

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 14, 2019

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Combined staff meeting and EOC training
- General discussion meetings with various members of senior staff
- Continued budget discussion meetings with departments

Spoke to, attended and/or met with:

- Attended School Board meeting
- FLC interview regarding receipt of FLC Florida Municipal Citizenship Award
- Met with Doug Thomas, LSAB member, regarding recreation
- Met with Rick Boehm, LSAB member and former Zone 3 Commissioner, regarding recreation
- Walk with the Manager, Police Chief Godfrey was guest walker
- General discussion meeting with City Clerk and new BAB member Joe Hannoush

2. Community Development: **Page 2**

- A neighborhood meeting has been scheduled for the Ocean Club project located at 88 South Atlantic Avenue. The project proposes to rezone the property at 88 South Atlantic Avenue from B-4 (Central Business) to PBD (Planned Business Development). The project proposes to demolish the existing structure and re-construct a retail building of approximately 8,596 square feet and associated site improvements. The project representatives have scheduled a neighborhood meeting on Wednesday, June 19, 2019, at 30 South Beach Street (Ormond Beach Regional Library) beginning at 5:30 p.m.
- A neighborhood meeting regarding a Comprehensive Plan land use map application for the land at 135 and 145 North Yonge Street and 195 and 205 Highland Avenue is scheduled for Tuesday, June 25, 2019 at the Ormond Beach Public Library at 30 South Beach Street between 5:30 p.m. and 6:30 p.m. The land use application seeks to (1) Amend the land area of approximately 2.52 acres from “Low Density Residential” to “Medium Density Residential” and (2) restrict the residential units allows on the overall 6.0 acre parcel within the two land uses of “General Commercial” and proposed “Medium Density Residential” to 60 units.

Portions of the project have an expired Planned Business and Residential Development zoning designation associated with the Courtyards project. The project would require (after action on the land use amendment) Site Plan Review Committee review, a neighborhood meeting on the development project, Planning Board review and City Commission action for site development.

3. Economic Development: **Page 4**

4. Finance: **Page 5**

5. Fire: **Page 6**
 - Significant Incidents **Page 7**
 - 6/6/19, 3:43 PM: 342 Bent Creek Ln. – Structure Fire – Responded to a single story wood frame residence with smoke coming from eaves – firefighters made entry through front door – fire located in back bedroom and extinguished – fire originated in center of room where a laptop was located on the floor – battery compartment was burned and melted – residents were not at home.
6. Human Resources **Page 7**
7. Information Technology: **Page 8**
8. Leisure Services: **Page 8**
 - Athletics Field Maintenance. **Page 9**
 - Performing Arts Center. **Page 10**
 - Parks Maintenance. **Page 11**
 - Building Maintenance. **Page 11**
9. Police: **Page 11**
 - Community Services/Animal Control. **Page 12**
 - Criminal Investigations. **Page 12**
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 14**
10. Public Works **Page 15**
 - Airport: **Page 15**
 - Engineering: **Page 15**
 - Storm and Sewer Lining – Phase 2 – The contractor is expected to begin cleaning the storm lines the week of June 17 with lining to follow a few weeks afterwards.
 - 2019 Roadway Resurfacing – The contractor will begin milling and resurfacing Bovard and Coquina Court at the end of June.
 - Environmental Management Division: **Page 17**
 - Street Maintenance/Asphalt/Concrete. **Page 17**
 - Forestry. **Page 17**
 - Stormwater Maintenance. **Page 18**
 - Fleet Operations: **Page 18**
 - Utilities: **Page 18**
 - Breakaway Trails Reuse Storage and Pumping Improvements – The tank sub-base has been placed and compacted; yard piping work has begun, the contractor is making preparations to pour the tank base.
 - WTP Elevated Water Tank Rehabilitation – Structural steel arrived on site June 10 and structural repairs are being completed. Paint drawdown sample colors have been approved with the exception of the yellow. An alternate yellow drawdown sample has been shipped from Tnemec Paints for review by staff.
11. Support Services/City Clerk **Page 21**