

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 8, 2020

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Virtual staff meetings
- COVID-19 planning
- Reopening planning discussions with staff

Spoke to, attended and/or met with:

- Various COVID-19 conference calls and virtual meetings
- Individual budget update meetings with commission members
- SMA Board of Directors meeting
- SMA Finance Committee meeting
- Called various citizens regarding their concerns

2. Community Development: **Page 1**

3. Economic Development: **Page 3**

4. Airport **Page 4**

5. Finance: **Page 4**

6. Fire: **Page 5**

- Station Activities **Page 6**
 - COVID precautions continue at all stations. Crews are decontaminating stations and apparatus in the morning and evening and performing self-monitoring temperature checks.
 - All stations received new digital thermometers and face shields
 - Crews participated in drive-by's with the fire engine at Avante nursing facility and a birthday party in the Hunter's Ridge subdivision.

7. Human Resources **Page 6**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 7**

10. Police: **Page 8**

- Community Services/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 11**

11. Public Works **Page 12**
 - Engineering: **Page 12**

 - Environmental Management Division: **Page 13**
 - Street Maintenance/Asphalt/Concrete. **Page 13**
 - Forestry. **Page 13**
 - Stormwater Maintenance. **Page 14**

 - Fleet Operations: **Page 14**

 - Utilities: **Page 14**

12. Support Services/City Clerk **Page 17**