintenance. **Page 14**
- Fleet Operations: **Page 14**
- Utilities: **Page 14**

12. Support Services/City Clerk **Page 16**