

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: August 16, 2019

---

1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff Meeting
- General discussion meetings with senior staff
- Reviewed agenda packet

Spoke to, attended and/or met with:

- North US1 Business Coalition meeting
- Florida League of Cities conference

2. Community Development: **Page 1**

- Planning staff has provided a copy of the draft Downtown Master plan update to the Community Redevelopment Agency taxing authorities for any review and comments. City staff and the consultant are making final changes to the document and intend to present the Master Plan update to the City Commission on October 1, 2019. **Page 2**
- A neighborhood meeting has been scheduled for the Climate Controlled Self-Storage project located at 263 South Nova Road. The project proposes to rezone the property at 263 South Nova Road from B-8 (Commercial) to PBD (Planned Business Development). The project proposes to construct climate controlled storage facility of approximately 90,000 square feet and associated site improvements. The applicant has scheduled a neighborhood meeting on **Tuesday, August 27, 2019**, at 30 South Beach Street (Ormond Beach Regional Library) beginning at 6:00 p.m. The project has submitted a concept plan to the Site Plan Review Committee and an additional neighborhood meeting would be required with a complete site plan submittal. The goal of the meeting is to get input from surrounding property owners early in site plan process. As submitted, the project would require a rezoning to Planned Business Development with a neighborhood meeting (in addition to the meeting on August 27<sup>th</sup>), Planning Board review and City Commission action. **Page 2**

3. Economic Development: **Page 4**

4. Finance: **Page 5**

5. Fire: **Page 6**

- Significant Incidents **Page 7**
  - 8/10/19, 3:00 PM: 170 N. Nova Rd. – EMS Call – Responded to a gunshot victim – patient found in front of 7-11 store – patient transported to hospital.

6. Human Resources **Page 7**

7. Information Technology: **Page 7**

Honorable Mayor and City Commissioners

August 16, 2019

Page 2

8. Leisure Services: **Page 8**
  - Athletics Field Maintenance. **Page 9**
  - Performing Arts Center. **Page 9**
  - Parks Maintenance. **Page 10**
  - Building Maintenance. **Page 10**
  
9. Police: **Page 11**
  - Community Services/Animal Control. **Page 11**
  - Criminal Investigations. **Page 11**
  - Operations – Summary of specific crimes. **Page 12**
  - Neighborhood Improvement. **Page 14**
  
10. Public Works **Page 14**
  - Airport: **Page 14**
  
  - Engineering: **Page 14**
  
  - Environmental Management Division: **Page 16**
    - Street Maintenance/Asphalt/Concrete. **Page 16**
    - Forestry. **Page 16**
    - Stormwater Maintenance. **Page 17**
  
  - Fleet Operations: **Page 17**
  
  - Utilities: **Page 17**
  
11. Support Services/City Clerk **Page 20**