

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: November 30, 2018

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with various members of senior staff
- Reviewed agenda packets for City Commission workshop and City Commission meeting

Spoke to, attended and/or met with:

- Rotary meeting
- OB Life citizen engagement meeting
- Security First Topping Off ceremony

2. Community Development: **Page 1**

- The General Manager of the Topsy Taco Cantina at 746 South Atlantic Avenue contacted Planning staff and indicated that they are not going to seek the Special Exception application for live outdoor music at this time and will provide music inside the restaurant.

3. Economic Development: **Page 3**

4. Finance: **Page 4**

5. Fire: **Page**

6. Human Resources **Page 5**

7. Information Technology: **Page 6**

- Notable Events: Over the Thanksgiving weekend, IT staff completed the migration of the City's 3 file storage servers to new systems. The 3 file servers contain the City's User, Department, and Archive files. The move involved creating 3 new virtual file servers based upon Microsoft's latest server operating system, Server 2016, an upgrade from the existing Server 2008 versions. Once fully patched and integrated with the network domain, staff began copying all of the folders and files to the respective new servers, and then replicated the security attributes of all folders and files. The new file servers were then brought online. The size of the data was an impressive 6.84Tb Terabytes (6,480 Gigabytes) of data including 543,509 folders containing 6.3 million files.

8. Leisure Services: **Page 7**

- Athletics Field Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

9. Police: **Page 9**
 - Community Services/Animal Control. **Page 10**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 13**

10. Public Works **Page 13**
 - Airport: **Page 13**

 - Engineering: **Page 13**
 - Ormond Crossings Utility Extensions – All off-site utilities have been installed and ressure tested. Contractor is working on getting final as-builts to allow for the water and force main services to be cleared for use by the Health Department. Once that occurs the fire hydrant will be flow tested to determine if the flow meets the minimum demand. **Page 14**
 - Downtown Light Replacement – The project is complete. The final cost came in at **\$23,168 under contract amount** due to direct purchase sales tax savings incurred. **Page 14**

 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 16**

 - Fleet Operations: **Page 16**

 - Utilities: **Page 17**

11. Support Services/City Clerk **Page 21**