

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: December 6, 2019

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with senior staff
- Leadership training with senior staff

Spoke to, attended and/or met with:

- Individual agenda review meetings with commission
- City Commission Traffic Calming workshop
- City Commission meeting
- VLOC dinner hosted by Oak Hill

2. Community Development: **Page 1**

- A Planned Business Development rezoning and issuance of a development order for the property at 263 South Nova Road. The Planned Business Development seeks to allow a climate-controlled storage facility and associated site improvements. City staff verified that the site postings for the project were not performed correctly by the applicant and that the required advertising has not been met. Based on the lack of advertising, City staff shall recommend that the public hearing not be heard at the December 12, 2019 Planning Board meeting. The item is required to remain on the agenda based on the other forms of advertising including the mail notice and the newspaper advertisement. Staff shall recommend that the project be heard at the January 9, 2020 Planning Board meeting with new mail notice, site postings, and newspaper advertisement. The City Commission hearing dates for this project would be January 21, 2020 (1st reading) and February 4, 2020 (2nd reading).

3. Economic Development: **Page 3**

4. Airport **Page 4**

5. Finance: **Page 4**

6. Fire: **Page 5**

7. Human Resources **Page 6**

8. Information Technology: **Page 7**

9. Leisure Services: **Page 7**

- Athletics Field Maintenance. **Page 8**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 10**
 - Community Services/Animal Control. **Page 10**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 11**
 - Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**
 - Engineering: **Page 12**

 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 15**

 - Fleet Operations: **Page 15**

 - Utilities: **Page 16**

12. Support Services/City Clerk **Page 19**