

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: May 17, 2019

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with various members of senior staff
- Reviewed agenda packet

Spoke to, attended and/or met with:

- Participated in a field day with fire and police departments on May 11.
- Rotary meeting
- United Way Executive Committee meeting
- Julia Truilo, MainStreet Executive Director, general discussion on the downtown
- Mayor Partington and Congressman Waltz's District Director Ernie Audino, Brigadier General, U.S. Army (retired) discussed various legislative topics
- Downtown Master Plan public meeting
- Ormond Beach Chamber Board meeting
- Team Volusia Executive Committee meeting

2. Community Development: **Page 1**

3. Economic Development: **Page 3**

4. Finance: **Page 4**

5. Fire: **Page 5**

6. Human Resources **Page 6**

7. Information Technology: **Page 6**

8. Leisure Services: **Page 7**

- Athletics Field Maintenance. **Page 8**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 10**
- Building Maintenance. **Page 10**

9. Police: **Page 10**

- Community Services/Animal Control. **Page 11**
- Criminal Investigations. **Page 11**
- Operations – Summary of specific crimes. **Page 12**
- Neighborhood Improvement. **Page 14**

10. Public Works **Page 15**

- Airport: **Page 15**
  - Staff met with an executive from NexTower Development Group, LLC to discuss the design and construction of two wireless communications tower facilities at the airport. NexTower commissioned an airspace study to determine suitable tower locations on the airport, and has requested that the City consider option and lease agreements for two parcels in the northeast and southeast regions of the airport property. Staff will review the proposed parcel locations with the City's airport consultants as part of the lease preparation process.
- Engineering: **Page 15**
- Environmental Management Division: **Page 17**
  - Street Maintenance/Asphalt/Concrete. **Page 17**
  - Forestry. **Page 17**
  - Stormwater Maintenance. **Page 17**
- Fleet Operations: **Page 18**
- Utilities: **Page 18**

11. Support Services/City Clerk **Page 21**