

**MINUTES
ORMOND BEACH CITY COMMISSION
HELD AT CITY HALL COMMISSION CHAMBERS**

November 20, 2018

6:00 p.m.

Commission Chambers

Present were: Mayor Bill Partington, Commissioners Dwight Selby, Troy Kent, Susan Persis, and Rob Littleton, City Manager Joyce Shanahan, Assistant City Manager Claire Whitley, City Attorney Randy Hayes, and City Clerk Lisa Dahme.

A G E N D A

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. OATH OF OFFICE TO MAYOR BILL PARTINGTON**
- 5. OATH OF OFFICE TO THE CITY COMMISSIONERS**
- 6. NOMINATIONS FOR DEPUTY MAYOR**
 - A. RESOLUTION NO. 2018-176:** A RESOLUTION ELECTING THE DEPUTY MAYOR OF THE CITY OF ORMOND BEACH, FLORIDA; ESTABLISHING TERM AND CONDITIONS OF SERVICE; SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Lisa Dahme, City Clerk (386-676-3340)
 - B. OATH OF OFFICE ADMINISTERED TO THE DEPUTY MAYOR**
- 7. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 8. APPROVAL OF MINUTES**
 - A. Minutes from City Commission meeting – November 5, 2018
- 9. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

 - A. RESOLUTION NO. 2018-177:** A RESOLUTION ADOPTING RULES OF PARLIAMENTARY PROCEDURE; AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Lisa Dahme, City Clerk (386-676-3340)
 - B. RESOLUTION NO. 2018-178:** A RESOLUTION ESTABLISHING DATES AND TIMES FOR REGULAR MEETINGS OF THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, DURING THE MONTH OF DECEMBER 2018; AND DURING CALENDAR YEARS 2019 AND 2020; PROVIDING EXCEPTIONS THERETO; AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Lisa Dahme, City Clerk (386-676-3340)
 - C. RESOLUTION NO. 2018-179:** A RESOLUTION ACKNOWLEDGING AND ESTABLISHING THE ORDER BY WHICH SERVICE OF LEGAL PROCESS MAY BE EFFECTUATED ON THE CITY OF ORMOND BEACH; AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Randal Hayes, City Attorney (386-676-3217)

10. RESOLUTIONS

- A. **RESOLUTION NO. 2018-180:** A RESOLUTION AFFIRMING THE CERTIFICATION OF THE VOLUSIA COUNTY CANVASSING BOARD REGARDING THE RESULTS OF THE REGULAR MUNICIPAL ELECTION CONDUCTED IN THE CITY OF ORMOND BEACH, FLORIDA, ON TUESDAY, NOVEMBER 6, 2018; DECLARING THE RESULTS OF SAID ELECTION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Lisa Dahme, City Clerk (386-676-3340)

- B. **RESOLUTION NO. 2018-181:** A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, APPOINTING A CHAIR AND VICE CHAIR TO THE ORMOND BEACH COMMUNITY REDEVELOPMENT AGENCY; ESTABLISHING TERM AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Lisa Dahme, City Clerk (386-676-3340)

11. REPORTS, SUGGESTIONS, REQUESTS

12. ADJOURNMENT

Item #1 – Meeting Call to Order

Ms. Joyce Shanahan, City Manager, called the meeting to order at 6:03 p.m.

Item #2 – Invocation

Reverend Willie Branch gave the invocation.

Item #3 – Pledge of Allegiance

Ms. Shanahan led the Pledge of Allegiance.

Item #4 – Oath of Office to Mayor Bill Partington

Judge Michael Richard Orfinger administered the office of oath to Mayor Partington.

Item #5 – Oath of Office to the City Commissioners

Judge Orfinger administered the office of oath to Commissioner Selby, Commissioner Kent, Commissioner Persis, and Commissioner Littleton.

Presentation to Commission families

Mayor Partington invited the family members of the Commission in attendance to join the Commission in front of the dais. The family members were presented with bouquets of flowers and boutonnieres. He stated the Commission could not fulfill their duties without support from their families. All Commissioners spoke about their families and appreciated being a part of the new City Commission.

Mayor Partington invited former Commissioner Boehm forward. Commissioner Boehm presented Ms. Boehm with flowers, and stated he appreciated serving the City of Ormond Beach. He noted Commissioner Persis would be an asset to the Commission and wished all the Commissioners well in their next term.

Item #6A – Nominations for Deputy Mayor

City Clerk Lisa Dahme read by title only:

RESOLUTION NO. 2018-176
A RESOLUTION ELECTING THE DEPUTY MAYOR OF THE CITY OF
ORMOND BEACH, FLORIDA; ESTABLISHING TERM AND CONDITIONS
OF SERVICE; SETTING FORTH AN EFFECTIVE DATE.

Commissioner Selby moved, seconded by Commissioner Littleton, to approve resolution No. 2018-176, and to elect Commissioner Kent as Deputy Mayor of the City of Ormond Beach.

Call Vote:	Commissioner Selby	Yes
	Commissioner Kent	Yes
	Commissioner Persis	Yes
	Commissioner Littleton	Yes
Carried.	Mayor Partington	Yes

Item #6B – Oath of Office administered to the Deputy Mayor

Judge Orfinger administered the oath of office to Commissioner Kent.

Item #7 – Audience Remarks

Ms. Linda Williams, 131 Bosarvey Drive, recommended discussions between the City Commission and residents on environmental issues and the establishment of an environmental board. She discussed reasoning behind her recommendation and offered assistance in facilitating discussions.

Item #8 – Approval of Minutes

Mayor Partington advised the minutes of the November 5, 2018, regular meeting had been sent to the Commission for review and were posted on the city's website for public viewing. He asked for any corrections, additions, or omissions. He stated that hearing no corrections, the minutes would stand approved as presented.

Item #9 – Consent Agenda

Mayor Partington advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

Commissioner Kent moved, seconded by Commissioner Persis, for approval of the Consent Agenda.

Call Vote:	Commissioner Kent	Yes
	Commissioner Persis	Yes
	Commissioner Littleton	Yes
	Commissioner Selby	Yes
Carried.	Mayor Partington	Yes

Item #10A – Certification of Election Results

City Clerk Lisa Dahme read by title only:

RESOLUTION NO. 2018-180
A RESOLUTION AFFIRMING THE CERTIFICATION OF THE VOLUSIA COUNTY CANVASSING BOARD REGARDING THE RESULTS OF THE REGULAR MUNICIPAL ELECTION CONDUCTED IN THE CITY OF ORMOND BEACH, FLORIDA, ON TUESDAY, NOVEMBER 6, 2018; DECLARING THE RESULTS OF SAID ELECTION; AND SETTING FORTH AN EFFECTIVE DATE.

Commissioner Selby moved, seconded by Commissioner Littleton, for approval of Resolution No. 2018-180, as read by title only.

Call Vote:	Commissioner Persis	Yes
	Commissioner Littleton	Yes
	Commissioner Selby	Yes
	Commissioner Kent	Yes
Carried.	Mayor Partington	Yes

Item #10B – Appointment of CRA Chair and Vice-Chair

City Clerk Lisa Dahme read by title only:

RESOLUTION NO. 2018-181

A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, APPOINTING A CHAIR AND VICE CHAIR TO THE ORMOND BEACH COMMUNITY REDEVELOPMENT AGENCY; ESTABLISHING TERM AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

Commissioner Persis moved, seconded by Commissioner Littleton, to designate Mayor Partington as the CRA Chair and Commissioner Kent as the CRA Vice-Chair, and to approve Resolution No. 2018-181, as read by title only.

Call Vote:	Commissioner Littleton	Yes
	Commissioner Selby	Yes
	Commissioner Kent	Yes
	Commissioner Persis	Yes
Carried.	Mayor Partington	Yes

Item #11 – Reports, Suggestions Requests

New Commission

Ms. Shanahan, Assistant City Manager Claire Whitley, and City Attorney Randy Hayes congratulated the Commission on their election, and looked forward to serving them.

Upcoming Workshop and Meeting

Ms. Shanahan stated there would be an Advisory Board Nominations Workshop on December 4, 2018, at 5:30 p.m. She reminded them the next regular meeting would be the same day at 7:00 p.m.

Election

Commissioner Selby discussed his campaign, encouraged better communication between the Commission and residents, and thanked those involved with his re-election.

Commissioner Kent named all involved with his campaign, and thanked them for their contributions.

Introduction

Commissioner Persis introduced herself and appreciated the campaign support.

Election

Commissioner Littleton appreciated the opportunity to serve another term and thanked everyone involved.

Mayor Partington noted he was wearing a Hawaiian lei, which was given to him by his niece and nephew. He thanked all involved for supporting his campaign.

New Commission

Mayor Partington noted the quality of the people who lived in the city and looked forward to serving with them over the next few years. He indicated there would be continued discussions with residents and those discussion results would be included in the upcoming strategic plan.

Item #12 – Adjournment

The meeting was adjourned at 7:04 p.m.

APPROVED: December 4, 2018

BY: _____
Bill Partington, Mayor

ATTEST:

Lisa Dahme, City Clerk