

**ORMOND BEACH
SITE PLAN REVIEW COMMITTEE (SPRC) MEETING**

9:00 A.M., December 09, 2020

The SPRC Meeting commenced at 9:00 a.m. on December 09, 2020.

I. Attendance

Applicants:

Roger Strcula, Upham Inc. (Zoom)
Craig McIntosh, Hazen Construction (Zoom)
Chad Hazen, Hazen Construction (Zoom)

Staff:

Steven Spraker, Planning Director
Robin Gawel, Senior Planner (Zoom)
Noel Eaton, Senior Planner
Tim Heyrend, Utilities Manager
Roger Smith, Utilities Engineer
David Allen, Planning Civil Engineer
Tom Griffith, Chief Building Official (Zoom)
Cara Culliver, Landscape Architect
Marcella Miller, Office Manager

II. Meeting with Applicants – Scheduled Items for Review

A. 1246 West Granada Boulevard, Starbucks, Pre-Construction Meeting

Mr. Steven Spraker, Planning Director, started the conversation and introductions of the City staff and applicants.

Mr. David Allen led the pre-construction meeting.

Mr. Roger Strcula, Design Engineer, Upham Inc., provided the following information regarding the Starbucks at 1246 West Granada Boulevard:

- FPL has been contacted to coordinate the location of the FP&L transformer.
- The staging area will be to the east of the Salzburg veterinarian office.
- It was discussed that there is not room in the parking area for fencing or barricades for the construction site to keep ALDI's and the doctor's office out of the construction zone.
- Following the issuance of the permit, the project will begin next week.
- The conduit has been installed.
- There are no changes to the drawing.

Members of the SPRC, Mr. Steven Spraker, Planning Director, Ms. Robin Gawel, Senior Planner; Ms. Noel Eaton, Senior Planner; Mr. Tom Griffith, Chief Building Official; Mr. Tim Heyrend, Utilities Manager; Mr. Roger Smith, Utilities Engineer; Mr. David Allen, Planning Civil Engineer; and Ms. Cara Culliver, Landscape Architect, stated the following:

- The list of inspections will be provided.

- A discussion occurred on the site lighting and required inspections.
- The development order has been approved.
- A tentative project schedule is required. (e-mail to Mr. Allen)
- The Engineering Permit has not been issued as of yet. The application was received yesterday and is in process.
- The dumpster enclosure and signs will require separate permits.
- The existing monument sign with blank panel will require a face change sign permit.
- Mr. Weidenmiller is the project site inspector for the site work.
 - Testing requirements:
 - Density tests are to be submitted to Mr. Weidenmiller via e-mail.
 - Video all storm sewer and sanitary sewer gravity mains. (Mr. Weidenmiller to be present)
 - As-built requirements:
 - Submit digital copy for review.
 - Final – submit three (3) paper copies, mylar digitally signed and sealed, disk of PDF and ACAD drawings for GIS.
 - Engineer to certify and submit.
- Inspections/Project Process & Landscaping (first step):
 - Erosion Control; silt fence required prior to construction. Designation of construction entrance.
 - Tree barricade-protection at the front of the site required in the northeast corner for saving specified trees.
- Final Inspection Procedures:
 - 95% punch list.
 - Final inspection and walk-thru.
 - Sign-off on the items including landscaping.
- Building:
 - The interior buildout is currently in the queue for review.
- Utilities:
 - The existing sewer line is a private connection and is to be inspected.
 - 24-48-hour notice required for public utilities and the waterline tap on the 12-inch line on Granada Boulevard. The notice is required to be provided via e-mail to Mr. Weidenmiller.
 - Sewer pipe and structure: Mr. Weidenmiller will inspect the location and the overall structure. When the plumbing for the grease trap is ready, it will be included in the plumbing inspection by the Building inspections.
- Direction to contact the contractors and inspectors with any changes.
- A discussion occurred regarding concerns over the silt fence and the importance of it being up so that nothing is tracked out onto Granada Boulevard.
- The importance was expressed for Mirror Lake Drive to be avoided for construction traffic.

III. Adjournment

The meeting adjourned 9:20 a.m.