

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 28, 2019

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meeting with various members of senior staff
- Staff meeting

Spoke to, attended and/or met with:

- Attended Civil Discourse public meeting hosted by CANDO2 Monday evening at the library, topic was water use and conservation
- Claims Committee meeting
- Fire Department retirement and promotional ceremony
- Senior staff and Flagler County senior staff regarding water and sewer on US1
- United Way Board development conference call
- Oriented College Intern Samantha Jacobs. She is a rising junior at FSU and is studying public policy. She will be will us for just three short weeks for a total of about 80 hours.

2. Community Development: **Page 2**

- The Downtown Steering Committee concluded their review and recommendations for the Downtown master plan update. The draft master plan update is scheduled to be presented to the City Commission on August 7, 2019 at a City Commission workshop.
- The Antares Assisted Living Facility project is moving forward to construction. The project shall construct an Assisted Living Facility of 124 units with 37 units designed specifically for memory care. The building is a three-story building along the Granada Boulevard frontage that transitions to a one-story structure abutting the residential subdivision of Kings Crossings. The total building size is 122,095 square feet. The project has obtained an engineering permit for site work and has been approved for a building permit. Staff has been in contact with an abutting property owner and a member of the Kings Crossings Homeowners Association. The project is currently establishing tree protection and silt fencing. It is expected that construction would start in the next two to three weeks. **Page 3**

3. Economic Development: **Page 5**

- Concentrated Aloe has completed construction on their 40,000 sf manufacturing plant on Lot 2 and is currently moving into the facility.
- The City was provided a State Appropriation of approximately \$472,000 for Phase 1 of the airport extension roads.

4. Finance: **Page 5**

5. Fire: **Page 6**

- Significant Incidents **Page 7**
 - 6/24/19, 11:48 AM: Wilmette Ave. / N. US-1 – Motor Vehicle Accident – Responded to a two vehicle T-bone collision with rollover – heavy damage to both vehicles – all occupants were transported to the hospital.

6. Human Resources **Page 7**
7. Information Technology: **Page 7**
8. Leisure Services: **Page 8**
 - Athletics Field Maintenance. **Page 9**
 - Performing Arts Center. **Page 9**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 10**
9. Police: **Page 11**
 - Community Services/Animal Control. **Page 11**
 - Criminal Investigations. **Page 11**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 14**
10. Public Works **Page 14**
 - Airport: **Page 14**
 - US1 Water Main Loop from Broadway Ave. to Pine Tree Drive – Project is complete. Fire hydrants are being flow tested.
 - Engineering: **Page 14**
 - Environmental Management Division: **Page 16**
 - Street Maintenance/Asphalt/Concrete. **Page 16**
 - Forestry. **Page 16**
 - Stormwater Maintenance. **Page 17**
 - Fleet Operations: **Page 17**
 - Utilities: **Page 17**
11. Support Services/City Clerk **Page 20**