

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: October 25, 2019

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with senior staff

Spoke to, attended and/or met with:

- ICMA annual conference
- Keith Norden, Team Volusia, discussed various topics
- Team Volusia board meeting

2. Community Development: **Page 1**

- The Courtyards at Ormond project representative shall conduct a neighborhood meeting associated with a Planned Business Development and Planned Residential application for the land at 135 and 145 North Yonge Street and 195 and 205 Highland Avenue. The neighborhood meeting is scheduled for **Sunday, November 3, 2019 at the Ormond Beach Public Library at 30 South Beach Street between 3:00 p.m. and 4:30 p.m.** The Planned Business Development and Planned Residential application seeks to allow forty-eight (48) multi-family residential units and 12,000 square feet of commercial uses. The Planned Business Development and Planned Residential application shall require Site Plan Review Committee review, the neighborhood meeting on the development project, Planning Board review and City Commission action for site development. The entire site plan submittal can be viewed at: <https://fl-ormondbeach2.civicplus.com/247/Development-Projects>.
- City staff met with School Board staff and the principal of Ormond Beach Elementary regarding the signage associated with the Ormond Beach Elementary parking lot. School Board staff and the principal expressed concerns of having members of the general public access the school parking lot during school hours for public parking. Concerns included school safety and members of the public being caught in school release traffic. School Board staff and the principal did indicate that an alternative may be to allow workers of surrounding businesses (existing and proposed) to park in designated spaces. City staff continues to work on parking lot signage with the intention of presenting Ormond MainStreet a concept in November and final action by the City Commission at the December 3 meeting.

3. Economic Development: **Page 4**

4. Finance: **Page 4**

5. Fire: **Page 5**

6. Human Resources **Page 6**

7. Information Technology: **Page 7**

8. Leisure Services: **Page 7**

- Athletics Field Maintenance. **Page 8**
  - Performing Arts Center. **Page 9**
  - Parks Maintenance. **Page 10**
  - Building Maintenance. **Page 10**
9. Police: **Page 11**
- Community Services/Animal Control. **Page 12**
  - Criminal Investigations. **Page 12**
  - Operations – Summary of specific crimes. **Page 13**
  - Neighborhood Improvement. **Page 14**
10. Public Works **Page 14**
- Airport: **Page 14**
    - Staff is working with the United States Coast Guard (USCG) in an effort to provide temporary accommodations at the airport for a USCG helicopter, equipment and crew as part of a proficiency deployment exercise in February of next year. Staff has engaged Tomlinson Aviation to explore providing services such as hangar space, restroom facilities, ground power units and fuel.
  - Engineering: **Page 15**
  - Environmental Management Division: **Page 16**
    - Street Maintenance/Asphalt/Concrete. **Page 16**
    - Forestry. **Page 16**
    - Stormwater Maintenance. **Page 17**
  - Fleet Operations: **Page 17**
  - Utilities: **Page 17**
11. Support Services/City Clerk **Page 21**