

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 17, 2020

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with senior staff
- Agenda packet review
- COVID-19 data gathering
- Preparing credentialing report

Spoke to, attended and/or met with:

- Managers COVID-19 conference call
- VCARD virtual meeting

2. Community Development: **Page 1**

3. Economic Development: **Page 3**

4. Airport **Page 4**

- Staff has been advised that flight training traffic at the Ormond Beach Municipal Airport originating from the Daytona Beach International Airport may temporarily increase due to construction activity at the Daytona Beach airport. Some traffic from Daytona Beach is being directed to fly northbound over the Halifax River, which may result in more traffic over areas east and southeast of the Ormond Beach airport.

5. Finance: **Page 4**

6. Fire: **Page 5**

- Significant Incidents
 - 7/11/20, 3:34 PM: 33 Creek Bluff Way – Brush Fire – Upon arrival found light smoke showing – investigation found a small area burning in the woods behind residence – fire had light fuel and was moving slowly – lightning had struck large pine tree causing brush fire – fire extinguished with 500 gallons of water.

7. Human Resources **Page 5**

8. Information Technology: **Page 7**

9. Leisure Services: **Page 7**

- Athletics Field Maintenance. **Page 8**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 10**

- Community Services/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 13**

- Engineering: **Page 13**
- Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 15**
- Fleet Operations: **Page 16**
- Utilities: **Page 16**

12. Support Services/City Clerk **Page 18**