

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 26, 2018

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with various members of senior staff

Spoke to, attended and/or met with:

- United Way Executive Committee meeting
- Employee Appreciation Day
- Chamber of Commerce Board meeting
- Team Volusia Board meeting
- Phone call to resident regarding various concerns about drainage along US1 and Pineland
- Phone call to resident regarding completion of sidewalk repairs along N. Beach Street
- Senior Games kickoff luncheon
- PD Swearing-In Ceremony

2. Community Development: **Page 1**

- There is a neighborhood meeting/sound test scheduled for the Topsy Taco Cantina, located at 746 South Atlantic Avenue, for Monday, November 12, 2018 at 6 pm. The neighborhood meeting/sound test notice states that the restaurant seeks to allow live outdoor music every Monday and Tuesday from 6 pm to 10 pm and weekends from 12 pm to 10 pm. Outdoor music is defined as an outdoor activity under the Land Development Code and would require a Special Exception with review by the Planning Board and a final action by the City Commission. It is expected that Topsy Taco Cantina would submit a Special Exception application after the neighborhood meeting and be heard by the Planning Board in December and the City Commission in January.

3. Economic Development: **Page 3**

- Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County
 - Staff participated in VMA's Manufacturing Month "Measuring Matters." Staff and a representative from Edgewell Personal Care gave a talk to 4th and 5th grade math class at Pine Trail Elementary School on the importance of manufacturing and measuring, introduce them to some products made in Ormond, and help them hone their measuring skills.

4. Finance: **Page 3**

5. Fire: **Page 4**

- Significant Incidents **Page 5**
 - 10/17/18, 4:55 PM: 91 Levee Ln. – Brush Fire – Upon arrival found two brush fires – Department of Forestry cut lines around both fires – 2,000 gallons of water and foam used to extinguish – crews cleared scene at 7:17 PM.

6. Human Resources **Page 5**
7. Information Technology: **Page 6**
8. Leisure Services: **Page 7**
 - Athletics Field Maintenance. **Page 8**
 - Performing Arts Center. **Page 8**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 10**
9. Police: **Page 10**
 - Community Services/Animal Control. **Page 11**
 - Criminal Investigations. **Page 11**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 13**
10. Public Works **Page 14**
 - Airport: **Page 14**
 - Construction activity on the project to rehabilitate the pavement and electrical systems of the primary runway at the airport commenced this week. Runway 8/26 is now closed for the duration of the construction phase of this project, which at maximum is approximately 180 days. The airport will remain open for normal operations via utilization of the airport's secondary runway, Runway 17/35. The focus of activity this week is removal of old runway lighting components that will be replaced with new LED components and construction of a temporary bypass taxiway at the east end of Runway 8/26. The bypass taxiway is needed to provide pilots with access to the secondary runway via Taxiways Alpha and Echo.
 - Engineering: **Page 14**
 - Environmental Management Division: **Page 16**
 - Street Maintenance/Asphalt/Concrete. **Page 16**
 - Forestry. **Page 16**
 - Stormwater Maintenance. **Page 17**
 - Fleet Operations: **Page 17**
 - Utilities: **Page 17**
11. Support Services/City Clerk **Page 21**