

**City of Ormond Beach
Memorandum**

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report
Date: March 6, 2020

This is a weekly staff report that is used as a management tool that I thought you might find helpful. The departments are listed in alphabetical order.

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with senior staff

Spoke to, attended and/or met with:

- Rotary meeting
- Agenda review meetings with City Commission Members
- City Commission meeting
- SMA Board meeting
- Brief conversation with Ike Leary, bait shop, discussed various topics
- Held Walk with the Manager, guest walkers Planning Director Steven Spraker and MainStreet Executive Director Julia Truilo

PIO – Public Information

- Press Releases/Media
 - Commissioner Event List
 - General press inquiries and interview coordination
 - General citizen inquiries
- Social Media
 - #OBAware Virus Prevention Advisories
 - US Census 2020 Information
 - Rivergrille Shrimp Eating Contest
 - Leap Day
 - Bike Week & Pedestrian Safety
- Attended
 - City Manager's Staff Meeting
 - Engineering/Planning Meeting
 - City Commission Meeting
 - Mondays with the Mayor
 - Rivergrille Fundraiser for Police Explorers and Fire Cadets
 - OBPD Promotions Ceremony
- Developing
 - Website update for reuse water schedule
 - Stop the Bleed Materials
 - Updated Economic Development materials
 - Fraud prevention guide for residents

Community Development

Planning

- Staff attended and presented at the March 4, 2020 Board of Adjustment and Appeals. A variance was approved at 113 Sawtooth Lane for a screen enclosure structure over an existing swimming pool.
- There is a **community meeting scheduled by Volusia County School Board staff for Osceola Elementary School on March 11, 2020 starting at 6 p.m.** at the school property at 100 Osceola Avenue. Conceptual plans are being prepared to determine how Ortona Elementary school and Osceola Elementary school could be redeveloped into one new K-5 school. The new K-5 school would serve to consolidate all Ortona and Osceola students into one new school.
- The monthly development report is at: <https://www.ormondbeach.org/247/Development-Projects>.
- Planning and Engineering staff met with residents of Ormond Lakes to discuss stormwater management. The discussion included upstream projects that flow through Ormond Lakes, the Ormond Grande project, and the ability/process to permit a system to draw down the stormwater lakes prior to storm events.
- Planning staff met with Mr. Clark (owner) of All-Aboard storage regarding the Planning Board actions of two properties. At 321 Hand Avenue, the owner stated that they would agree to the masonry wall along the Hand Avenue frontage recommended by the Planning Board and would also like the ability to construct a building that would act as the screening wall. For the property at 509 South Nova Road, the abutting property owner raised concerns about the operation of the All-Aboard Storage stormwater pond. An on-site visit confirmed the issue with the stormwater pond and the owner is working to take corrective actions.
- On March 12, 2020, the Planning Board is scheduled to meet on the following items (packet at <https://www.ormondbeach.org/224/Planning-Board>)
 1. **Workshop on the North U.S. Highway 1 corridor at 5:30 p.m. in Conference Room 103.**
 2. 806 Cordova Avenue: There are two (2) actions as the result of a pending annexation scheduled for March 3, 2020. The first action is an administrative request for a Small Scale Comprehensive Plan Land Use Map amendment and Zoning Map amendment for the 0.18+ acre property located at 806 Cordova Avenue. The land use map amendment seeks to amend the property from Volusia County "Urban Medium Intensity" (UMI) to Ormond Beach "Low Density Residential" (LDR). The second action is a zoning map amendment seeks to amend the property from Volusia County R-5 (Urban Single-Family Residential) to Ormond Beach R-3 (Single-Family Medium Density). Ormond Beach land use and zoning classifications are required with the annexation from Volusia County.
 3. Land Development Code amendments:
 - a) Section 4-06, Information to be included in site plan application to require the electronic submittal of site plans to the Site Plan Review Committee.
 - b) Section 1-22, Definitions of terms and words to add a definition for electric vehicle charging station and Section 3-26 – Off-street parking requirements to state electric vehicle charging station(s) are specifically allowed within parking lots.
 - c) Section 1-14 Development orders and building permits to (a) create an expiration date and required inspection timeframes for the site inspection (SPRC) engineering permit, (b) require the electronic submittals of building permits, (c) require building reviews within thirty (30) calendar days of a complete submittal, and (d) and create an administrative variance section that is consistent with Section 4-03 of the Land Development Code.
 - d) Section 2-50- Accessory uses, Subsection (n) Fences and walls to (a) add the language prohibiting chain link fencing in commercial zoning districts consistent with Section 3-68 of

the Land Development Code, (b) allow the ability for wall heights of eight (8') feet in height where a non-residential use abuts single-family uses, (c) modify the temporary construction fencing standards, and (d) modify the orientation of fencing subsection.

- e) Section 2-50- Accessory uses, Subsection (r) Generators to establish a five (5') foot setback in residential zoning districts in the rear yard for generators.
- f) Section 3-27- Reduction in parking spaces to incorporate existing parking space reductions in Multi-Modal Corridors into this Land Development Code section.

Building Inspections, Permitting & Licensing

- 13 new business tax receipts issued.
- 402 inspections performed within the city (80 by private providers).
- 108 permits issued (8 garage sale permits) within the city, with a valuation of \$1,221,611.

Development Services

- The Site Plan Review Committee (SPRC) met with the property owner of 376 Bostrom Lane to review potential development options for the vacant commercial parcel of land. City staff discussed the requirements for site development.
- The Nova Road Climate Controlled Storage project at 263 South Nova Road was approved by the Site Plan Review Committee.
- The Site Plan Review Committee (SPRC) has one project under review. The project is the Ormond Beach Championship field with the Airport Sports Complex.
- Construction status of projects under construction:

Project	% Complete
101 Town & Country Lane	40%
589 South Yonge Street	98%
783 North U.S. Highway 1	50%
Antares of Ormond Beach	2%
Coolidge Avenue Office/Warehouse	25%
Dunkin Donuts, 1190 Ocean Shore	35%
Dunkin Donuts, 1535 North US Hwy 1	2%
Extended Stay America	20%
FUGU	20%
Granada Plaza sewer improvements	98%
Home2	100%
Independence Recycling of Volusia	98%
Lynnhurst sewer improvements	80%
Modern Wash	40%
Oceanside Golf and Country Club (seating)	50%
Ormond RC, Building 1C	70%

Salty Church	40%
Security First	99%
S.R. Perrott expansion	30%
Stor-It	25%
SunTrust Bank	95%
The Pumphouse	30%
Thomas & Betts parking improvements (Phase 1)	98%
Total Comfort	10%
Residential	
Cypress Trails subdivision	95%
Huntington Green, Phase 2B	95%
Huntington Villas, Phase 2B	95%
Pineland residential subdivision, Phases 2&3	92%
Deerfield Trace	95%

Economic Development/Airport

Economic Development

- Ormond Crossings
 - A temporary signal has been installed at the intersection of Broadway and North US 1. A Joint Participation Agreement (JPA) with FDOT and a Developer's Agreement with Tomoka Holdings was approved by the Commission paving the way for construction of a permanent traffic signal at this intersection.
- Airport Business Park
 - Staff has received letters of intent from 2 property owners in the Airport Business Park to donate land for the City to extend the Signal Avenue roadway into the Southwest Quadrant of the Airport. Staff is preparing the necessary legal documents to formalize the process and present the project to the City Commission for its approval.
- Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County
 - Continued to meet with regional group focused on growing the innovation and entrepreneurial eco-system in Volusia County.
 - Staff is collaborating with Chamber, FLVEC to host Startup Grind 2020. Events anticipated to start in Q2 of this year.
- Prospective Business Attraction/Retention/Expansion
 - Staff is working on two project leads with target industry companies looking at specific sites in Ormond Beach.
 - Staff continues outreach to Ormond Beach businesses. Five business visits have been made to companies.
 - Publix has placed a bid to acquire 5 Lucky's Market stores, which includes the Ormond Beach location. Staff continues to monitor the transition from Lucky's Market and Publix. Staff

continues to collaborate with local and regional partners to engage resources as needed. These will be ongoing discussions in the coming weeks.

Airport Operation and Development

- Staff completed training this week with the Federal Aviation Administration's Aviation Weather and Aeronautical Services Division. The FAA is seeking to improve the quality and timeliness of important flight information by deploying a new direct-entry digital Notice to Airmen (NOTAM) system for airport operators called the NOTAM Manager System. The FAA is deploying NOTAM Manager to increase the safe and effective distribution of airport and aviation information throughout the National Airspace System. The system streamlines the way information is captured and distributed, which improves the efficiency of dispersal and management of the aeronautical data.
- Staff participated in a briefing for seaports and public use airports regarding the State of Florida's response to COVID-19. The briefing was presented by State Surgeon General Dr. Scott A. Rivkees and Secretary of Transportation Kevin J. Thibault.
- The City Commission approved execution of a Public Transportation Grant Agreement (PTGA) between the City and the Florida Department of Transportation at their meeting this week on Tuesday, March 3. The PTGA provides state funding for the construction phase of the project to extend Runway 9 and Taxiway Alpha.
- Staff has received a notice of grant closeout letter from the Federal Aviation Administration, confirming the successful closeout of the federal grant that provided primary funding for the project to rehabilitate Runway 9/27 and design the extensions of Runway 9 and Taxiway Alpha. The final grant amount received by the City for this project, which was completed on schedule and under budget, is \$2,283,550.

Finance/Budget/Utility Billing Services/Grants/Risk Management

Finance

- On-going Projects
 - The City continues to work with the State to achieve obligation on one (1) additional project work sheet for hurricane Matthew. To-date the City has received \$6.3 million dollars for hurricane Matthew reimbursement.
 - The City was obligated by FEMA for PW1055, downtown lighting and ballfield lighting are included on this PW. The City has been working diligently with the state to obtain reimbursement.
 - The City awaits obligation by FEMA for PW33183, Cassen Pier. The City has been awaiting EHP approval from FEMA
- Completed Projects - Weekly
 - Processed 101 Journal Entry Batches.
 - Utility Billing Meter Readers completed 413 work orders.
 - Approved 28 Purchase Requisitions totaling \$135,882.06.
 - Issued 18 Purchase Orders totaling \$349,246.86.
 - Prepared 140 Accounts Payable checks totaling \$421,239.42 and 32 Accounts Payable EFT payments totaling \$303,357.09.
 - Issued 717 past due notices on utility accounts.
 - Auto-called 111 utility customers regarding receipt of a past due notice.
 - Processed 634 payments through Interactive Voice Response System totaling \$66,460.14.
 - Grant money 2019-20 fiscal year-to-date total received, \$2.5 million.

Grants

- Grant files maintenance and set up, monthly/quarterly/annual reporting, revisions, reimbursements, amendments, and closeouts.
 - Attended County Council meeting regarding ECHO grant recommendations and adding to the election ballot the extension of ECHO.

- Working with staff regarding a potential AFG request.
- Working on potential CDBG FY 20-21 capital projects and public service requests.
- Grant reimbursement requests to date FY 19-20: \$816,911.40
- Other
 - Citizen Contacts
 - Completed weekly events calendar ad for Ormond Observer.
 - Updated/added website items as needed.
 - Working with staff to complete VLOC 2020 Distinguished Service Award Nominations.

Risk Management Projects

- Attended Liability & Workers' Compensation Seminar
- Assisted attorney with liability claim
- Processed subrogation claims

Fire Department

- Weekly Statistics
 - Fires: 3
 - Fire Alarms: 6
 - Hazardous: 3
 - EMS: 72
 - Motor Vehicle Accidents: 11
 - Public Assists: 57
 - TOTAL CALLS: 152
- Aid provided to other agencies: 6 Calls to Volusia County
- Total staff hours provided to other agencies: 21
- # of overlapping calls: 45
- # of personnel sent with EVAC to assist with patient care during hospital transport: 3
- Total EMS patients treated: 56
- Keetch-Byram Drought Index (KBDI) East Coast Volusia: 212
- Training Hours
 - NFPA 1001: Firefighting 22
 - NFPA 1002: Driver 8
 - NFPA 1021: Officer 8
 - NFPA 1500: Safety/Equipment 38
 - NFPA 1620: Preplanning 5
 - EMT/Paramedic 28
 - TOTAL TRAINING HOURS: 109
- Station Activities
 - Updated 5 pre-fire plans
 - Provided a tour of Station 91 to group of Cub Scouts and parents
 - Participated in the River Grille fundraiser for the Police Explorers and Fire Cadets
- Significant Incidents
 - 2/27/20, 8:56 PM: S. Nova Rd./Division Ave. – Motor Vehicle Accident – Three vehicle collision with side and front impact – one patient transported as a trauma alert – a firefighter assisted EVAC during transport.
 - 3/2/20, 3:32 AM: 62 Rivershore Dr. – Structure Fire – Upon arrival found a working structure fire – crews assisted Volusia County – fire extinguished with 1,000 gallons of water – crews cleared scene at 4:49 AM.

Human Resources

- Staffing Update
 - Approved/Active Recruitment
 - Part Time Rec Leader (Environmental Discovery Center/Leisure Services)
 - Part Time Rec Leader (Performing Arts Center/Leisure Services)
 - Police Officer (Police)
 - Summer Camp Counselors (Leisure Services)
 - Utilities Manager (Public Works)
 - Applications Under Review
 - Part Time Recreation Leader (SONC/Leisure Services)
 - Interviews Scheduled
 - Evidence/Crime Scene Supervisor (Police)
 - Police Officer (Police)
 - Treatment Plant Operator C, B, A, or Trainee (Water Plant/Public Works)
 - Background/Reference Checks/Job Offers
 - Maintenance Worker II (Wastewater Collection & Reuse Distribution/Public Works)
 - Seasonal Part Time Maintenance Worker II (Andy Romano Beachfront Park/Leisure Services)
 - Employee Events
 - Wellness Plan HSA contribution opportunities through 12-31-2020:
 - Non-tobacco use affidavits accepted
 - Skin cancer screenings offered
 - Wellness Action Team activities

Information Technology (IT)

- Information Systems (IS)
 - Work Plan Projects
 - Tyler Munis Phase 4 – EnerGov Permitting and Licensing – Project planning and document review. Implementation efforts to start spring 2020.
 - Tyler Munis Phase 2 – Tyler Content Management (TCM) document management and imaging systems. Forms documentation review.
 - Enterprise Infrastructure
 - iSeries system (CentralSquare Naviline): None
 - Windows Servers: None
 - Networking System: None
 - Work Orders
 - New: 26
 - Completed: 58
 - In progress: 36
 - Barracuda Email Security cloud service statistics
 - Total Inbound E-Mails: 52,913
 - Inbound E-Mails Blocked: 33,299
 - Delivered Inbound E-Mails: 19,614
 - Quarantined Messages: 557
 - Percentage Good Email: 37.1%
 - ATP/Virus E-Mails Blocked: 3

- Geographical Information Systems (GIS)
 - Addressing
 - Additions: 13
 - Changes: 1
 - Corrections: 0
 - Map/Information Requests: 14
 - Information Requests from External Organizations: 2
 - CIP Related Projects (pavement management, project tracking map): 0
 - Reclaim Connections Located this week: 0 : Total in system = 2,741
 - Meters GPS Located this week: 0 : Total in system = 23,787; 22,974 potable, 802 Irrigation, 11 Effluent

Leisure Services

Administration

- Engineering meeting
- City Manager staff meeting
- City Commission meeting
- Tennis Courts Inspections
- Park visits

Contract Manager – Grounds and Athletic Maintenance

- Operations meeting with Grounds Maintenance account manager
- Operations meeting with Athletic Maintenance account manager
- Public Works meeting
- Site inspections of Grounds Maintenance service areas
- Site inspections of Athletic Maintenance service areas
- Site visits with account managers
- Conduct over-site of enhancement, trimming, install and application projects
- Follow-up to concerns, issues and questions within scope of work
- Weekly administrative assignments and activities

Environmental Discovery Center

- Social media updates
- Tours were given as requested Tuesday through Saturday
- Plant Clinic. UF/IFAS master Gardeners, Tuesday, 10 am to 12 pm
- Spring Bird Walk. Joan Tague:Halifax Audubon, Thursday, 8 am to 10 am
- EDC Volunteer Meeting, Thursday, 4 pm to 5 pm

Athletics

- The Ormond Beach Shuffleboard Club continued to hold their weekly play on Monday, Wednesday and Friday at the Sports Complex. Play is at 1 pm daily.
- OBYBSA Golden Spikes continued practices this week, Tuesday and Thursday, Nova Fields 2 – 5 at 6 pm, as well as Monday and Wednesday, Wendelstedt 2 at 6 pm.
- Recreational skill assessments & practices were held on Monday, Wednesday and Friday this week at the Nova Fields, as well as the Softball Quad for Pinto Boys.
- SHS Softball has practices Monday, Wednesday, and Friday, 4:30 pm to 6:30 pm, Quad #1.
- SHS Baseball had practices Monday and Tuesday, 4:30 pm to 6:30 pm, Wendelstedt 1 & 2 fields. They have home games this week on Friday at 4 pm & 7 pm.
- CCA Softball had practice this week on Monday at the Sports Complex, Quad #3, from 3:30 pm to 5:30 pm.
- OBSC Soccer Competitive & Recreational Teams practice Monday through Friday, Soccer Fields at Sports Complex, 6 pm.
- Coed Softball Team had practice on Monday, Tuesday, and Wednesday, at the Sports Complex, Quad #4, 6 pm. Pre-season meeting held on Wednesday night, 6pm, at Sports Complex Field House.

- Youth Volleyball Program, Tuesday and Thursday, at Nova Gym, 6 pm.
- OBSC Recreational Soccer opening day games, Saturday, at Sports Complex Soccer Fields, 8:30 am.

Athletics Field Maintenance

- Cleaned park, tennis and basketball courts at South Ormond
- Tended to the infields, tennis and handball courts at Osceola Elementary School
- Cleaned Skateboard Park, handball, tennis, and basketball courts at Nova
- Cleaned Magic Forest and the common area of Nova Park
- Cleaned all sports parks daily of debris/trash from the events during the week
- Continued dragging infields (18) daily at Sports Complex/Nova Fields
- Continued edging infields (18) weekly at Sports Complex/Nova Fields
- Dragged South and Osceola (2) softball fields
- Painted Soccer Fields 1- 6, 8 - 10
- Painted Soccer Parking Lot
- Prepared Wendelstedt & Kiwanis Fields for SHS/OBGS Baseball practices
- Sodding holes in areas surrounding Nova Field 4/Batting Cages/Bullpen Mounds
- Prepped fields for high school games
- Prepared Championship Field 7 for SHS Flag Football
- Added clay & surface to low area on Wendelstedt Field 3
- Took down temp fences after tourney this past weekend

Senior Center

- Granada Squares Dance was held on Tuesday from 6:30 pm to 9 pm

Performing Arts Center

- The Performing Arts Center hosted the following classes as part of its regular operations:
 - Monday through Friday: CMT held regular classes
 - Monday through Thursday: Follies held regular classes
 - Thursday: Kopy Kats held regular classes
- The Performing Arts Center is preparing to host the following:
 - It Was A Very Good Year – Sinatra Tribute, Sunday, 2:30 pm to 4:30 pm

South Ormond Neighborhood Center

- Splash pad closed through March 14
- Open park and playground sunrise to 11 pm daily
- Fitness room
- Open gym
- Jazzercise was held on Monday
- Youth basketball practice Tuesday, Thursday and Saturday
- PAL Tutoring, Monday through Friday, 3 pm to 6 pm

Community Events

- Weekly administrative tasks, office work, meetings, and activities.
- Attended weekly one on one and staff meetings
- Ongoing follow up for the 2020 Mayor's Health & Fitness Challenge with Partners and Participants
- Walk with the City Manager-Guest walkers, Julia Truilo and Steven Spraker, City Hall, Friday, 8 am
- Every Thursday - ongoing MH&FC Lunch & Learn, City Hall
- Reviewing applicants for Community Events Leader position (ongoing)
- Preliminary planning of 2020 events February through May:
 - Dwight DuRant Field Dedication
 - VLOC Dinner
 - 140th City Incorporation Celebration
 - Art in the Park

- Memorial Day Remembrance Service

Gymnastics

- March session in progress
- March registration is open
- Open Gym, Friday, 6 pm to 8 pm

Nova Community Center and Special Populations

- FitGyms conducted their person training and tennis lessons.
- Open play took place various times during the week for basketball, pickleball, ping pong, the game room and the exercise room.
- Adult Jazzercise met at various times throughout the week.
- Ms. Debby's Dance and Acting classes continued at various times throughout the week.
- Explore the Stage, Tuesday, 5 pm to 6 pm
- The Lunch Bunch Club, Wednesday, 10 am to 1 pm
- Technology Thursday continued on Thursday, 4 pm to 5:30 pm
- Coed Volleyball continued Tuesday and Thursday at 6 pm

The Casements

- Guild tours were given on the hour Monday through Friday from 10:00 a.m. to 3:00 p.m. Saturday tours were given at 10:00 a.m. and 11:00 a.m.
- HVAC project continues, Monday through Friday, 7 am to 3 pm
- The Casements Guild Executive Board met, Monday, 9:30 am to 11 am
- Casements Camera Club received photos for exhibit, Monday, 3 pm to 5 pm
- Reflections Village HOA meeting, Bailey Riverbridge, Monday, 3 pm to 5 pm
- Casements Camera Club exhibit installation, Tuesday, 12 pm to 2 pm
- Ormond Beach Garden Club Meeting, Wednesday, 10 am to 12 pm
- Casements Camera Club judging, Wednesday, 12 pm to 1 pm
- Casements Camber Club exhibit opening reception, Friday, 5 pm to 7 pm
- Movies on the Halifax, "Ralph Breaks the Internet," Friday, 6:30 pm
- Great Dawg Walk, Rockefeller Gardens, Saturday, 9 am to 10:30 am
- India Day, Rockefeller Gardens, Saturday 12 pm to 4 pm
- House of Healing, Bailey Riverbridge, Sunday, 6 pm to 8 pm

Parks Maintenance

- Citywide inspection of parks
- Inspected and posted for reservations at pavilions
- Replaced canopies at Andy Romano Beachfront Park
- Replaced post cap at Rivera Park
- Cleaned up litter in water at Ebbets Pier
- Removed bungee cords from kayak ramps
- Repaired handrail at Central Park I
- Fixed handrail on stairs at Andy Romano Beachfront Park
- Replaced signs at Andy Romano Beachfront Park
- Replaced straps on skate park pads
- Replaced pickets at Magic Forest
- Removed bench at bait shop at Cassen Park

Building Maintenance

- Preventative maintenance of City vehicles and equipment as necessary
- Weekly maintenance of fountains at PAC, Bailey Riverbridge, Arroyo, Riviera, Hospital Park, Fortunato and City Hall
- Weekly inspection of the water wheel and sump pumps at The Casements
- Tri-weekly inspection of DOT and facility lighting at various City locations
- Tri-weekly lighting inspection of airfield runways, taxiways and signage

- Added door closer on Quad storage room
- Tightened loose wind screen at Fleet
- Repaired leaking toilet at Public Works
- Repaired back lot entrance doors at Police Department
- Andy Romano Beachfront Park #6 door lock repaired
- Repaired bathroom leak at Central Park I
- Andy Romano Beachfront Park #2 soap dispenser replaced
- Fortunato Park men's restroom unclogged
- Repaired Performing Arts Center A/C in Leisure Services office
- Repaired exit gate at the Police Department
- Nova Gym front door latch repaired
- WWTP sink repaired
- Senior toilet repaired
- Driveway light in box office Performing Arts Center replaced
- Replaced closer on exterior door at Fleet
- Replace thermostat covers at South Ormond Neighborhood Center
- Men's restroom unclogged at Police Department
- Airport sports field lights repaired
- Nova field lights repaired
- Airport Runway installed new sensors on PAPI 35
- Nova Gym repaired hoop, adjustment
- Nova Gym repair, conduit pulled from wall
- Fire Station 91 repaired sensor on NW high bay door
- Fortunato Park, repaired lights under bridge
- Airport Sports, troubleshoot broken irrigation pipes, power controls

Police Department

Administrative Services

- Staff hosted the Weekly Staff Meeting
- Staff attended a discussion on the Findings of the Marjory Stoneman Douglas Incident
- Staff participated in the Shrimp eating contest to benefit Police Explorers
- Staff welcomed Accreditation Assessors for a mock review

Community Outreach

- Youth Leadership Council (YLC)
 - YLC had an organizational meeting to review upcoming community service projects the week of March 3-8. As time allows YLC members will attend sports events for Mainland High School to support YLC members on the tennis and track teams.
- OBPAL Basketball
 - Practice was held last week at the South Ormond Neighborhood Center. Eight boys (8) and one (1) girl attended practice. The first tournament will be the State of Florida Association of Police Athletic Leagues annual tournament at the end of March.
- PAL Educational Programs
 - R.E.A.D. Reading, Exploration, Adventure and Discovery
 - The *R.E.A.D.* program partnership with Ormond Beach Elementary continues. Currently, 25 students are participating in the program. The program provides an opportunity for students in grades 3, 4 and 5 to increase their skills in reading and writing through reader's theater team presentations and short story writing. The R.E.A.D. program exhibition is currently scheduled for Thursday, May 14 at Ormond Beach Elementary School Library.
 - *Tutors R Us* at the South Ormond Neighborhood Center continues. The average attendance for tutoring is eighteen (18) students per day. Currently, 23 are registered for the program.

Tutors are Us provides small group and one-on-one tutoring to students in grades K-12. Each session is focused on the student's individual academic goals.

- OBPAL Fourth Annual Donut Dash 5K
 - The Fourth Annual OBPAL Donut Dash 5K will be held Saturday, April 25, 2020. The event will begin and end at the back of the Trails Shopping Center. Registration will begin at 7:00 a.m. with a race start at 8:00 AM. On-line registration for the Ormond Beach Police Athletic League Donut Dash 5K is at <http://racesmith.com/races/OrmondBeachPALDonutDash5K.html>. For more information and sponsorship opportunities please call (386) 676-3505.

Community Services & Animal Control

- Animal Calls responded to: 43
- Animal Reports: 5
- Trap Neuter Release: 2
- Animal Bites: 1
- Animals to Halifax: 4
- Wildlife Calls: 0
- Found Property Reports: 2

Criminal Investigations

- Cases Assigned: 21
- Cases Cleared by Arrest/Complaint Affidavit: 4
- Cases Exceptionally Cleared: 3
- Inactive: 1
- Fraud: 3
- Burglary Business: 0
- Burglary Residential: 3
- Larceny Car break: 1
- Grand Theft: 2
- Auto Theft: 1
- Death Undetermined: 2
- Missing Persons: 2
- Recovered Missing Persons: 1
- Sex Offense/Rape: 1
- Robbery: 0
- Assaults: 2
- Police Information: 1
- Baker Act: 3

Records

- Walk - Ins / Window: 85
- Phone Calls: 105
- Arrest / NTA'S: 10
- Reports Generated: 103
- Reports Entered: 100
- Citations Issued: 67
- Citations Entered: 48
- Warnings Entered: 84
- Trespass Warnings: 13
- CORF Entered: 258
- Mail / Faxes / Request: 10

Patrol

- Total Calls: 1,658
- Total Traffic Stops: 245

Operations

- Crime Opportunity Report Forms: 178

2/26/20

- Trespassing Arrest, 165 West Granada Boulevard (Chamber of Commerce.) Subject was placed under arrest for trespassing after warning.

2/27/20

- Larceny, 160 Live Oak Avenue. A FedEx package containing a Litter Robot #3 (valued at over \$400.00) was stolen from this location.
- Larceny, 2 Red Cedar Court. A white/green female Schwinn bicycle was stolen from this location. The bike is valued at \$100.
- Warrant Arrest, 1345 West Granada Boulevard. Subject was contacted and found to have an active warrant out of Manatee County with extradition for Violation of Community Control Uttering Counterfeit Instrument with no bond.

2/28/20

- Assault/Domestic Violence Arrest, 664 South Nova Road #227. Subject threatened to punch her grandmother in the face during an argument. She was placed under arrest and transported to Volusia County Branch Jail.
- Violation of Protection Order Arrest, 200 East Granada Boulevard. Subject was contacted and found to be in violation.

2/29/20

- Carbreak, 146 N. Orchard St. Unknown suspects forced entry into a trailer by prying a lock clasp on a Master Lock. Only item taken was the Master Lock. This incident was the fifth (5th) reported similar burglary at this location within the month of February.
- Battery Domestic Violence Arrest, 229 N. Nova Rd (Bank of America). Subject was in a physical altercation with her separated husband where she struck her husband several times while he was inside of a vehicle.
- Battery Domestic Violence Arrest, 17 Oak Ave. Victim sent a text to a co-worker advising that she was physically attacked and asked for help. Investigation revealed that a subject held the victim, who is the mother of his two children, against her will. The victim was struck multiple times, the subject grabbed the victim's hair to drag her away from the door, telling her that she wasn't allowed to leave.

3/1/20

- Burglary Residential, 947 West Lindenwood Circle. An unknown subject made entry through an unlocked bathroom window. The interior was ransacked and had human/animal fecal matter possibly from the previous tenants. Only item taken was a white wooden dresser (valued at \$25.00). House is vacant and is for sale. Persons of interest could be previous tenants who moved out in January. Six latent prints were collected.
- Battery Domestic Violence Arrest, 98 South St. Andrews Drive. The victim stated her husband had grabbed her by the neck and then threw a handgun at her. Units responded to the house where the subject was contacted and arrested.

3/2/20

- Grand Theft, 845 John Anderson Drive. Three (3) shotguns and two (2) rifles were taken by an unknown suspect during an extended time lapse. The victim did not reside in the home for approximately one year while it was under major renovation. The victim was unable to provide serial numbers for any of the firearms.
- Robbery, 270 Timberline Trail. The victim reported that two known subjects came to her home after asking for money. The victim advised that she was battered in the front yard by both subjects. Both subjects then entered the victim's home and stole \$7,568 in cash from her purse.

- Burglary Residence, 8 Fernmeadow Lane. Suspect came into the residence and took a bedding set valued at \$290.

3/3/20
None

Traffic Unit

- Traffic Enforcement Stats:
 - Number of Traffic Stops: 52
 - Number of Uniform Traffic Citations Issued: 64
 - Number of Written Warnings Issued: 16
 - Number of parking tickets issued: 0
- Traffic Crash Reports
 - Number of Crashes without Injuries: 18
 - Number of Crashes with Injuries: 0
 - Number of Crashes with serious bodily injuries: 0
 - Number of fatal Crashes: 0

Neighborhood Improvement

Weekly inspection statistics by Commissioner Zones

- Zone 1: 5 Cases initiated
- Zone 2: 11 Cases initiated
- Zone 3: 2 Cases initiated
- Zone 4: 3 Cases initiated
- 0 signs have either been removed or sign cases created.
- 11 tree removal permit requests

Administrative staff assisted with three (3) walk-in and fifty-three (53) telephonic inquiries.

Public Works

Engineering

- Projects Summaries
 - Construction Projects:
 - Storm and Sewer Lining – Phase 2 – The contractor is on-site making corrections to the sewer lining.
 - Water Plant Upgrades – Construction is on-going and remains on track.
 - Breakaway Trails Storage and Pumping Improvements – Lightning protection is being installation and contractor is completing electrical start up.
 - WWTP Sludge Dewatering Improvements – The centrifuges are being installed and work (handrail, walkways, etc.) is being finalized at the re-aeration basin. A progress meeting was held on February 27.
 - HVAC Replacements – City Hall, SONC, The Casements – The Casements HVAC equipment has been installed and final connections are being made.
 - Granada Median Landscape Improvements (Orchard Street to I-95) – Work is on-going and proceeding on schedule.
 - Granada Blvd Medians – Irrigation Reuse Connection – A Notice to Proceed was issued for February 17.
 - WTP Sludge Residuals Facility Improvements – Shop drawings are being reviewed. Construction is expected to begin in April due to the long lead time (24 weeks) for the centrifuge.
 - OBSC Improvements – Championship Field 7 – A Notice to Proceed has been issued, work is expected to begin next week.
 - Nova Community Park Underground Electric Utilities – Pull box is being installed. Meeting to coordinate final equipment layout will be scheduled. Outdoor electrical enclosure and transformer delivery scheduled for April 13.

- WTP Chemical Feed System Upgrades – Static mixer installation is complete. A meeting with the engineer to discuss shade structure design will be scheduled.
- Memorial Gardens Lighting – The light fixtures were delivered. Contractor has begun installing the conduit, the installation of the poles and light fixtures will follow.
- Broadway/US1 Traffic Signal – Bid award for Traffic Signal Construction and Agreement for CEI Services were approved at the March 3 City Commission meeting.
- 2019 Stormwater Rebuild – Shop drawings are under review.
- Casements North Side Improvements – Shop drawing submittals are under review.
- Fiber Optic Connectivity – Coordination meeting to connect Fire Station 92 to the fiber network was held on March 5.

- Bidding:
 - CDBG Riviera Park Parking Improvements – The apparent low bidder is Sanderson Concrete Construction. Bid award is scheduled for the April 7 City Commission meeting.
 - 2020 Microsurfacing – The project was advertised on February 23, a pre-bid meeting is scheduled for March 4, and bids are due on March 24.
 - 2020 Repaving – The project was advertised on February 23, a pre-bid meeting is scheduled for March 4, and bids are due on March 24.

- Design Projects:
 - North US1 Water Main and Force Main Improvements – Final plans have been received. A disposition item for approval to bid is being prepared.
 - Fleming Ave Stormdrain Improvements – The plans and all grant requirements have been submitted to the Florida Department of Emergency Management.
 - Secondary Raw Water Main – 90% plans have been received and are under review.
 - Tomoka Elementary Connector Sidewalk & Williamson Blvd Pedestrian Improvements – 90% design plans have been received and are under review by FDOT.
 - Stormwater Master Plan Update - 2019 – The consultant continues working on the master plan update.
 - Fleming Avenue Stormwater Pump Station – The consultant is finalizing plans and specifications for bidding.
 - Police Station/EOC Relocation Study – Staff is scheduling a meeting with consultant to review their preliminary findings.
 - Airport Road/SR40 Water Main Loop – A field walk through was held on March 5.
 - Rockefeller Room Renovations – Window frame paint testing is complete, report is being prepared.
 - Exercise Equipment Replacement at Central Park II & OBSC Playground Surfacing – These two small projects have been combined for economy of scale. Preparing a Work Authorization for Construction Management services.
 - CDBG SONC Fitness Station – A disposition item for approval to advertise the RFP is being prepared for the April 21 City Commission meeting agenda.
 - Downtown: Cassen Park Improvements – Concept plan will be presented to the Mainstreet Board for their review and input.
 - Granada Streetscape Pavers - Received Construction Manager quote, which is under review.
 - Update Parks & Recreational Master Plan – RFP is being finalized and a disposition item is being prepared for City Commission approval to advertise on the April 7 agenda.
 - Birthplace of Speed Overlook Replacement – A Purchase Order is in process for structural drawings required for the building permit. A Work Authorization for the project will be on a future City Commission agenda for approval.

- Departmental Activities
 - Continued to prepare for storage non-digitized plans and as-built files.
 - Reviewed daily Engineering Permit applications through the ProjectDOX system.

- Met with homeowner of 151 Mound Avenue to discuss lot grading options related to lot filling without a permit, per Neighborhood Improvement Division request.
- Completed site-visit and met with homeowner of 675 John Anderson Drive to review the dock construction without a permit taking place at the residence, per Planning Department request.
- Continued to create the multiple sketch and legal descriptions for parcels and road rights-of-way to be annexed within the Plantation Oaks subdivision.
- Researched as-built drawing files of the Nova Community Park for the proposed Landfill Liner Repair project.
- Staked out Fleming Avenue Right-of-Way at Cameo Drive intersection, per Utilities/Water Division request.
- Gathered as-builts for utilities near Domicilio Avenue and North Ridgewood Avenue, per City utilities locator request.
- Completed Tree-in-the-Right-of-Way locate at 5 Tanglewood Circle, per Neighborhood Improvement Division request.

Environment Management

Street Maintenance - Asphalt/Concrete

- Haul recycle from shop
- Checked forms for pour on Oleeta St
- Poured sidewalk on Flamingo Dr; stripped forms, backfilled and cut stress joints, clean up
- Replaced asphalt on N. Orchard St
- Removed sidewalk on Lincoln

Forestry

- Trimmed and cleaned up at City yards and City Hall (incl. Corbin Ave parking lot at school)
- Trimmed at various bus stop benches
- Maintenance and tree inspection citywide
- Hauled debris to Nova/Transfer Station
- Ground stumps citywide
- Removed limb over ROW on Santa Fe
- Trimmed low limbs on Andalusia Ave; trimmed back limbs and deadwood at Division & Center St
- Trimmed around streetlight on Spring Meadows

Maintenance

- Rotated Special Event Bridge signs
- Debris cleanup on Granada Bridge and Memorial Gardens
- Graded roads & boat ramps at all City parks, Airport Sports Complex and Old Tomoka Rd.
- Picked up litter at various bus stops in the City, on DOT roads, at Orchard and Wilmette and on the Tomoka River Bridge
- Weed control on streetscape and FDOT areas
- Cleaned benches citywide
- DOT weed control on all state roads
- Trimming in various areas citywide

Sign Shop

Repaired, replaced or installed signs at the following locations and other jobs:

- Citywide locations, checked for signs that might need attention
- Fabricated various signs & decals for upcoming jobs
- Washed & cleaned signs in various locations

Stormwater Maintenance

- Reach out mowing at Division pond; FDOT ponds; Arroyo Pkwy
- Locates, basins, hotspots citywide

- Basins inspected & cleaned in Zone 1
- Sod on Flamingo Dr
- Ditch maintenance
- Locates, gates & pumps, citywide
- Pipe replacement in Northbrook ditch
- Basin repair on Parque Dr
- Outfall inspected on Oak Forest

Vactor

- Airport Business Park
- Shady Branch Trl
- Greenfern Cir; spillway

Street Sweeping/Streetsweeper (sweeper out of service due to repairs)

- 0 miles of road cleaned
- 0 cubic yards of debris removed

Fleet

- Mileage traveled by all departments for the week: 22,142
- PM Services completed for the week
 - Emergency Vehicles and Equipment: 2
 - Non-Emergency Vehicles and Equipment: 6
- Road Calls for the week: 1
- Quick Fleet Facts:
 - Fuel on hand: 7,533 gallons unleaded, 7,963 gallons diesel
 - Fuel used in one week: 2,249 gallons of unleaded and 578 gallons of diesel.
 - Fleet completed 68 work orders this week.

Utilities

- Projects Summary
 - Preliminary Planning
 - Granada Sanitary Sewer Pipe Rehabilitation – Staff reviewing revised Engineering Services Fee proposal. Will proceed to commission authorization to commence design FY19/20 and construction FY20/21.
 - Design & Bidding
 - Western Service Area Master Plan – On February 24, finalized report draft and maps and shared with City engineering staff. Commission workshop date TBD.
 - Airport Road-SR40 Water Main Loop – Reviewed completed survey and provided comments. Provided written input on design considerations based on Master Plan. Subsequently visited site to evaluate constructability issues and provided written comments for design consideration. Design meeting conducted on site on March 5.
 - North US1 Water Main and Force Main Improvements – Reviewed bid specs and provided written comments. Will be placed on a future commission agenda requesting permission to bid. Permits applications being processed. Engineer estimate of \$3.87M close to \$3.57M FY19/20 CIP funding.
 - Holly Hill Reuse Interconnect – Final report received with cost estimate. PW staff from Holly Hill & Ormond Beach met to discuss implementation. Draft resolution & Interlocal agreement under review by OB Legal.
 - Airport Business Park Emergency Sewer Repair – Construction purchase order issued and vendor notified. Agenda item for March 17 commission meeting. Contractor tentatively targeting construction March 14/15 following advance notice to businesses.

- Under Construction
 - WTP Lime Sludge Dewatering & Residuals Facility Improvements City direct purchase of centrifuge. Utilities Engineer & Project Engineer reviewing centrifuge shop drawings. Contractor mobilization delayed due to centrifuge fabrication plus shipping; 180 day construction; contract final completion 8/31/20.
 - WTP Static Mixer (aka Chemical Feed Upgrade) – [Lavatelli & McMahan] Installation completed as scheduled on 2/24-2/25.
 - WWTP Sludge Dewatering Improvements –Centrifuge on site but SGS received factory recall on drives. Correction proposed for alum mixing zone short circuit. Awaiting cost. Next progress meeting to be rescheduled from March 26 to TBD.
 - SCADA Integration Verification – Consultant tracking issues and concerns provided by City staff in order to develop troubleshooting plan and verify completion. Collections & Maintenance Superintendents to develop list of concerns to forward to consultant.

SPRC Projects

- Planning & Design
 - 376 Bostrom Lane – Preapplication meeting scheduled for March 4.
 - 45 Doug Thomas Way Softball Field – received final plans for review.
 - Ortona & Osceola Elementary Schools – Concept plan not yet available for staff. Resident meeting to discuss combining campuses on one site scheduled for March 9 & March 11 respectively.
- Under Construction
 - Lynhurst Sanitary Sewer – Coordinated with City's Civil Engineer to approve revised construction plans for sanitary sewer approved.
- Substantially Complete
 - 1001 Broadway Avenue (Ormond Crossings), Security First Insurance – Final inspection 11/12. Awaiting final acceptance before transferring ownership to City.
 - Huntington Green – Water & Sewer system cleared for use. Force Main will need to be designed through SPRC, approved and constructed.
 - A-1-A Surf Shop – conducted informal site visit and provided preliminary comments to Engineer of Record. Formal final inspection forthcoming.

Water Treatment Plant

- Delivered 45.90 million gallons for the week ending February 29, 2020 (6.56 MGD).
- Backwashed 10 filters for a total of 574,000 gallons backwash water.
- Raw water average daily withdrawal rate from all wells through February 29, 2020 @ 6.62 MGD, SJRWMD 2020 allocation @ 7.687 MGD.
- Produced & hauled ~81.0 wet tons of dewatered sludge (65 - 70% solids).
- Operated north & south plant generators for routine PM.
- 12% blended Hypochlorite system, a 12 to 1 ratio, is working extremely well.
- Flushed distribution system 217,000 gal.

Water Reclamation Facility

- Domestic and Industrial Wastewater flow was 32.78 Million Gallons.
- Influent flow rate Average Daily Flow (ADF) for weekly period @ 4.68 MGD.
- Produced 32.78 Million Gallons of Reuse.
- Most recent annual period ADF Rates (March 1, 2019 – February 29, 2020) (MGD):
 - Influent 4.30 MGD (Permit 8 MGD);
 - Surface Water Discharge 0.26 MGD (Permit 6 MGD);
 - Reuse 4.57 MGD (Permit 10 MGD)
- Hauled 149.80 wet tons of dewatered residual solids (14% to 18% solids)
 - Current weekly sludge hauling ending 02-29-2020
 - 7 trailer loads of treated sludge went to processing facility.
- Sand Filters #2 and #3 were on-line at the beginning of the week. #2 was taken off-line and cleaned on February 25. #1 was put on-line due to expected rain flows and #2 put back on-

line on the 26th in lieu of #1. SF #3 was taken off-line and cleaned on the 27th. Staff is trying to run one at a time as has been done in the past and will keep an eye on any resultant turbidity issues.

- Due to low flow creating high turbidity on Sunday 3/1/20 plant flow was diverted for approximately 43 minutes producing 520,000 gallons of discharge.
- Maintenance dosing of product for red worm control began during the week per manufacturer's instructions in reaeration tanks and secondary clarifier troughs.
- Mixing issues due to design of reaeration box being looked at for adding of air mixing lines by M&H.

Water Distribution

- Responded to 21 reports of customer concerns regarding low pressure or assistance with other plumbing needs.
- Responded to 13 calls for water service leaks.
- Replaced 9 broken meter boxes.
- Replaced 2 water service due to leaks or low pressure concerns.
- Installed 5 new residential water service.
- Performed 10 scheduled pressure tests of City owned backflow prevention devices. One of which needed repair.
- Performed commercial water meter accuracy testing on 2- 3" and a 6" water meters. Scheduled 8 commercial water meters for future testing.
- Assist 1 customer with locating water meter boxes.
- Performed valve maintenance on 10 valves for shut down to repair water main leaks.
- Repaired 3- 6" water main leaks on Lynnhurst Dr., Aqua Vista Dr. & Oak Forest Dr.
- Repaired landscaping due to excavations.
- Utility locate service for water/wastewater/reuse/city power and fiber optic cables: received notice of 186 regular& 3 emergency utility locates for the previous week.

Wastewater Collection

- Crews responded to 7 trouble calls in the Breakaway/Hunters Ridge PEP System service area and 10 in the conventional system service area.
- Followed up on self-cancelled trouble calls from weekend. Systems working properly.
- Assisted Water Dept. with soft dig for water break at 1522 Oak Forest Dr.
- FPL contractor augered through top of 6" force main at 2 Santa Lucia Ave. Repaired with 6" repair clamp.
- Tv'ed 39 S. Yonge St. per customer request. Discovered "broom stick" in stack. Removed stick from lateral. Line looks good.
- Assisted WRF with overfilled sludge trailer.
- Located and marked new C/O at 125/135 Hernandez Ave. and 83 Highland Ave. New construction.
- Repaired laterals at 80/88 Standish Dr.
- Checked for availability of sewer at 200 Seton Trail. Property cannot be served by gravity sewer.
- Located sanitary C/O at 75 John Anderson Dr. per customer request. TV'ed line, City side clear.
- Located and repaired C/O at 28 Bellewood Cir.
- Repaired broken C/O at 103 Standish Dr.
- Raised and installed new C/O adaptor at 5 Echo Woods Way.
- Installed new sewer valve box at 11 Black Pine Way.
- Tv'ed 7 sanitary laterals on PM list.
- Located and marked 204 PEP tanks in of Breakaway Trails.

Reuse Distribution

- Responded to 3 reuse trouble calls.
- New 2MG tank is full.

- Started golf courses on summer schedule.
- Closed reclaimed distribution system on Sunday at 10:00 am to refill tanks. Reopened by 4:00 pm Monday.
- Installed new meter box at 2 Lake Vista Way
- Installed new meter boxes at 8 & 10 Cypress Cir and 39 Bosarvey Cir.
- Located and marked 150 reclaimed services in Breakaway Trails.

Wastewater Plant – Lift Stations

- 5P - replaced faulted soft start with mechanical motor starter.
- Decant Pump – remove old pump, found pump to be intact and showing no signs of wear at impeller, wear plate or volute, reinstalled old pump as no reason can be found to install new pump at this time – turned over to Operations to place back online.
- 8M - disconnected backup generator in preparation of scheduled replacement and connected temporary portable unit at lift station.
- Centrifuge #2 – replaced Scroll VFD with used repurposed unit in control cabinet, new VFD is on order.
- SCADA monitor/response: Multiple responses at Waste Water Plant and lift stations.
- Conducted Plant and Lift Station PMs for pumps, motors.

Water Plant – Well Fields – Booster Stations – Reuse System

- Scrubber decks - repaired lights on the control cabinets.
- Static Mixer – support scheduled outage to replace mixer.
- R.O. Train #1 & #2 – installed 3 new replacement controllers.
- Orchard Reuse – high service pump #3 out of service, impeller shaft damaged due to failed coupler, quotes for repair are being requested.
- Multiple service responses at Water Plant and offsite locations.
- Perform operational checks at various locations.

Regulatory Compliance Activities

- Cross Connection Control Program Management Services Contract – Staff is reviewing the letters that will be mailed to all potable water commercial customers with a backflow prevention device when their device is due for testing. The device prevents contamination of the distribution system by ensuring water which has entered a facility does not return to the public water supply.
- Risk and Resilience Vulnerability Assessment – Staff is working in concert with Florida Rural Water Association to produce the vulnerability assessment as required by the EPA. The assessment will assist the Utility in identifying point of concern.
- Wetlands Monitoring Report – Staff is obtaining a botanist from the City's continuing consultants to perform the evaluation of the wetlands in Rima Ridge. The report is a part of the Consumptive Use Permit (CUP) issued by the SJRWMD.
- Reuse Groundwater Monitoring – Staff performed the sampling for the 1st quarter of 2020 at the Oceanside Country Club. The 5 monitoring wells are sampled as part of the WRF operating permit.
- Earth Day 2020 Event – Staff began organizing activities for the students from Ormond Beach Elementary school to attend the City's Earth Day event. Normally 160 students from the school walk over for the field trip.
- Water Reclamation Facility Permit Renewal – Staff is continuing to work with the City's consultants to finalize the permit renewal. The permit notice will be published in the newspaper in order to proceed to renewal.

Support Services/City Clerk

In addition to routine departmental activities such as overseeing the City Commission agenda packet process, including managing resolutions, ordinances, agreements, legal notices, and official documents; processing public records requests; transcribing minutes; managing elections; performing document imaging and records management; handling website administration; providing contract management;

Honorable Mayor and City Commissioners

March 6, 2020

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drafting proclamations; providing advisory board administration; assisting citizens and directing calls at City Hall; and providing administrative support and research services to other departments; the following occurred this week:

- City Clerk attended weekly City Manager Staff Meeting.
- City Clerk attended meeting with Assistant City Manager.
- Staff attended and provided support for March 3, 2020, City Commission Meeting.
- Agenda packet preparation for March 17, 2020, Financial Trends Workshop and City Commission Meeting.