



**ACTION REPORT  
CITY OF ORMOND BEACH, FLORIDA  
CITY COMMISSION MEETING  
May 26, 2020  
7:00 PM**

**Mayor Bill Partington**

**Zone 1 – Commissioner Dwight Selby**

**Zone 3 – Commissioner Susan Persis**

**Zone 2 – Commissioner Troy Kent**

**Zone 4 – Commissioner Rob Littleton**

**COMMISSION CHAMBERS**

**22 South Beach Street, Ormond Beach, FL 32174**

**Phone: 386-677-0311**

**Web: [www.ormondbeach.org](http://www.ormondbeach.org)**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 5. APPROVAL OF MINUTES**
  - A. Minutes from City Commission meeting – April 28, 2020 **APPROVED**
  - B. Minutes from City Commission meeting – May 12, 2020 **APPROVED**
- 6. COMMUNITY REDEVELOPMENT AGENCY**
  - A. **RESOLUTION NO. 2020-56:** A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, AUTHORIZING THE SECOND EXTENSION OF TWO HUNDRED AND FORTY-FOUR DAYS (APRIL 1, 2021) FOR THE BUILDING IMPROVEMENT GRANT AGREEMENT BETWEEN THE CITY/AGENCY AND THE HIGHLANDER CORPORATION; AND SETTING FORTH AN EFFECTIVE DATE. **(SEE ITEM 7A)**

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED**
- 7. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. **RESOLUTION NO. 2020-56:** A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, AUTHORIZING THE SECOND EXTENSION OF TWO HUNDRED AND FORTY-FOUR DAYS (APRIL 1, 2021) FOR THE BUILDING IMPROVEMENT GRANT AGREEMENT BETWEEN THE CITY/AGENCY AND THE HIGHLANDER CORPORATION; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED**

- B. **RESOLUTION NO. 2020-57:** A RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT BETWEEN THE CITY AND THE FEDERAL AVIATION ADMINISTRATION REGARDING THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT (CARES ACT) FOR THE ORMOND BEACH MUNICIPAL AIRPORT; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Brian Rademacher, Economic Development Director (386-676-3266) **APPROVED**

- C. **RESOLUTION NO. 2020-58:** A RESOLUTION ACCEPTING A WARRANTY DEED FROM ABB INSTALLATION PRODUCTS, INC., FOR PROPERTY LOCATED AT 1 AVIATOR WAY, AIRPORT BUSINESS PARK, PHASE I FOR RIGHT-OF-WAY PURPOSES; PROVIDING FOR RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Brian Rademacher, Economic Development Director (386-676-3266) **APPROVED**

- D. **RESOLUTION NO. 2020-59:** A RESOLUTION AUTHORIZING THE EXECUTION OF A RENEWAL OF LEASE AND USE AGREEMENT BETWEEN THE CITY AND COUNCIL ON AGING OF VOLUSIA COUNTY, INC. FOR THE MANAGEMENT AND OPERATION OF THE ORMOND BEACH SENIOR CENTER; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279) **APPROVED**

- E. **RESOLUTION NO. 2020-60:** A RESOLUTION APPOINTING A MEMBER TO THE LEISURE SERVICES ADVISORY BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)  
**APPROVED**

- F. **RESOLUTION NO. 2020-61:** A RESOLUTION ACCEPTING A PROPOSAL FROM HALL CONSTRUCTION CO., INC. TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES REGARDING THE ORMOND BEACH SPORTS COMPLEX PLAYGROUND RESURFACING AND CENTRAL PARK II EXERCISE EQUIPMENT REPLACEMENT PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director (386-615-7049)

**APPROVED**

- G. **RESOLUTION NO. 2020-62:** A RESOLUTION ACCEPTING A PROPOSAL FROM BARNES, FERLAND AND ASSOCIATES, INC. TO PROVIDE DESIGN, PERMITTING AND REPAIR SERVICES REGARDING THE REPAIR OF THE NOVA ROAD LANDFILL LINER; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director (386-615-7049)

**APPROVED**

- H. **RESOLUTION NO. 2020-64:** A RESOLUTION ACCEPTING A PROPOSAL FROM ZEV COHEN AND ASSOCIATES, INC. TO PROVIDE TRANSPORTATION PLANNING AND ENGINEERING SERVICES REGARDING DEVELOPMENT WEST OF I95 AND SOUTH OF SR40; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director (386-615-7049)

**APPROVED**

- I. **RESOLUTION NO. 2020-65:** A RESOLUTION AMENDING THE DATES AND TIMES FOR THE HOLDING OF REGULAR MEETINGS OF THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, FOR THE MONTHS OF AUGUST AND OCTOBER 2020; PROVIDING FOR EXCEPTIONS THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Colby Cilento, City Clerk (386-676-3340)

**APPROVED**

- J. **RESOLUTION NO. 2020-66:** A RESOLUTION MODIFYING THE FUND BALANCE POLICY FOR THE CITY OF ORMOND BEACH; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kelly McGuire, Finance Director (386-676-3226)

**APPROVED**

- K. **Contract Auto-Renewal - Yellowstone Landscape Grounds Maintenance**

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279)

**Disposition:** Approve as recommended in the City Manager memorandum dated May 26, 2020. **APPROVED**

**L. Invitation to Bid - Emergency Lighting Packages for Marked Patrol Vehicles**

**Staff Contact:** Kevin Gray, Public Works Operations Manager (386-676-3522)

**Disposition:** Approve as recommended in the City Manager memorandum dated May 26, 2020. **APPROVED**

**M. Community Planning Technical Assistance Grant Funding**

**Staff Contact:** Brian Rademacher, Economic Development Director (386-676-3266)

**Disposition:** Approve as recommended in the City Manager memorandum dated May 26, 2020. **APPROVED**

**N. Budget Status Report for January 2020 - March 2020**

**Staff Contact:** Kelly McGuire, Finance Director (386-676-3226)

**Disposition:** Approve as recommended in the City Manager memorandum dated May 26, 2020. **APPROVED**

**O. Operating Plans for Summer Camps & Leisure Service Facilities during COVID-19 Pandemic**

**Staff Contact:** Robert Carolin, Leisure Services Director (386-676-3279)

**Disposition:** Approve as recommended in the City Manager memorandum dated May 26, 2020. **APPROVED**

**8. PUBLIC HEARINGS**

**A. ORDINANCE NO. 2020-08:** AN ORDINANCE AMENDING THE UTILITIES ELEMENT AND RECREATION AND OPEN SPACE ELEMENT OF THE COMPREHENSIVE PLAN REGARDING THE USE OF TWO (2) PARCELS OF CITY OWNED LAND AT THE INTERSECTION OF AIRPORT ROAD AND WEST GRANADA BOULEVARD; PROVIDING FOR THE TRANSMISSION OF COPIES OF THE NOTICE AND AMENDMENT TO THE STATE REVIEWING AGENCIES, THE COUNTY OF VOLUSIA, AND ANY OTHER LOCAL GOVERNMENT OR GOVERNMENTAL AGENCY REQUESTING A COPY; PROVIDING FOR PUBLIC HEARINGS; PROVIDING FOR CONFLICTING ORDINANCES; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)  
**APPROVED ON FIRST READING**

**B. ORDINANCE NO. 2020-16:** AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTIES CONSISTING OF APPROXIMATELY 0.44± ACRES AND BEING

GENERALLY LOCATED ALONG THE EAST SIDE OF PLANTATION OAKS BOULEVARD, SOUTH OF PLANTATION OAKS BOULEVARD, WEST OF OLD DIXIE HIGHWAY, AND NORTH OF THE VILLAGE OF PINE RUN SUBDIVISION; AND PORTIONS OF HAMMOND STREET, INDIANA AVENUE, PENNSYLVANIA AVENUE, AND A FIFTEEN FOOT (15') ALLEY WAY CONSISTING OF APPROXIMATELY 2.64± ACRES, SETTING FORTH ZONING PRIVILEGES AND OBLIGATIONS REGARDING THE PROPERTIES; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTIES; REDESIGNATING THE BOUNDARIES OF ZONE 1 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTIES; PROVIDING FOR TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON SECOND READING**

- C. **ORDINANCE NO. 2020-17:** AN ORDINANCE ANNEXING TWO PARCELS OF REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTIES BEING GENERALLY LOCATED ALONG THE WEST SIDE OF NORTH TYMBER CREEK ROAD APPROXIMATELY 765 LINEAR FEET NORTH OF THE INTERSECTION OF WEST GRANADA BOULEVARD AND NORTH TYMBER CREEK ROAD BEING COMMONLY LOCATED AT 36 NORTH TYMBER CREEK ROAD (PARCEL ID NO.: 4125-00-00-0221); AND A STORMWATER POND ALONG TYMBER CREEK ROAD WITH NO ADDRESS (PARCEL ID NO.: 4125-00-00-0223); INCLUDING THAT PORTION OF NORTH TYMBER CREEK RIGHT-OF-WAY ABUTTING THE PROPERTY TO WEST GRANADA BOULEVARD; SETTING FORTH ZONING PRIVILEGES AND OBLIGATIONS REGARDING THE PROPERTIES; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTIES; REDESIGNATING THE BOUNDARIES OF ZONE 3 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTIES; PROVIDING FOR TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON SECOND READING**

- D. **ORDINANCE NO. 2020-21:** AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF ARTICLE 1, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE A CERTAIN PARCEL OF REAL PROPERTY TOTALING APPROXIMATELY 2.12- ACRES LOCATED AT 321 HAND AVENUE (VOLUSIA COUNTY PARCEL NUMBER: 4242-03-02-0202) FROM B-5 (SERVICE COMMERCIAL) TO PBD (PLANNED BUSINESS DEVELOPMENT), AUTHORIZING REVISION OF OFFICIAL

ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON FIRST READING**

- E. **ORDINANCE NO. 2020-22:** AN ORDINANCE AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A PLANNED BUSINESS DEVELOPMENT TO BE KNOWN AS “321 HAND AVENUE, ALL ABOARD STORAGE”, AUTHORIZING RECREATIONAL VEHICLE OR BOAT STORAGE AS AN ALLOWED USE IN ADDITION TO THE EXISTING WAREHOUSE, MINI-RENTAL USE TO BE LOCATED AT 321 HAND AVENUE (VOLUSIA COUNTY PARCEL NUMBER: 4242-03-02-0202); AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON FIRST READING**

- F. **ORDINANCE NO. 2020-23:** AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF ARTICLE 1, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE A CERTAIN PARCEL OF REAL PROPERTY TOTALING APPROXIMATELY 4.24-ACRES LOCATED AT 501 SOUTH NOVA ROAD (VOLUSIA COUNTY PARCEL NUMBERS: 4228-05-00-0001, 4228-05-00-0800, 4228-05-00-1600, 4228-05-00-1800, 4228-05-00-8000, 4228-05-00-9000, 4228-05-00-9100, 4228-05-00-9200) FROM B-8 (COMMERCIAL) WITH A PBD (PLANNED BUSINESS DEVELOPMENT) OVERLAY TO PBD (PLANNED BUSINESS DEVELOPMENT), AUTHORIZING REVISION OF OFFICIAL ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON FIRST READING**

- G. **ORDINANCE NO. 2020-24:** AN ORDINANCE AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A PLANNED BUSINESS DEVELOPMENT TO BE KNOWN AS “501 SOUTH NOVA ROAD, ALL ABOARD STORAGE”, AUTHORIZING RECREATIONAL VEHICLE OR BOAT STORAGE AS AN ALLOWED USE IN ADDITION TO THE EXISTING WAREHOUSE, MINI-RENTAL USE TO BE LOCATED AT 501 SOUTH NOVA ROAD (VOLUSIA COUNTY PARCEL NUMBERS: 4228-05-00-0001, 4228-05-00-0800, 4228-05-00-1600, 4228-05-00-1800, 4228-05-00-8000, 4228-05-00-9000, 4228-05-00-9100, 4228-05-00-9200); AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON FIRST READING**

- H. **ORDINANCE NO. 2020-25:** AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF ARTICLE 1, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE A CERTAIN PARCEL OF REAL PROPERTY TOTALING APPROXIMATELY 2.90-ACRES LOCATED AT 509 SOUTH NOVA ROAD (VOLUSIA COUNTY PARCEL NUMBER: 4242-03-05-0130) FROM B-8 (COMMERCIAL) TO PBD (PLANNED BUSINESS DEVELOPMENT), AUTHORIZING REVISION OF OFFICIAL ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON FIRST READING**

- I. **ORDINANCE NO. 2020-26:** AN ORDINANCE AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A PLANNED BUSINESS DEVELOPMENT TO BE KNOWN AS "509 SOUTH NOVA ROAD, ALL ABOARD STORAGE", AUTHORIZING RECREATIONAL VEHICLE OR BOAT STORAGE AS AN ALLOWED USE IN ADDITION TO THE EXISTING WAREHOUSE, MINI-RENTAL USE TO BE LOCATED AT 509 SOUTH NOVA ROAD (VOLUSIA COUNTY PARCEL NUMBER: 4242-03-05-0130); AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON FIRST READING**

- J. **ORDINANCE NO. 2020-27:** AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN OF THE CITY OF ORMOND BEACH BY AMENDING THE FUTURE LAND USE MAP TO CHANGE THE DESIGNATION OF ONE (1) PARCEL OF REAL PROPERTY TOTALING 0.18± ACRES LOCATED AT 806 CORDOVA AVENUE, VOLUSIA COUNTY PROPERTY APPRAISER PARCEL NUMBER 4242-20-24-0310 FROM VOLUSIA COUNTY "URBAN MEDIUM INTENSITY" (UMI) TO ORMOND BEACH "LOW DENSITY RESIDENTIAL" (LDR); PROVIDING FOR CONFLICT; AUTHORIZING TRANSMITTAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**APPROVED ON FIRST READING**

## 9. **SECOND READING OF ORDINANCES**

- A. **ORDINANCE NO. 2020-19:** AN ORDINANCE REGARDING THE OFFICE OF MAYOR AND CITY COMMISSIONERS FOR ZONES 1 THROUGH 4 BY PROVIDING FOR AND CALLING A PRIMARY MUNICIPAL ELECTION OF THE REGISTERED ELECTORS OF THE CITY OF ORMOND BEACH TO BE HELD ON AUGUST 18, 2020; PROVIDING FOR AND CALLING A REGULAR MUNICIPAL ELECTION OF THE REGISTERED ELECTORS

RESIDING IN THE CITY OF ORMOND BEACH TO BE HELD ON NOVEMBER 3, 2020; PROVIDING FOR QUALIFYING AND ELECTION PROCEDURES; ESTABLISHING A DATE FOR TAKING OFFICE; AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING FOR SERVICES AND MATERIALS WITH THE COUNTY OF VOLUSIA; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** *Colby Cilento, City Clerk (386-676-3340)*

**APPROVED ON SECOND READING**

## 10. RESOLUTIONS

- A. **RESOLUTION NO. 2020-67:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA APPROVING A PRELIMINARY PLAT FOR THE "PELLICER ACRES" SUBDIVISION; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Steven Spraker, Planning Director (386-676-3341)*

**APPROVED**

## 11. REPORTS, SUGGESTIONS, REQUESTS

## 12. ADJOURNMENT

Website Address – [www.ormondbeach.org](http://www.ormondbeach.org)

NOTICE – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.  
Phone: 386-677-0311



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.