

**City of Ormond Beach
Memorandum**

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: September 4, 2020

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with senior staff
- Virtual staff meeting
- State of the City planning

Spoke to, attended and/or met with:

- Attended virtual meeting with Team Volusia consultant Jared Lane, Livability Media, regarding Team Volusia's marketing program.
- Managers COVID-19 conference call

2. Community Development: **Page 1**

3. Economic Development: **Page 3**

4. Airport **Page 3**

5. Finance: **Page 4**

6. Fire: **Page 5**

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 9**

- Community Services/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 11**

11. Public Works **Page 12**

- Engineering: **Page 12**

- Environmental Management Division: **Page 13**
 - Street Maintenance/Asphalt/Concrete. **Page 13**
 - Forestry. **Page 13**

- Stormwater Maintenance. **Page 13**
 - Fleet Operations: **Page 14**
 - Utilities: **Page 14**
12. Support Services/City Clerk **Page 16**