

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: September 13, 2019

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with various members of senior staff

Spoke to, attended and/or met with:

- Councilmember Post town hall meetings
- Fishing Tournament
- Volusia County Elected Officials meeting
- Senior staff and Bonda Garrison, Historical Society President, regarding the MacDonald House
- General discussion with Commissioner Littleton
- Firefighter Stair Climb for 9/11
- Senior staff and citizens regarding various ordinances
- CFOB meeting, Representative Tom Leek was the guest speaker
- Senior staff and News-Journal reporter Dustin Wyatt discussed various topics
- General discussion meeting with Julia Truilo, MainStreet Executive Director

2. Community Development: **Page 2**

3. Economic Development: **Page 4**

4. Finance: **Page 5**

5. Fire: **Page 6**

- Significant Incidents
 - 9/6/19, 5:47 PM: 39 Crystal Cir. – Structure Fire – Upon arrival found a large two-story home fully involved – heavy flames and dark smoke visible from all soffit areas – 2nd alarm called for additional manpower – possible cause due to faulty ceiling fan in garage – Red Cross contacted to provide assistance to two elderly residents – no injuries – State Fire Marshall investigating.
 - 9/8/19, 10:47 PM: 301 Williamson Pky. – Rescue – Engine 94 crew responded to a stalled elevator halfway between floors – inner doors of elevator were opened by manipulating latch – chair was used as a step to remove 4 adults.
 - 9/9/19, 5:15 PM: Tomoka Oaks Blvd. / N. Nova Rd. – Brush Fire – Responded emergency to smoke and flames from a downed power line – a tree trimming truck caught a low-hanging line and pulled over pole – this caused a chain reaction of downed lines and small grass fires along N. Nova Rd. to Lakebridge Dr. – traffic and power was affected along N. Nova corridor.

- 9/10/19, 12:32 PM: 2099 Beach St. – High-Angle Rescue – Responded to a cat in a 20' palm tree in Tomoka State Park – Engine 93 crew retrieved cat using a 24' ladder and was removed without incident.
6. Human Resources **Page 6**
 7. Information Technology: **Page 7**
 - Notable Events: **Page 8**
 - Over the past weekend, the IT team along with one of our support vendors, completed the email Exchange server upgrade to the current version. Several architectural system changes were made to enhance both security and performance. This complex project has been underway for several months.
 8. Leisure Services: **Page 8**
 - Athletics Field Maintenance. **Page 9**
 - Performing Arts Center. **Page 9**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 10**
 9. Police: **Page 11**
 - Community Services/Animal Control. **Page 11**
 - Criminal Investigations. **Page 12**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 14**
 10. Public Works **Page 14**
 - Airport: **Page 14**
 - Staff is coordinating with the City's Fire Department to plan and execute training exercises at the airport intended to familiarize emergency response crews with airport operations. Two exercises are being contemplated. The first will familiarize fire department and emergency medical crews with response procedures for emergencies at the air traffic control tower. The second exercise will simulate an aircraft accident on the airport and involve first responders from the City and the County.
 - Engineering: **Page 15**
 - Environmental Management Division: **Page 16**
 - Street Maintenance/Asphalt/Concrete. **Page 16**
 - Forestry. **Page 16**
 - Stormwater Maintenance. **Page 17**
 - Fleet Operations: **Page 17**
 - Utilities: **Page 17**
 11. Support Services/City Clerk **Page 19**