

**MINUTES  
CITY OF ORMOND BEACH  
QUALITY OF LIFE ADVISORY BOARD  
REGULAR MEETING**

**August 1, 2019**

**5:00 PM**

**City of Ormond Beach  
Training Room  
22 South Beach Street  
Ormond Beach, Florida**

**1) Call to Order**

Dr. Shapiro called the meeting to order at 5:00 p.m.

Members present were: John Adams, Peggy Hart, William Masters, Troy Railsback, Dr. Philip Shapiro and Margaret Sharifi. Absent was Ali Mehrabian.

Staff present was: Assistant City Manager Claire Whitley, Assistant Leisure Services Director Stefan Sibley and Recording Secretaries Shá Moss and Angela Gibbs.

**2) Approval of Minutes – May 30, 2019**

Corrections were made to page 4 of the minutes by Dr. Shapiro and Troy Railsback.

**Mr. Railsback moved seconded by Mr. Adams to accept the minutes of the May 30, 2019 meeting, as amended. The motion passed unanimously.**

**3) Stout-MacDonald House Follow-Up**

Ms. Whitley gave a follow-up on the Stout-MacDonald House repairs and budgeting for upcoming fiscal years. She stated funding was not planned for year 2020 but is preliminarily marked in the CIP budget for fiscal year 2021. Ms. Whitley stated City Manager, Joyce Shanahan has met with the Historical Society and Commissioners to discuss the path to move forward for the Historical Society to raise funds and to pursue grants such as an ECHO Grant. The upcoming year would be a year to investigate options and then the City would know how to budget for fiscal year 2021. Funds that are being considered for the Stout-MacDonald House are being considered for the facade only and not for interior remodeling at this point.

Mr. Masters asked whether any repairs would be done; wherein Dr. Shapiro answered if it was a repair under \$24,999, it would get done. He noted repairs would be considered routine maintenance.

#### **4) Holiday Lights and Events**

Dr. Shapiro introduced Leisure Services Assistant Director, Stefan Sibley.

Mr. Sibley gave a presentation to the Board for holiday lighting and decorating at certain facilities throughout the City. City Hall, the Police Department, the Fire stations and the City recreational facilities would have new LED fixtures such as Santa Claus in an airplane, Rudolph driving a police car, and Santa Claus in a fire truck. Mr. Sibley stated we are looking to expand on our current holiday decorations each year and eventually in a three to four year plan to light up the entire City.

Ms. Whitley stated we have enough funds to purchase for this year so that an impact would be seen and that we would add more each year and also get input from the residents to create fun engaging activities.

Mr. Masters asked how many holiday fixtures the City was planning on purchasing this year.

Mr. Sibley stated that the City was looking at purchasing approximately five fixtures depending on cost. These fixtures would be added to the other holiday fixtures that we currently have. The City would expand on the fixtures each year to create an atmosphere such as "Light Up Ormond" or "Celebrate With Us" and could possibly involve a digital scavenger hunt through our social media platforms. Staff was looking for a recommendation from the Board to move forward with the fixtures for this upcoming holiday season.

**Mr. Railsback moved seconded by Mr. Adams that the Quality of Life Advisory Board endorses the project of expanding the holiday lighting fixtures as presented. The motion passed unanimously.**

#### **5) Audience Comments**

Pamela Novy, 26 Carriage Creek Way, asked how the Board is involved with the Tree City USA in dealing with native plants and tree preservation in the City. She stated a committee of citizens are involved in finding out what was in place as far as sustaining or planting trees.

Dr. Shapiro stated nothing has been brought to the Board regarding environmental issues. If an issue is brought to the Board then information would be received from staff, then the Board would give their input. That could perhaps include the City's

arborist coming to speak or just a general consensus on what the issue is. Right now there is no specific preset policy other than it's within our jurisdiction. He noted that a system is in place now that inspections take place before permits are authorized to take down trees besides pine trees which are exempt.

Ms. Whitley stated the Tree Board is focused on City property and City trees and that private property or development would go through the Planning Department and Land Development Code. Tree City USA has set guidelines about what the City can do on an annual basis and the City follows those rules. Ms. Whitley also stated that the City's Landscape Architect, Cara Culliver, could speak at an upcoming meeting if we would be interested in having her.

Terry Mercer, 31 Dix Ave, asked if we have trees that are protected in Ormond Beach.

Dr. Shapiro stated that unless it's a pine tree, it is protected. Anything on City land, not state land, is protected and residents have to get a permit before cutting a tree down.

**6) Adjournment – Next Meeting – October 3, 2019**

The meeting adjourned at 5:32 p.m.

Respectfully submitted,

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Angela Gibbs, Recording Secretary

ATTEST:

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Dr. Philip J. Shapiro, Chairman