

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: March 15, 2019

---

1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with various members of senior staff
- Reviewed city commission agenda packet
- Prep work with senior staff on half cent sales tax community meeting

Spoke to, attended and/or met with:

- Volusia County Elected Officials Meeting
- Dwight Durant, Zev Cohen, discussed various topics
- Susan Richmond, Executive Director Ormond Art Museum, discussed various topics
- Tiger Bay Meeting
- Ormond Beach Sales Tax Community Meeting

2. Community Development: **Page 1**

- Planning staff has distributed surveys to Ormond Beach restaurants regarding food trucks. Staff has scheduled a meeting for restaurants to discuss the potential areas to allow food trucks. Staff has also scheduled a meeting to discuss food truck regulations with food truck operators. A summary of the survey and the two meetings shall be presented to the Planning Board as a discussion item at the April 11, 2019 meeting.
- Planning staff has sent notices to property owners within the Downtown Community Redevelopment Area detailing the scheduled meetings to update the Downtown master plan. **The Downtown Steering Committee shall hold a welcome and kickoff meeting on Thursday, March 28, 2019 starting at 6 p.m. at the Anderson-Price building at 42 North Beach Street. Two public meetings are scheduled on Wednesday, April 17, 2019 and Wednesday, May 15, 2019 both starting at 6 p.m. at the Anderson-Price building at 42 North Beach Street.**

3. Economic Development: **Page 3**

4. Finance: **Page 4**

5. Fire: **Page 5**

- Significant Incidents
  - 3/8/19, 12:20 PM: W. Granada Blvd. / N. I-95 – Motor Vehicle Accident – Upon arrival found three vehicle accident with injuries – all occupants transported with three as trauma alerts.

6. Human Resources **Page 5**

7. Information Technology: **Page 6**
  - IT hosted a meeting with the Planning Department and Tyler Technologies, to give a functional demo of the Tyler Energov system to get a better understanding of the features, functions, and workflows of the current version. The project to move Planning (Community Development) to the Tyler Energov system is currently scheduled for early 2020. Collectively, staff is exploring if it is feasible to move this date up, as resources will allow. **Page 7**
8. Leisure Services: **Page 7**
  - Athletics Field Maintenance. **Page 8**
  - Performing Arts Center. **Page 8**
  - Parks Maintenance. **Page 9**
  - Building Maintenance. **Page 10**
9. Police: **Page 10**
  - Community Services/Animal Control. **Page 11**
  - Criminal Investigations. **Page 11**
  - Operations – Summary of specific crimes. **Page 12**
  - Neighborhood Improvement. **Page 13**
10. Public Works **Page 14**
  - Airport: **Page 14**
    - Staff has completed the required coordination with the Federal Aviation Administration and Hoyle, Tanner and Associates to conduct UAV (drone) flights needed to capture new aerial imagery of the airport following completion of the Runway 9/27 rehabilitation and heliport improvements projects. The UAV flights are scheduled to take place on March 21.
  - Engineering: **Page 14**
    - Fishing Pier Repair – All of the new piles have been installed. Framing is 90% complete, decking is 90% complete. Contractor has begun working on electrical for lighting.
  - Environmental Management Division: **Page 16**
    - Street Maintenance/Asphalt/Concrete. **Page 16**
    - Forestry. **Page 16**
    - Stormwater Maintenance. **Page 16**
  - Fleet Operations: **Page 17**
  - Utilities: **Page 17**
    - Earth Day Event – Staff confirmed 104 students from Ormond Beach Elementary school are attending the City's Earth Day event. The students will participate in activities by the Volusia County Library, the Museum of Arts and Sciences, and possibly a local author doing a book reading. **Page 19**
11. Support Services/City Clerk **Page 19**