

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: March 6, 2020

---

1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with senior staff

Spoke to, attended and/or met with:

- Rotary meeting
- Agenda review meetings with City Commission members
- City Commission meeting
- SMA Board meeting
- Brief conversation with Ike Leary, bait shop, discussed various topics
- Held Walk with the Manager, guest walkers Planning Director Steven Spraker and MainStreet Executive Director Julia Truilo

2. Community Development: **Page 2**

3. Economic Development: **Page 4**

4. Airport **Page 5**

5. Finance: **Page 5**

6. Fire: **Page 6**

- Significant Incidents
  - 2/27/20, 8:56 PM: S. Nova Rd./Division Ave. – Motor Vehicle Accident – Three vehicle collision with side and front impact – one patient transported as a trauma alert – a firefighter assisted EVAC during transport.
  - 3/2/20, 3:32 AM: 62 Rivershore Dr. – Structure Fire – Upon arrival found a working structure fire – crews assisted Volusia County – fire extinguished with 1,000 gallons of water – crews cleared scene at 4:49 AM.

7. Human Resources **Page 7**

8. Information Technology: **Page 7**

9. Leisure Services: **Page 8**

- Athletics Field Maintenance. **Page 9**
- Performing Arts Center. **Page 9**
- Parks Maintenance. **Page 10**
- Building Maintenance. **Page 10**

10. Police: **Page 11**
  - Community Services/Animal Control. **Page 12**
  - Criminal Investigations. **Page 12**
  - Operations – Summary of specific crimes. **Page 13**
  - Neighborhood Improvement. **Page 14**
  
11. Public Works **Page 14**
  - Engineering: **Page 14**
  
  - Environmental Management Division: **Page 16**
    - Street Maintenance/Asphalt/Concrete. **Page 16**
    - Forestry. **Page 16**
    - Stormwater Maintenance. **Page 16**
  
  - Fleet Operations: **Page 17**
  
  - Utilities: **Page 17**
  
12. Support Services/City Clerk **Page 21**