

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: November 16, 2018

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with various members of senior staff
- Prep work for the November 27 OB Life community engagement meeting
- Prep work for and held new commissioner orientation meeting
- Reviewed utility agreements with senior staff

Spoke to, attended and/or met with:

- Senior staff and I met with Kevin Grace, FGUA, regarding Tymber Creek utilities
- Phone interview by Tennessee State University MPA student regarding career in government
- PACE Center board meeting
- Dorian Burt – Granada Blvd/Downtown

2. Community Development: **Page 1**

- The Extended Stay America project at 275 Interchange Boulevard proposes to construct a four story, 124 room hotel of 56,000 square feet. The project is located where the former Tomoka Estates apartments were proposed. The project has scheduled a neighborhood meeting on December 6, 2018 at the Baymont Inn and Suites at 175 Interchange Boulevard starting at 6 pm. The project proposes a Planned Business Development rezoning that is expected to be heard by the Planning Board in January 2019.

3. Economic Development: **Page 3**

- Ormond Crossings
  - Security First Managers continues the construction of their office building. They will be topping out in the final weeks of November, an event where the last beam is placed on the building and the interior work can commence.

4. Finance: **Page 3**

5. Fire: **Page 4**

- Significant Incidents **Page 5**
  - 11/7/18, 8:13 AM: Kingsbridge Crossing Dr. – Emergency Medical – Responded to a person falling off a roof – patient transported as a trauma alert – two firefighters assisted EVAC with patient care during transport to hospital.

6. Human Resources **Page 5**

7. Information Technology: **Page 6**

8. Leisure Services: **Page 7**

- Athletics Field Maintenance. **Page 8**

- Performing Arts Center. **Page 8**
  - Parks Maintenance. **Page 10**
  - Building Maintenance. **Page 10**
9. Police: **Page 10**
- Community Services/Animal Control. **Page 11**
  - Criminal Investigations. **Page 11**
  - Operations – Summary of specific crimes. **Page 12**
  - Neighborhood Improvement. **Page 14**
10. Public Works **Page 14**
- Airport: **Page 14**
  
  - Engineering: **Page 15**
    - Rockefeller Gardens Stage Shade Cover – Contractor is coordinating fabrication. Installation of shade structure will be early 2019.
    - Forest Hills Connector Trail – The contractor poured and finished the first 500 feet of path this past week and is anticipating two to three days of concrete work per week until complete, weather permitting. A Quality Assurance meeting is scheduled for with FDOT for the end of this week.
  
  - Environmental Management Division: **Page 16**
    - Street Maintenance/Asphalt/Concrete. **Page 16**
    - Forestry. **Page 17**
    - Stormwater Maintenance. **Page 17**
  
  - Fleet Operations: **Page 18**
  
  - Utilities: **Page 18**
11. Support Services/City Clerk **Page 22**