



**ACTION REPORT  
CITY OF ORMOND BEACH, FLORIDA  
CITY COMMISSION MEETING  
September 23, 2020  
7:00 PM**

**Mayor Bill Partington**

**Zone 1 – Commissioner Dwight Selby**

**Zone 3 – Commissioner Susan Persis**

**Zone 2 – Commissioner Troy Kent**

**Zone 4 – Commissioner Rob Littleton**

**COMMISSION CHAMBERS**

**22 South Beach Street, Ormond Beach, FL 32174**

**Phone: 386-677-0311**

**Web: [www.ormondbeach.org](http://www.ormondbeach.org)**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADOPTION OF FY 2020-2021 MILLAGE RATES AND BUDGET**
  - A. RESOLUTION NO. 2020-125:** A RESOLUTION ESTABLISHING THE FINAL MILLAGE RATES TO BE LEVIED FOR FISCAL YEAR 2020-2021; DIRECTING CERTIFICATION; EXPRESSING LEGISLATIVE INTENT; AND SETTING FORTH AN EFFECTIVE DATE.  
*Staff Contact: Kelly McGuire, Finance Director (386-676-3226)*  
**APPROVED**
  - B. ORDINANCE NO. 2020-44:** AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE 2020-2021 FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**  
*Staff Contact: Kelly McGuire, Finance Director (386-676-3226)*  
**APPROVED ON SECOND READING**
- 5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 6. APPROVAL OF MINUTES**
  - A. Minutes from City Commission meeting – September 9, 2020 **APPROVED****

## 7. CONSENT AGENDA

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. **RESOLUTION NO. 2020-127:** A RESOLUTION ACCEPTING A PROPOSAL FROM INSIDE EDGE COMMERCIAL INTERIOR SERVICES, LLC REGARDING THE PURCHASE AND INSTALLATION OF AQUATIC FLOORING AT THE SOUTH ORMOND NEIGHBORHOOD CENTER AND AT ANDY ROMANO BEACHFRONT PARK; AUTHORIZING THE PURCHASE AS A SOLE SOURCE PROCUREMENT; AUTHORIZING THE EXECUTION OF A CONTRACT; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279) **APPROVED**

- B. **RESOLUTION NO. 2020-128:** A RESOLUTION RATIFYING AND AFFIRMING AN EMERGENCY PROCUREMENT FROM CARRIER COMMERCIAL SERVICES AND AUTOMATED BUILDING CONTROL SYSTEMS, INC. FOR REPAIRS TO THE CARRIER 30RAP CHILLER AT CITY HALL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279) **APPROVED**

- C. **RESOLUTION NO. 2020-129:** A RESOLUTION AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION WITH HOYLE, TANNER AND ASSOCIATES REGARDING DESIGN SERVICES FOR THE TAXIWAY DELTA REHABILITATION PROJECT FOR THE ORMOND BEACH MUNICIPAL AIRPORT; AUTHORIZING PAYMENT THEREFORE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Brian Rademacher, Economic Development Director (386-676-3266) **APPROVED**

- D. **RESOLUTION NO. 2020-130:** A RESOLUTION APPROVING THE APPLICATION OF K & G AVIATION, LLC TO PROVIDE SERVICES AS A CATEGORY FOUR AND FIVE FIXED BASE OPERATOR AT THE ORMOND BEACH MUNICIPAL AIRPORT; ESTABLISHING CONDITIONS OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Brian Rademacher, Economic Development Director (386-676-3266) **APPROVED**

- E. **RESOLUTION NO. 2020-131:** A RESOLUTION AUTHORIZING A COST OF LIVING INCREASE BASED ON THE CONSUMER PRICE INDEX PURSUANT TO THE SOLID WASTE, YARD WASTE, RECYCLING AND ROLL-OFF COLLECTION AND DISPOSAL SERVICES AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND WASTE PRO OF FLORIDA, INC.; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kevin Gray, Public Works Operations Manager (386-676-3577) **APPROVED**

- F. **RESOLUTION NO. 2020-132:** A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF TWO 2021 FORD F150 PICKUP TRUCKS, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA 19-VEL27.0; DECLARING VEHICLE #347 TO BE SURPLUS PROPERTY AND AUTHORIZING THE DISPOSITION THEREOF; RESCINDING RESOLUTION 2020-18; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kevin Gray, Public Works Operations Manager (386-676-3577) **APPROVED**

- G. **RESOLUTION NO. 2020-133:** A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A CONTRACT WITH BROWN & BROWN OF FLORIDA, INC. REGARDING EMPLOYEE BENEFITS AGENT OF RECORD SERVICES, UNDER THE CITY OF PALM COAST RFSQ-HR-20-34; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Claire Whitley, Assistant City Manager (386-676-3202) **APPROVED**

- H. **RESOLUTION NO. 2020-134:** A RESOLUTION ACCEPTING PROPOSALS FOR THE PROVISION OF VARIOUS FORMS OF INSURANCE COVERAGE, INCLUDING PROPERTY, INLAND MARINE, AUTO PHYSICAL DAMAGE, EXCESS WORKERS' COMPENSATION, CRIME, ACCIDENTAL DEATH AND DISMEMBERMENT (POLICE OFFICERS AND FIREFIGHTERS), NFIP FLOOD, POLLUTION, PROFESSIONAL LIABILITY (EMT'S AND PARAMEDICS), GENERAL LIABILITY (INCLUDING LAW ENFORCEMENT LIABILITY) AND TULIP (SPECIAL EVENTS) INSURANCE COVERAGE; AUTHORIZING THE EXECUTION OF DOCUMENTS RELATIVE THERETO; AUTHORIZING PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kelly McGuire, Finance Director (386-676-3226) **APPROVED**

- I. **RESOLUTION NO. 2020-135:** A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR SERVICES BETWEEN THE CITY AND HALIFAX HUMANE SOCIETY, INC.; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Jesse Godfrey, Police Chief (386-676-3525) **APPROVED**

- J. **RESOLUTION NO. 2020-136:** A RESOLUTION ACCEPTING THE PROPOSAL OF AVOLVE SOFTWARE CORPORATION REGARDING AN UPGRADE TO THE PROJECTDOX ENTERPRISE RESOURCE SYSTEM ELECTRONIC PLAN REVIEW SOFTWARE, IMPLEMENTATION AND MANAGEMENT SERVICES; AUTHORIZING THE EXECUTION OF AN

AGREEMENT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED**

**K. FY2020-21 Renewal - ProjectDox Software**

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**Disposition:** Approve as recommended in the City Manager memorandum dated September 23, 2020.  
**APPROVED**

**L. FDEP Resilient Planning Grant**

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**Disposition:** Approve as recommended in the City Manager memorandum dated September 23, 2020.  
**APPROVED**

**M. Construction & Demolition Roll-Off Services Franchise Renewal for Waste Management Inc. of Florida**

**Staff Contact:** Kevin Gray, Public Works Operations Manager (386-676-3577)

**Disposition:** Approve as recommended in the City Manager memorandum dated September 23, 2020.  
**APPROVED**

**N. Auto Renewal Contract - Interactive Voice Response System**

**Staff Contact:** Kelly McGuire, Finance Director (386-676-3226)

**Disposition:** Approve as recommended in the City Manager memorandum dated September 23, 2020.  
**APPROVED**

**O. Riverside Drive Closures 2020-2021**

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279)

**Disposition:** Approve as recommended in the City Manager memorandum dated September 23, 2020.  
**APPROVED**

**P. Budget Status Report for April 2020 - June 2020**

**Staff Contact:** Kelly McGuire, Finance Director (386-676-3226)

**Disposition:** Approve as recommended in the City Manager memorandum dated September 23, 2020.  
**APPROVED**

**8. PUBLIC HEARINGS**

- A. **ORDINANCE NO. 2020-45:** AN ORDINANCE APPROVING THE FINAL PLAT OF "PELLICER ACRES"; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED ON SECOND READING**

- B. **ORDINANCE NO. 2020-46:** AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN BY AMENDING THE FUTURE LAND USE MAP TO CHANGE THE DESIGNATION OF A 18.47+ ACRE REAL PROPERTY LOCATED AT 350 CLYDE MORRIS BOULEVARD FROM VOLUSIA COUNTY "URBAN LOW INTENSITY" (ULI) TO THE CITY OF ORMOND BEACH "RESIDENTIAL, OFFICE, RETAIL" (ROR) LIMITING THE RESIDENTIAL DENSITY TO FOUR (4) UNITS PER ACRE AND THE FLOOR AREA RATIO (FAR) TO 0.45; PROVIDING FOR PUBLIC HEARINGS AND TRANSMITTAL; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY, AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED ON FIRST READING**

- C. **ORDINANCE NO. 2020-47:** AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHED, OF ARTICLE I, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE CERTAIN REAL PROPERTY TOTALING 3.42+ ACRES LOCATED AT 40 TYMBER CREEK ROAD FROM VOLUSIA COUNTY RC (RESOURCE CORRIDOR) AND A-2 (AGRICULTURE) TO ORMOND BEACH SE (SPECIAL ENVIRONMENTAL), AUTHORIZING REVISION OF OFFICIAL ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED ON FIRST READING**

- D. **RESOLUTION NO. 2020-137:** A RESOLUTION AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A SPECIAL EXCEPTION REGARDING THE PROPOSED "ORMOND MEMORIAL ART MUSEUM & GARDENS" LOCATED AT 78 EAST GRANADA BOULEVARD, AND BEING SITUATED WITHIN THE B-4 (CENTRAL BUSINESS) ZONING DISTRICT, IN THE DOWNTOWN OVERLAY DISTRICT; ALLOWING ALTERNATIVE BUILDING SIGNAGE TOTALING FIVE (5) BUILDING SIGNS AND A COMBINED 206+ SQUARE

FEET; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED**

- E. **RESOLUTION NO. 2020-138:** A RESOLUTION AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A SPECIAL EXCEPTION REGARDING THE “MOBIL CONVENIENCE STORE” LOCATED AT 5 SOUTH YONGE STREET TO ALLOW AN ELECTRONIC CHANGEABLE COPY SIGNAGE FOR THE RETAIL PRICES OF GASOLINE; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED**

**9. REPORTS, SUGGESTIONS, REQUESTS**

**10. ADJOURNMENT**