

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: December 11, 2020

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with senior staff
- Staff meeting
- Virtual leadership training

Spoke to, attended and/or met with:

- Meet and greet with senior staff and Helga Van Eckert, Volusia County's new Economic Development Director
- Tour of city with new FDOT District Secretary Perdue, Mayor Partington and senior staff
- General discussion meeting with MainStreet Executive Director Julia Truilo and Board Chair Nancy Cortez
- Met with various citizens on several topics

2. Community Development: **Page 1**

3. Economic Development: **Page 3**

4. Airport **Page 3**

5. Finance: **Page 4**

6. Fire: **Page 4**

7. Human Resources **Page 5**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 8**

- Community Services/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 11**

11. Public Works **Page 11**

- Engineering: **Page 11**

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- Environmental Management Division: **Page 12**
  - Street Maintenance/Asphalt/Concrete. **Page 12**
  - Forestry. **Page 12**
  - Stormwater Maintenance. **Page 13**
- Fleet Operations: **Page 13**
- Utilities: **Page 13**

12. Support Services/City Clerk **Page 15**