

**MINUTES  
ORMOND BEACH CITY COMMISSION  
HELD AT CITY HALL COMMISSION CHAMBERS**

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February 18, 2020

7:00 p.m.

Commission Chambers

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Present were: Mayor Bill Partington, Commissioners Troy Kent, Susan Persis, and Rob Littleton, City Manager Joyce Shanahan, Assistant City Manager Claire Whitley, City Attorney Randy Hayes, and City Clerk Colby Cilento.

**A G E N D A**

**1. CALL TO ORDER**

**2. INVOCATION**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS AND PROCLAMATIONS**

A. Teacher of the Year - Josie Stumpf

B. Civil Air Patrol Awards

C. Annual Audit Presentation FY 2018-19

*Staff Contact: Kelly McGuire, Finance Director (386-676-3226)*

**5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**

**6. APPROVAL OF MINUTES**

A. Minutes from City Commission meeting – February 4, 2020

**7. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

A. **RESOLUTION NO. 2020-12:** A RESOLUTION AUTHORIZING THE ACCEPTANCE OF AN ACCESS, MAINTENANCE AND UTILITY EASEMENT DEED FROM HUNTER'S RIDGE COMMUNITY DEVELOPMENT DISTRICT NO. 1 AND ROYAL LIONS GATE, LLC, LOCATED IN THE "DEERFIELD TRACE" SUBDIVISION A PORTION OF THE HUNTER'S RIDGE DEVELOPMENT OF REGIONAL IMPACT (DRI) LOCATED IN FLAGLER COUNTY; AND SETTING FORTH AN EFFECTIVE DATE.

*Staff Contact: Steven Spraker, Planning Director (386-676-3341)*

B. **RESOLUTION NO. 2020-13:** A RESOLUTION AUTHORIZING THE ACCEPTANCE OF AN ACCESS, MAINTENANCE AND UTILITY EASEMENT DEED FROM BADC HUNTINGTON COMMUNITIES, LLC., LOCATED IN THE "HUNTINGTON GREEN, PHASE 2A" AND "HUNTINGTON GREEN, PHASE 2B" SUBDIVISIONS A PORTION OF THE HUNTER'S RIDGE DEVELOPMENT OF REGIONAL IMPACT (DRI) LOCATED IN FLAGLER COUNTY; AND SETTING FORTH AN EFFECTIVE DATE

*Staff Contact: Steven Spraker, Planning Director (386-676-3341)*

- C. **RESOLUTION NO. 2020-14:** A RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENTS TO THE COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENTS FOR FISCAL YEARS FY2017-2018, AND FY2018-2019 BETWEEN THE CITY OF ORMOND BEACH AND THE COUNTY OF VOLUSIA; AUTHORIZING THE EXECUTION OF AMENDMENTS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Loretta Moisiso, Grants Coordinator (386-676-3315)*

- D. **RESOLUTION NO. 2020-15:** A RESOLUTION ACCEPTING PROPOSALS AND AUTHORIZING THE EXECUTION OF CONTINUING CONTRACTS WITH THREE PROFESSIONAL FIRMS FOR FIBER OPTIC IMPROVEMENTS SERVICES ON AN AS-NEEDED BASIS, UNDER RFP 2020-08; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Shawn Finley, Public Works Director (386-615-7049)*

- E. **RESOLUTION NO. 2020-17:** A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF ONE 2021 PETERBILT 567 TRACTOR, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA 18- VEH 16.0; DECLARING VEHICLE #346 TO BE SURPLUS PROPERTY, AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Kevin Gray, Public Works Operations Manager (386-676-3522)*

- F. **RESOLUTION NO. 2020-18:** A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF TWO 2020 FORD F150 PICKUP TRUCKS, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA 19- VEL27.0.; DECLARING VEHICLE #347 TO BE SURPLUS PROPERTY, AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Kevin Gray, Public Works Operations Manager (386-676-3522)*

- G. **RESOLUTION NO. 2020-19:** A RESOLUTION NAMING NOVA BASEBALL FIELD 5 AT THE NOVA COMMUNITY CENTER THE "DWIGHT DURANT BASEBALL FIELD"; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Robert Carolin, Leisure Services Director (386-676-3279)*

- H. **RESOLUTION NO. 2020-20:** A RESOLUTION ACCEPTING A PROPOSAL FROM ZEV COHEN & ASSOCIATES, INC. TO PROVIDE DESIGN SERVICES REGARDING THE SOUTH ORMOND NEIGHBORHOOD CENTER GYMNASIUM PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Shawn Finley, Public Works Director (386-615-7049)*

- I. **2020 Roadway Resurfacing (Bid No. 2020-15)**

**Staff Contact:** Shawn Finley, Public Works Director (386-615-7049)

**Disposition:** Approve as recommended in the City Manager memorandum dated February 18, 2020.

**J. 2020 Microsurfacing (Bid No. 2020-14)**

**Staff Contact:** Shawn Finley, Public Works Director (386-615-7049)

**Disposition:** Approve as recommended in the City Manager memorandum dated February 18, 2020.

**K. Request for approval of travel for the City Commission**

**Staff Contact:** Joyce Shanahan, City Manager (386-676-3200)

**Disposition:** Approve as recommended in the City Manager memorandum dated February 18, 2020.

**L. Budget Status Report for July 2019-September 2019**

**Staff Contact:** Kelly McGuire, Finance Director (386-676-3226)

**Disposition:** Approve as recommended in the City Manager memorandum dated February 18, 2020.

**8. PUBLIC HEARINGS**

- A. ORDINANCE NO. 2020-05: AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTY BEING GENERALLY LOCATED ALONG THE WEST SIDE OF CORDOVA AVENUE APPROXIMATELY 544 LINEAR FEET NORTH OF THE PLAZA GRANDE AVENUE AND CORDOVA AVENUE INTERSECTION AND BEING COMMONLY LOCATED AT 806 CORDOVA AVENUE AND A PORTION OF THE CORDOVA AVENUE RIGHT-OF-WAY; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; REDESIGNATING THE BOUNDARIES OF ZONE 2 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; SETTING FORTH ZONING, PRIVILEGES, AND OBLIGATIONS OF SAID PROPERTY; PROVIDING FOR TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.**

**Staff Contact:** Steven Spraker, Planning Director (386-676-3341)

**9. REPORTS, SUGGESTIONS, REQUESTS**

**10. ADJOURNMENT**

Item #1 – Meeting Call to Order

Mayor Partington called the meeting to order at 7:00 p.m.

Mayor Partington stated Commissioner Selby was traveling and would not be attending the meeting.

Item #2 – Invocation

Pastor Dan Cregan, Rima Ridge Baptist Church, gave the invocation.

Item #3 – Pledge of Allegiance

Mayor Partington led the Pledge of Allegiance.

#### Item #4 – Presentations and Proclamations

##### Item #4A – Teacher of the Year – Josie Stumpf

Mayor Partington and Commissioner Littleton presented Volusia County Teacher of the Year Ms. Josie Stumpf with a bouquet of flowers and proclamation honoring her for her outstanding accomplishments and dedication to her students.

Mayor Partington stated the Commission understood the importance of education and thanked Ms. Stumpf for her work.

Ms. Stumpf thanked the Commission and gave a short speech discussing her past difficulties in school and her current teaching career. She encouraged students who may be struggling in school to not give up and continue working hard.

##### Item #4B – Civil Air Patrol Awards

Mayor Partington presented Cadet Shane L. Fitzgerald with the General Ira C. Eaker Award which promoted Mr. Fitzgerald to the grade of Cadet Lieutenant Colonel. He then presented Cadet Andrew C. Jameson with the General Billy Mitchell Award which promoted Mr. Jameson to the grade of Cadet 2<sup>nd</sup> Lieutenant.

Mayor Partington gave brief descriptions on the history of each award and acknowledged both men for their hard work and outstanding achievements and thanked them for their service.

##### Item #4C – Annual Audit Presentation FY 2018-19

Mayor Partington acknowledged Finance Director Ms. Kelly McGuire and Assistant Finance Director Mr. Chris Byle for their hard work and leadership in the annual audit.

Mr. Mike Sibley, Partner, James Moore and Company, presented a PowerPoint presentation to the Commission detailing the city's annual audit for the fiscal year ending on September 30, 2019. He highlighted the details of the auditors' reports, the General Fund, and Pension Funds.

Mayor Partington recognized James Moore and Company for assisting the Seabreeze High School band in raising over 7,000 dollars at the Daytona 500 Race.

Commissioner Kent, Commissioner Persis, and Commissioner Littleton complimented Ms. Shanahan, staff, and James Moore and Company for their hard work in preparing the annual audit.

##### Item #5 – Audience Remarks

Mr. Jim Schultz, 117 Harvard Drive, discussed pollution issues.

Ms. Julia Truilo, Ormond Beach MainStreet (MainStreet) Director, discussed MainStreet's upcoming events including a Mairead Nesbitt concert at the Performing Arts Center on February 21, 2020; and the Taste of Ormond event on March 1, 2020.

##### Item #6 – Approval of Minutes

Mayor Partington advised the minutes of the February 4, 2020, regular meeting had been sent to the Commission for review and were posted on the city's website for public viewing. He asked for any corrections, additions, or omissions. He stated that hearing no corrections, the minutes would stand approved as presented.

##### Item #7 – Consent Agenda

Mayor Partington advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

Mayor Partington noted staff had requested to pull Item 7D.

**Commissioner Kent moved, seconded by Commissioner Littleton, for approval of the consent agenda absent Item 7D.**

Call Vote:	Commissioner Kent	Yes
	Commissioner Persis	Yes
	Commissioner Littleton	Yes
Carried.	Mayor Partington	Yes

Item #7D – Recommendation to Award Contracts for Fiber Optic Improvements, Continuing Services (RFP No. 2020-08)

City Clerk Colby Cilento read by title only:

RESOLUTION NO. 2020-15  
A RESOLUTION ACCEPTING PROPOSALS AND AUTHORIZING THE EXECUTION OF CONTINUING CONTRACTS WITH THREE PROFESSIONAL FIRMS FOR FIBER OPTIC IMPROVEMENTS SERVICES ON AN AS-NEEDED BASIS, UNDER RFP 2020-08; AND SETTING FORTH AN EFFECTIVE DATE.

Mayor Partington explained that staff wished to move forward with only authorizing contracts to the two highest scoring respondents: Danella Construction Corporation of Florida and Precision Contracting Services, Inc., rather than executing contracts with all three responding firms; whereby, Ms. Shanahan confirmed that was correct.

**Commissioner Persis moved, seconded by Commissioner Littleton, for approval of Resolution No. 2020-15, amended to approve contracts for Danella Construction Corporation of Florida and Precision Contracting Services Inc., as read by title only.**

Call Vote:	Commissioner Kent	Yes
	Commissioner Persis	Yes
	Commissioner Littleton	Yes
Carried.	Mayor Partington	Yes

Comments on Consent Agenda Items

Commissioner Kent, Commissioner Persis, and Commissioner Littleton stated their approval for Item 7G, which approved of naming the Nova Baseball Field 5 at the Nova Community Center the “Dwight Durant Baseball Field” in honor of volunteer Mr. Dwight Durant.

Commissioner Littleton thanked the Commission for approval of Item 7K, which approved travel for the Commission; and Item 7C, which discussed community development block grants (CDBG). He recognized Mr. Josh Pringle, Chairman of the Neighborhood Improvement Advisory Board, who was in attendance.

Item #8 – Public Hearings

Mayor Partington opened the public hearings.

Item #8A – 806 Cordova Avenue, Annexation & R-O-W

City Clerk Colby Cilento read by title only:

ORDINANCE NO. 2020-05  
AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTY BEING GENERALLY LOCATED ALONG THE WEST SIDE OF CORDOVA AVENUE APPROXIMATELY 544 LINEAR FEET NORTH OF THE PLAZA GRANDE AVENUE AND CORDOVA AVENUE INTERSECTION AND BEING COMMONLY LOCATED AT 806 CORDOVA AVENUE AND A PORTION OF THE CORDOVA AVENUE RIGHT-OF-WAY; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; REDESIGNATING THE BOUNDARIES OF ZONE 2 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; SETTING FORTH ZONING, PRIVILEGES, AND OBLIGATIONS OF SAID PROPERTY; PROVIDING FOR

TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Mayor Partington noted no audience cards had been submitted on the item.

**Commissioner Kent moved, seconded by Commissioner Littleton, for approval of Ordinance No. 2020-05, on first reading, as read by title only.**

Call Vote:	Commissioner Persis	Yes
	Commissioner Littleton	Yes
	Commissioner Kent	Yes
Carried.	Mayor Partington	Yes

Item #9 – Reports, Suggestions, Requests

Financial Trends Workshop

Ms. Joyce Shanahan, City Manager, explained staff had requested to move the Financial Trends City Commission Workshop scheduled for March 3, 2020, to March 17, 2020 at 5:30 p.m.

All members of the Commission approved of moving the Financial Trends Workshop to March 17, 2020, at 5:30 p.m.

Hurricane Reimbursement

Ms. Shanahan provided an update on the city's hurricane reimbursement. She noted the funds that the city had received for major hurricanes from 2016 to present and the outstanding amounts they were still waiting to receive on each one.

Commissioner Kent noted he was expecting the city to still receive outstanding funds for hurricane damage at Cassen Park. He noted he believed the city was owed between 1.2 and 1.4 million dollars collectively. He complimented the Granada Bridge and the four corners of the park, and discussed the Cassen Park project in detail.

Ormond Beach Census

Ms. Shanahan discussed the upcoming census and noted Public Information Officer Ms. Jenn Elston was assisting in the coordination of the census details. She stated residents should be aware that members of the census should not yet be coming to their doors, and when it time came for them to do so, they would provide an ID card. She noted the process for residents registering in the census and told members of the public to contact the Ormond Beach Police Department if there was any suspicious activities from people claiming they were from the census.

Florida Legislature

Commissioner Persis and Mayor Partington discussed a trip to the City of Tallahassee they attended to meet with Florida State Representatives and Florida State Senators.

Mayor Partington noted it was important for the Commission to attend the sessions held in Tallahassee. He complimented the Florida League of Cities staff that lobbied and helped aid the City of Ormond Beach in staying on track.

Peach Valley with Commissioner Persis

Commissioner Persis stated she scheduled her first public meeting called "Peach Valley with Commissioner Persis" at Peach Valley Café on March 3, 2020, from 9:00 a.m.-10:00 a.m.

Commissioner Kent complimented Commissioner Persis for scheduling her first public meeting.

Upcoming Events

Commissioner Littleton responded to audience remarks member Ms. Truilo, stating he would be attending the Mairead Nesbitt concert on February 21, 2020, and would be eating at the Wild Rabbit Bistro beforehand.

Mayor Partington complimented the upcoming Taste of Ormond event and stated he was looking forward to the event taking place.

Mayor Partington discussed a welcome reception that was scheduled to be held in honor of Bethune-Cookman University President Dr. E LaBrent Chrite on February 23, 2020, at 2:30 p.m. at The Casements.

Q4 Series

Mayor Partington noted he attended the Volusia County Department of Economic Development's fourth quarter (Q4) presentation. He discussed the rates of residential new construction building permits in the City of Ormond Beach compared to other local cities. He noted his approval of the slow growth in Ormond Beach.

56 North Beach Street

Commissioner Littleton stated he believed the city was doing an inventory of the former church property at 56 North Beach Street. He stated after the city had accomplished what they needed to for the auction, he suggested allowing MainStreet to review the building to see if there were any other salvageable items.

Ms. Shanahan stated the city's Leisure Services Department was in the process of working with Manheim Auctioneer to clear the property. She stated the organ in the former church had been observed and would be more valuable in pieces. She noted the process for the auction was moving forward. She stated items will be examined to determine which items are valuable and which have no value. She stated Leisure Services Director Mr. Robert Carolin would contact local churches in the area to see if any of the remaining objects could be of use to them. She noted staff would come back to the Commission with a demolition plan in the future and could work with MainStreet if they wanted to review the building once it had been cleared out.

Coffee with Commissioner Kent

Commissioner Kent stated the next Coffee with Commissioner Kent would be held at his residence at 130 Magnolia Drive from 5:00 p.m.-6:00 p.m. on Monday, March 2, 2020 and all were welcome to attend. He thanked Ms. Sue Parkerson for originally encouraging him to host monthly public meetings.

Congratulations and Compliments

Commissioner Kent congratulated Teacher of the Year Ms. Stumpf and Civil Air Patrol Award recipients Mr. Fitzgerald and Mr. Jameson.

Commissioner Kent complimented the results of the annual audit.

Nova Road Southbound Right Turn Only Lane

Mayor Partington noted the Nova Road southbound right-turn-only lane onto West Granada Boulevard was approved by the Florida Department of Transportation.

Item #10 – Adjournment

The meeting was adjourned at 7:50 p.m.

APPROVED: March 3, 2020

BY:

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Bill Partington, Mayor

ATTEST:

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Colby J. Cilento, City Clerk