

M I N U T E S

ORMOND BEACH HISTORIC LANDMARK PRESERVATION BOARD

Regular Meeting

January 14, 2019

4:00 PM

Ormond Beach City Hall

Training Room

22 South Beach Street

Ormond Beach, Florida

I. CALL TO ORDER

Melanie Nagel, Recording Technician, called the meeting to order at 4:00 p.m.

II. ROLL CALL

Members Present

Gordon Currie
Suzanne Heddy
Shannon Julien
Ellen Needham
April Rust
Robert Selover (absent)
Robert Walsh
Dr. Philip Shapiro

Staff Present

Lauren Kornel, AICP, Senior Planner
Ann-Margret Emery, Assistant City Attorney
Melanie Nagel, Recording Technician

Assistant City Attorney Ann-Margret Emery reviewed the Sunshine Laws with board members.

III. ADMINISTRATIVE ITEMS

A. Election of Chairperson and Vice Chairperson

Ms. Julien nominated Dr. Shapiro for Chair. Mr. Currie seconded the motion. Vote was called and the nomination unanimously approved.

Mr. Walsh nominated Ms. Julien for Vice Chair. Ms. Needham seconded the motion. Vote was called and the nomination unanimously approved.

B. Acceptance of 2019 HLPB Calendar

Dr. Shapiro asked board members to add the HLPB meetings into their calendars. He asked if everyone is o.k. with the calendar as presented.

Mr. Currie made a motion to accept the 2019 HLPB Calendar. Mr. Walsh seconded the motion. Vote was called and the motion unanimously approved.

IV. APPROVAL OF MINUTES

A. August 20, 2018

Ms. Julien moved to approve the minutes. Ms. Heddy seconded the motion. Vote was called and the motion unanimously approved.

V. PUBLIC HEARING

None at this time.

VI. OTHER BUSINESS

Downtown Master Plan Update

Mr. Steven Spraker, Planning Director, stated that the last Master Plan update was done in 2007. It went through a community workshop and there was a steering committee. They came up with legislative goals, which basically changes the Land Development Code and Comprehensive Plan and they came up with ideas for capital projects, refurbished the grant program and made suggestions on how to expand MainStreet and its activities. The Downtown Master Plan is now about 12 years old, so the goal is to update the Master Plan. There was a quick review done of the projects that had been achieved and what had been accomplished through the grant money. So, what they are trying to do is to get a new steering committee together from a broad range of organizations, with this board being one of them. They already have representation from the Ormond Historical Society, the museum, MainStreet, and the City Commission will have some appointments for it. They are looking to have about 15 people on the committee. The meetings will include a consultant and staff, and the meetings will be open meetings, so even if someone is not on the committee, they are welcome to come and provide input. The outcome is to come up with a new Master Plan that will last another 10-12 years. It will guide how the city does capital improvement plans, how they continue the grant program, and any legislative changes that should occur. Mr. Spraker would like to get someone from this board to be a liaison, and can keep this board updated on where the Master Plan is at.

Dr. Shapiro asked when the committee meetings would be starting. Mr. Spraker stated probably sometime in March. There would be an organizational meeting to get dates on everyone's calendars. Dr. Shapiro asked if there was a board member who would like to participate as the representative from this board. Dr. Shapiro asked how many meetings would this person be attending. Mr. Spraker stated probably about four. Ms. Heddy asked when would the committee be meeting. Nights? Days? Mr. Spraker stated that hadn't been decided yet. The last time they had a couple of night meetings and a workshop on a Saturday that lasted about 3-4 hours. They will try to be flexible for the board members and hope to come up with a schedule that can fit most members. They are trying to get a broad range of perspectives on the committee. Ms. Ellen Needham stated that she would be willing to be on the committee.

Dr. Shapiro thanked Ms. Needham for stepping forward and volunteering to be this board's designated representative. As a real estate agent in the community, Ms. Needham has a pretty good idea of how things have evolved and where the city needs to go in the future.

Ms. Needham asked if Dr. Shapiro had been on the committee in 2007. Dr. Shapiro stated that he had been the Historical Society representative. There had been about four meetings, and it was really unique and interesting.

Dr. Shapiro welcomed the visitor who was attending the meeting. Mr. Bill Denny stated that he has lived in Ormond Beach for a couple of years now, and made a New Year's resolution that he would attend city board meetings just to understand how the city runs and what is happening with each board. He has attended the Planning Board, Law Enforcement Board, and the OBLife meetings. By attending, he got himself appointed to the Human Resource Board. It is an educational opportunity.

Mr. Denny asked if the Downtown Steering Committee was going to address the parking situation in the downtown. Mr. Spraker stated that they have already started doing an inventory of all of the parking in downtown, and building the basis for where their efforts should be focused.

Ms. Heddy suggested that Dr. Shapiro explain to Mr. Denny what this board does. Dr. Shapiro stated that this board answers to the Planning Board on issues regarding historic preservation on an advisory basis. Whenever there is a building permit to be issued regarding renovation or other work on historic property, or anything built prior to 1950, or would involve the demolition of a property, it comes before this board for review of that application, and then it is sent on to the Planning Board and goes through the process of going before the City Commission. There is a historic overlay district in the community on Lincoln Avenue between N. Ridgewood Avenue and Beach Street. There are 51 sites on the Local Landmarks List within the Land Development Code, and they have come a long way since this board was founded in 1986.

Mr. Denny asked about two properties that had come before City Commission that wanted off the Landmarks List to do work on their property, and then re-applied. He didn't understand that. Dr. Shapiro stated that last year, two properties decided to start the process to come off the Landmarks List. They were concerned about what would be involved with that process. They were both doing major renovations and repairs and opted to come off of the list, but they are at liberty to come back on. There has been an extensive discussion about the cost to come on the List and to come off the List. There were two properties that came before the City Commission so close together, that it raised the concern. In the 10 years that Dr. Shapiro has been on this board, they have only had three properties come off the list.

VII. MEMBER COMMENTS

None.

VIII. PUBLIC COMMENTS

None.

IX. ADJOURNMENT

The meeting was adjourned at 4:25 p.m.

Respectfully submitted,

Melanie Nagel, Recording Secretary

ATTEST:

Dr. Philip J. Shapiro, Chairman

Minutes transcribed by Melanie Nagel