



**ACTION REPORT
CITY OF ORMOND BEACH, FLORIDA
CITY COMMISSION MEETING
June 9, 2020
7:00 PM**

Mayor Bill Partington

Zone 1 – Commissioner Dwight Selby

Zone 3 – Commissioner Susan Persis

Zone 2 – Commissioner Troy Kent

Zone 4 – Commissioner Rob Littleton

COMMISSION CHAMBERS

22 South Beach Street, Ormond Beach, FL 32174

Phone: 386-677-0311

Web: www.ormondbeach.org

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 5. APPROVAL OF MINUTES**

A. Minutes from City Commission meeting – May 26, 2020 **APPROVED**

- 6. COMMUNITY REDEVELOPMENT AGENCY**

- A. Ormond Beach CRA Pole Banner Designs**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

Disposition: Approve as recommended in the City Manager memorandum dated June 9, 2020. **(SEE ITEM 7A)**
APPROVED

- 7. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. Ormond Beach CRA Pole Banner Designs**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

Disposition: Approve as recommended in the City Manager memorandum dated June 9, 2020. **APPROVED**

- B. **RESOLUTION NO. 2020-68:** A RESOLUTION ACCEPTING A BID FROM MASCI GENERAL CONTRACTOR, INC. FOR CONSTRUCTION SERVICES REGARDING THE 2020 ROADWAY REPAVING PROJECT, UNDER BID NO. 2020-15; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)

APPROVED

- C. **RESOLUTION NO. 2020-69:** A RESOLUTION ACCEPTING A BID FROM ASPHALT PAVING SYSTEMS, INC. FOR CONSTRUCTION SERVICES REGARDING THE 2020 MICROSURFACING PROJECT, UNDER BID NO. 2020-14; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)

APPROVED

- D. **RESOLUTION NO. 2020-70:** A RESOLUTION ACCEPTING A PROPOSAL FROM GAI CONSULTANTS, INC. TO PROVIDE DESIGN, PERMITTING, BIDDING AND CONSTRUCTION ADMINISTRATION SERVICES REGARDING THE GRANADA & CLYDE MORRIS SANITARY SEWER REHABILITATION PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)

APPROVED

- E. **RESOLUTION NO. 2020-71:** A RESOLUTION AUTHORIZING THE SOLE SOURCE PROCUREMENT FROM OVIVO USA, LLC FOR REPAIR SERVICES TO CLARIFIER NO. 3 AT THE CITY'S WATER RECLAMATION FACILITY; AUTHORIZING THE EXECUTION OF AN AGREEMENT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)

APPROVED

- F. **RESOLUTION NO. 2020-72:** A RESOLUTION AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION WITH HOYLE, TANNER & ASSOCIATES, INC., REGARDING DESIGN SERVICES FOR THE AIRPORT ACCESS ROAD DESIGN PROJECT FOR THE SOUTHWEST QUADRANT OF THE ORMOND BEACH MUNICIPAL AIRPORT; AUTHORIZING PAYMENT THEREFORE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Brian Rademacher, Economic Development Director

(386-676-3266) **APPROVED**

- G. **RESOLUTION NO. 2020-73:** A RESOLUTION ACCEPTING A PROPOSAL FROM ZEV COHEN & ASSOCIATES, INC. TO PROVIDE DESIGN SERVICES REGARDING THE EXTENSION OF RUNWAY DRIVE AT THE AIRPORT BUSINESS PARK; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)

APPROVED

- H. **RESOLUTION NO. 2020-74:** A RESOLUTION ACCEPTING A PROPOSAL FROM DANELLA CONSTRUCTION CORP. OF FLORIDA TO PROVIDE PROFESSIONAL SERVICES FOR THE FIRE STATION 92 FIBER OPTIC IMPROVEMENTS PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)

APPROVED

- I. **RESOLUTION NO. 2020-75:** A RESOLUTION RATIFYING AND AFFIRMING AN EMERGENCY PROCUREMENT FROM TEN-8 FIRE EQUIPMENT, INC. FOR REPAIRS TO A 2011 PIERCE FIRE TRUCK; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kevin Gray, Public Works Operations Manager (386-676-3522)

APPROVED

- J. **RESOLUTION NO. 2020-78:** A RESOLUTION AUTHORIZING BUSINESSES TO DISPLAY BANNER SIGNS ON A TEMPORARY BASIS WITHOUT PERMITTING REQUIREMENTS THROUGH AND INCLUDING DECEMBER 31, 2020; ESTABLISHING CONDITIONS AND A TERMINATION DATE FOR SUCH DISPLAY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED

- K. **Intent to Bid - Water and Wastewater Chemical Purchases 2020**

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)

Disposition: Approve as recommended in the City Manager memorandum dated June 9, 2020. **APPROVED**

- L. **Contract Renewal - Annual Independent Audit Services**

Staff Contact: Kelly McGuire, Finance Director (386-676-3226)

Disposition: Approve as recommended in the City Manager memorandum dated June 9, 2020. **APPROVED**

M. Community Planning Technical Assistance Grant Funding

Staff Contact: *Brian Rademacher, Economic Development Director
(386-676-3266)*

Disposition: Approve as recommended in the City Manager memorandum dated June 9, 2020. **APPROVED**

8. PUBLIC HEARINGS

- A. ORDINANCE NO. 2020-21:** AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF ARTICLE 1, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE A CERTAIN PARCEL OF REAL PROPERTY TOTALING APPROXIMATELY 2.12-ACRES LOCATED AT 321 HAND AVENUE (VOLUSIA COUNTY PARCEL NUMBER: 4242-03-02-0202) FROM B-5 (SERVICE COMMERCIAL) TO PBD (PLANNED BUSINESS DEVELOPMENT), AUTHORIZING REVISION OF OFFICIAL ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: *Steven Spraker, Planning Director (386-676-3341)*
APPROVED ON SECOND READING

- B. ORDINANCE NO. 2020-22:** AN ORDINANCE AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A PLANNED BUSINESS DEVELOPMENT TO BE KNOWN AS “321 HAND AVENUE, ALL ABOARD STORAGE”, AUTHORIZING RECREATIONAL VEHICLE OR BOAT STORAGE AS AN ALLOWED USE IN ADDITION TO THE EXISTING WAREHOUSE, MINI-RENTAL USE TO BE LOCATED AT 321 HAND AVENUE (VOLUSIA COUNTY PARCEL NUMBER: 4242-03-02-0202); AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: *Steven Spraker, Planning Director (386-676-3341)*
APPROVED ON SECOND READING

- C. ORDINANCE NO. 2020-23:** AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF ARTICLE 1, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE A CERTAIN PARCEL OF REAL PROPERTY TOTALING APPROXIMATELY 4.24-ACRES LOCATED AT 501 SOUTH NOVA ROAD (VOLUSIA COUNTY PARCEL NUMBERS: 4228-05-00-0001, 4228-05-00-0800, 4228-05-00-1600, 4228-05-00-1800, 4228-05-00-8000, 4228-05-00-9000, 4228-05-00-

9100, 4228-05-00-9200) FROM B-8 (COMMERCIAL) WITH A PBD (PLANNED BUSINESS DEVELOPMENT) OVERLAY TO PBD (PLANNED BUSINESS DEVELOPMENT), AUTHORIZING REVISION OF OFFICIAL ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)
APPROVED ON SECOND READING

- D. **ORDINANCE NO. 2020-24:** AN ORDINANCE AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A PLANNED BUSINESS DEVELOPMENT TO BE KNOWN AS “501 SOUTH NOVA ROAD, ALL ABOARD STORAGE”, AUTHORIZING RECREATIONAL VEHICLE OR BOAT STORAGE AS AN ALLOWED USE IN ADDITION TO THE EXISTING WAREHOUSE, MINI-RENTAL USE TO BE LOCATED AT 501 SOUTH NOVA ROAD (VOLUSIA COUNTY PARCEL NUMBERS: 4228-05-00-0001, 4228-05-00-0800, 4228-05-00-1600, 4228-05-00-1800, 4228-05-00-8000, 4228-05-00-9000, 4228-05-00-9100, 4228-05-00-9200); AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)
APPROVED ON SECOND READING

- E. **ORDINANCE NO. 2020-25:** AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF ARTICLE 1, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE A CERTAIN PARCEL OF REAL PROPERTY TOTALING APPROXIMATELY 2.90-ACRES LOCATED AT 509 SOUTH NOVA ROAD (VOLUSIA COUNTY PARCEL NUMBER: 4242-03-05-0130) FROM B-8 (COMMERCIAL) TO PBD (PLANNED BUSINESS DEVELOPMENT), AUTHORIZING REVISION OF OFFICIAL ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)
APPROVED ON SECOND READING

- F. **ORDINANCE NO. 2020-26:** AN ORDINANCE AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A PLANNED BUSINESS DEVELOPMENT TO BE KNOWN AS “509 SOUTH NOVA ROAD, ALL ABOARD STORAGE”, AUTHORIZING RECREATIONAL VEHICLE OR BOAT STORAGE AS AN ALLOWED USE IN ADDITION TO THE EXISTING WAREHOUSE, MINI-RENTAL USE TO BE LOCATED AT 509 SOUTH NOVA ROAD (VOLUSIA COUNTY PARCEL

NUMBER: 4242-03-05-0130); AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED ON SECOND READING

- G. **ORDINANCE NO. 2020-27:** AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN OF THE CITY OF ORMOND BEACH BY AMENDING THE FUTURE LAND USE MAP TO CHANGE THE DESIGNATION OF ONE (1) PARCEL OF REAL PROPERTY TOTALING 0.18± ACRES LOCATED AT 806 CORDOVA AVENUE, VOLUSIA COUNTY PROPERTY APPRAISER PARCEL NUMBER 4242-20-24-0310 FROM VOLUSIA COUNTY “URBAN MEDIUM INTENSITY” (UMI) TO ORMOND BEACH “LOW DENSITY RESIDENTIAL” (LDR); PROVIDING FOR CONFLICT; AUTHORIZING TRANSMITTAL; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED ON SECOND READING

- H. **ORDINANCE NO. 2020-28:** AN ORDINANCE AMENDING CHAPTER 1, GENERAL ADMINISTRATION, ARTICLE II, ADMINISTRATION AND ENFORCEMENT, SECTION 1-14, DEVELOPMENT ORDERS AND BUILDING PERMITS, OF THE LAND DEVELOPMENT CODE TO (A) CREATE AN EXPIRATION DATE AND REQUIRED INSPECTION TIMEFRAMES FOR THE SITE INSPECTION (SPRC) ENGINEERING PERMIT, (B) REQUIRE THE ELECTRONIC SUBMITTALS OF BUILDING PERMITS, (C) REQUIRE BUILDING REVIEWS WITHIN THIRTY (30) CALENDAR DAYS OF A COMPLETE SUBMITTAL, AND (D) CREATE AN ADMINISTRATIVE VARIANCE SECTION THAT IS CONSISTENT WITH SECTION 4-03 OF THE LAND DEVELOPMENT CODE; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED ON FIRST READING

- I. **ORDINANCE NO. 2020-29:** AN ORDINANCE AMENDING CHAPTER 1, GENERAL ADMINISTRATION, ARTICLE III, DEFINITIONS AND ACRONYMS, SECTION 1-22, DEFINITIONS OF TERMS AND WORDS AND CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE III, OFF STREET PARKING, CIRCULATION AND LOADING, SECTION 3-26, OFF STREET PARKING REQUIREMENTS, OF THE LAND DEVELOPMENT CODE TO ALLOW ELECTRIC VEHICLE CHARGING STATIONS WITHIN PARKING LOTS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED ON FIRST READING

- J. **ORDINANCE NO. 2020-30:** AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE III, GENERAL REGULATIONS, SECTION 2-50, ACCESSORY USES, SUBSECTION (N) FENCES AND WALLS OF THE LAND DEVELOPMENT CODE TO (A) ADD LANGUAGE PROHIBITING CHAIN LINK FENCING IN COMMERCIAL ZONING DISTRICTS CONSISTENT WITH SECTION 3-68 OF THE LAND DEVELOPMENT CODE, (B) ALLOW THE ABILITY FOR WALL HEIGHTS OF EIGHT FEET (8') IN HEIGHT WHERE A NON-RESIDENTIAL USE ABUTS SINGLE-FAMILY USES, (C) MODIFY THE TEMPORARY CONSTRUCTION FENCING STANDARDS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED ON FIRST READING

- K. **ORDINANCE NO. 2020-31:** AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE III, GENERAL REGULATIONS, SECTION 2-50, ACCESSORY USES, SUBSECTION (R) GENERATORS, OF THE LAND DEVELOPMENT CODE TO ESTABLISH A FIVE FOOT (5') SETBACK IN RESIDENTIAL ZONING DISTRICTS IN THE REAR YARD FOR GENERATORS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED ON FIRST READING

- L. **ORDINANCE NO. 2020-32:** AN ORDINANCE AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE III, OFF-STREET PARKING, CIRCULATION AND LOADING, SECTION 3-27, REDUCTION IN PARKING SPACES, OF THE LAND DEVELOPMENT CODE TO INCORPORATE EXISTING PARKING SPACE REDUCTIONS IN MULTI-MODAL CORRIDORS INTO SECTION 3-27, REDUCTION IN PARKING SPACES, OF THE LAND DEVELOPMENT CODE; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED ON FIRST READING

- M. **ORDINANCE NO. 2020-33:** AN ORDINANCE AMENDING CHAPTER 4, PLAN REVIEW AND SUBDIVISION, ARTICLE I, SITE PLAN REVIEW PROCEDURES, SECTION 4-06, INFORMATION TO BE INCLUDED IN SITE PLAN APPLICATION, OF THE LAND DEVELOPMENT CODE TO REQUIRE THE ELECTRONIC SUBMITTAL OF SITE PLANS TO THE SITE PLAN REVIEW COMMITTEE; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED ON FIRST READING

- N. **RESOLUTION NO. 2020-76:** A RESOLUTION AUTHORIZING THE EXECUTION OF AN IMPACT FEE PRESERVATION AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND HALIFAX 100 LLC FOR PROPERTY AT 100 NORTH HALIFAX DRIVE, VOLUSIA COUNTY PARCEL NUMBER 4214-08-00-0340, ORMOND BEACH, FLORIDA, AS PART OF THE DEMOLITION OF THE EXISTING BUILDING; PROVIDING RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED

- O. **RESOLUTION NO. 2020-77:** A RESOLUTION DECLARING THE INTENTION OF THE CITY COMMISSION TO CONSIDER VACATING A PORTION OF PINELAND TRAIL EAST OF INTERSTATE 95, ABUTTING VOLUSIA COUNTY PARCEL NUMBER 3136-01-74-0010; ESTABLISHING A TIME CERTAIN FOR A PUBLIC HEARING; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED

9. FIRST READING OF ORDINANCES

- A. **ORDINANCE NO. 2020-34:** AN ORDINANCE ANNEXING ONE PARCEL OF REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTY BEING GENERALLY LOCATED ALONG THE WEST SIDE OF CLYDE MORRIS BOULEVARD APPROXIMATELY 650 LINEAR FEET SOUTH OF THE INTERSECTION OF CLYDE MORRIS BOULEVARD AND HAND AVENUE BEING COMMONLY LOCATED AT 350 CLYDE MORRIS BOULEVARD (PARCEL ID NO.: 4229-00-00-0040); SETTING FORTH ZONING PRIVILEGES AND OBLIGATIONS REGARDING THE PROPERTY; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; REDESIGNATING THE BOUNDARIES OF ZONE 4 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; PROVIDING FOR TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director (386-676-3341)

APPROVED ON FIRST READING

- B. **ORDINANCE NO. 2020-35:** AN ORDINANCE AMENDING CHAPTER 7, BOATS, DOCKS AND WATERWAYS OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES, BY ADDING A NEW ARTICLE TO BE NUMBERED AND ENTITLED ARTICLE III, CASSEN PARK BOAT DOCK; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Randal Hayes, City Attorney (386-676-3217)

APPROVED ON FIRST READING

10. STAFF ACTION ITEMS

A. City of Ormond Beach Traffic Calming Program

Staff Contact: Shawn Finley, Public Works Director (386-615-7049)

APPROVED

11. REPORTS, SUGGESTIONS, REQUESTS

12. ADJOURNMENT

Website Address – www.ormondbeach.org

NOTICE – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.
Phone: 386-677-0311



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.