

**ORMOND BEACH
NEIGHBORHOOD IMPROVEMENT ADVISORY BOARD
REGULAR MEETING**

**March 14, 2019
City Hall Training Room
22 South Beach Street
Ormond Beach, FL**

6:00 P.M.

CALL TO ORDER – ROLL CALL

Members present were, Frank Ganz, David Glasser, Josh Pringle, Matthew Shapiro and Margaret Sharifi.

Staff present were: Grants Coordinator Loretta Moisio, Principal Landscape Architect Cara Culliver and Recording Secretary Shā Moss.

APPROVAL OF MINUTES – January 17, 2019, and February 6, 2019

Mr. Glasser moved, seconded by Mr. Ganz to approve the minutes of the January 17, 2019, and February 6, 2019, meetings. The motion passed unanimously.

DISCUSSION

CDBG Process Overview

Ms. Moisio stated the CDBG priority area map has changed removing a large portion to the north and adding a portion on the peninsula and a portion south of Hand Avenue. These are the new CDBG priority areas as a result of the American Community Survey. Ms. Moisio stated instead of using the ten year Census as in previous years, the American Community Survey is now used and the map may change every five years.

Ms. Moisio reviewed the CDBG Process Overview Power Point.

What is CDBG?

A federal entitlement program administered through the U.S Department of Housing and Urban Development (HUD) to meet the following national objectives:

- Benefiting low/moderate income persons
- Preventing or eliminating slum or blight
- Meeting other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community and other financial resources are not available to meet such needs.

Annual Plan Formulation

- Each year the City is required to submit an Annual Plan (application for funding).
- Citizen participation in the formulation of the plan is a grant requirement and therefore requires a public hearing to allow for citizen participation and comment.
- Allocation for FY 19-20 is estimated at \$150,079.
- Public Service funding:
 - Total maximum Allowable FY 19-20:
\$22,512.00 (15% of City's total allocation)

Annual Plan Submission

- On January 29, the timeline was received from Community Assistance with Annual Plans/Applications due by April 26, 2019.
- A priority list should be established for the estimated allocation of \$150,079.00.
- A "draft" annual plan will be submitted to Community Assistance by the April 26 deadline
- City Commission review of the Board's recommendation is planned for a May meeting
- The CDBG fiscal year begins October 1 and ends September 30.
- Activities can begin when:
 - Subrecipient Agreement between City and County has been approved
 - CDBG funds have been released by HUD
 - Notice to Proceed has been received

CDBG FY 18-19 Annual Plan

Public Facility Improvements:

- Park Improvements (\$91,242): Landscaping upgrades at Ames Park, Bailey Riverbridge Gardens, and Cassen Park.
- Public Housing improvements (\$58,000): Installation of new roofs on OBHA public housing units on Flormond Ave., Hand Ave., and New Britain Ave. (these projects are in the bid process)

Public Service:

- Great Kids (\$2,057): Funding for a new vocabulary and art program.

Mr. Glasser asked whether the money has been allocated and if a resident wants to do a project, do they complete an application or is that something staff handles.

Ms. Moio answered that the projects that she discussed were from previous years and the Board needs to make recommendations for the current funding. She also noted that the resident should present the project to the Board and staff would have to verify that it is an eligible project and if so, staff can review the project and give cost estimates.

PUBLIC HEARING on CDBG program activities, budgeting and planning for the FY 2019-2020 Annual Plan

Mr. Pringle opened the meeting for public comments.

Linda Williams, 131 Bosarvey Drive, stated she would like to suggest adding trees for beautification to Bosarvey Drive, in addition to cleaning up the park behind Osceola Elementary School. She also suggested possible walking paths or some native plants, so that it doesn't just look like a field. Ms. Williams stated adding trees could also present traffic calming in the neighborhood.

Mr. Pringle stated the grant would not cover beautification, but improvements to the park may be eligible.

Ms. Moision stated she would look into that project because adding trees could present some right-of-way issues.

Bill Denny, 1027 N. Halifax Drive, stated he was at a City Commission meeting and a resident suggested having a flashing signal on south Beach Street going to one of the parks on the river, like the one on Granada Boulevard. He was not sure if this was considered a project for the funds, but wanted to mention it to the Board.

Ms. Williams stated it would be nice to have a flashing signal from Bosarvey Drive to cross Halifax Drive, if staff finds that they are eligible projects.

Buck James, 317 Riverside Drive, Executive Director for Halifax Urban Ministries, thanked the Board for the funding received in FY 17-18 used for opening Hope Place. He noted they serve the homeless community and also homeless youth ages 18 to 24, as long as they are attending school. He gave the Board a breakdown of what they have done since opening Hope Place and the application process. Mr. James requested \$22,269.85 in CDBG funding to assist Hope Place with utility costs as they are quite substantial.

Caroline Riviere, Executive Director for Ormond Beach Housing Authority, thanked the Board for their funding with the replacement of the roofs on Flormond and New Britain Avenues. She shared photos with the Board showing the need for the units to be painted.

Mr. Shapiro asked because it was a different project would it qualify. He noted that any project has to have a distinctive use from a previous use.

Ms. Moision stated she would have to look into it since it is specifically for painting. She also noted that the project would not fall under public service. Ms. Moision said she would find out and asked if there were any additional improvements that needed to be included.

Ms. Riviere answered that it was strictly painting and stated one estimate was \$60,400 and another was \$32,550.

Ms. Moisio asked whether the estimates covered all the properties; wherein Ms. Riviere answered that it would.

Mr. Pringle asked that if any projects required site assessments would the City and County accelerate the timeline in order to take advantage of the Brownfield grant that expires on September 30.

Ms. Moisio stated that the HUD fiscal year does not start until October 1, but it was something that could be discussed with city staff.

Ms. Culliver stated that a lot of the projects on the list were brought to staff by citizens and she then reviewed the projects.

Ms. Moisio stated there are projects that have been on the list for some time because the Board or residents or staff had been talking about them, and some of them are new projects.

Mr. Glasser asked whether the Board needed to prioritize the projects.

Ms. Moisio stated the Board needed to decide on which projects they wanted to fund, with the available funding.

Central Park Concrete Trail

Mr. Pringle asked whether the trail would connect to the west end of the pond on Old Kings Road, wherein Ms. Culliver stated she would find out that information.

SONC Fitness Station

Ms. Culliver stated it would be on the north side of the building west of the tennis courts. This would consist of outdoor workout equipment and will accommodate different skill levels.

Mr. Glasser asked whether the City would know what percentage of the neighborhood would use the equipment.

Ms. Moisio stated the City does not keep those types of records, but noted that the Center is heavily used on a regular basis.

Grove Street Sidewalk

Ms. Culliver stated it would be a five foot wide ADA compliant sidewalk on the east side of Grove Street from Tomoka Avenue to Division Avenue. Ms. Culliver noted that the estimate did not include tree removal.

SONC 24X30 Pavilion

Ms. Culliver stated it would be on the south side of the existing splash pad and include five picnic tables, a brick grill, some sidewalk connections and some tree removal.

Riviera Park

Ms. Culliver stated the parking lot needed to be made ADA compliant.

SONC Lighting & Security Cameras

Ms. Culliver stated a walking trail was installed in 2016 and extra lighting and additional security cameras were needed for safety.

Mr. Pringle asked whether security camera could be covered under the CDBG funding.

Forest Hills Sidewalks

Ms. Culliver stated this was to upgrade the existing sidewalk to a five foot wide ADA compliant sidewalk and would be completed in segments.

Tree Planting

Ms. Culliver stated the cost listed for the tree planting is per street.

Highlighted Lighting Projects

Ms. Moisio stated FP&L is getting ready to start a program to upgrade the lights to LED. Those areas have been on the list for a while, but will be handled by FP&L.

Ms. Moisio stated the final amount of funding from HUD may not be received until May or June, but the Board still needs to make their recommendations and have them approved by the City Commission and sent to Volusia County timely. Typically, the Board comes back and reallocates funds once the final amount is received.

Mr. Ganz stated at the next meeting was when the Board would allocate funds to the projects.

Ms. Moisio answered yes and noted the draft recommendations would be sent to Volusia County by April 26. If there were any specific projects the Board was interested in to please let her know so that she can get better cost estimates prior to the next meeting.

Mr. Pringle stated that since the CDBG area map is new, he would suggest that the members view the area and look at the proposed projects. He noted the City suggested that the Board not provide partial funding to multiple projects. He said it is best to fund one project and the balance could go to another project so that they don't have to find funds to complete several different projects.

NEXT MEETING DATE – Thursday April 18, 2019

ADJOURNMENT – The meeting adjourned at 7:15 p.m.

Respectfully Submitted,

Shā Moss, Recording Secretary

ATTEST:

Josh Pringle, Chairman