

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: February 8, 2019

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with various members of senior staff
- Staff meeting
- Online ethics training
- City Commission meeting agenda prep work

Spoke to, attended and/or met with:

- Individual agenda review meetings with Mayor Partington, Commissioner Selby, Commissioner Persis and Commissioner Littleton
- City Commission Workshop
- City Commission Meeting
- Senior staff and Ormond Rotary members on partnering on park projects

2. Community Development: **Page 1**

3. Economic Development: **Page 3**

4. Finance: **Page 3**

5. Fire: **Page 4**

6. Human Resources **Page 5**

7. Information Technology: **Page 6**

8. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 9**

9. Police: **Page 9**

- Community Services/Animal Control. **Page 9**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

10. Public Works **Page 12**

- Airport: **Page 12**

- Engineering: **Page 12**
 - Ormond Crossings Utility Extensions – Hydrant testing was performed and two of the four fire hydrants exceeded the minimum fire flow demand. The water main loop project that is starting construction will further increase flows such that all fire hydrants at Security First should meet minimum flows once that construction is complete mid-May.
 - Forest Hills Connector Trail – The full length of 10 foot wide path has been constructed along Misner's Branch. Installation of light poles has commenced. **Page 13**
 - Fishing Pier Repair – All of the new piles have been installed. Framing is 50% complete, decking is 45% complete. **Page 13**
- Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 15**
- Fleet Operations: **Page 15**
- Utilities: **Page 16**

11. Support Services/City Clerk **Page 19**