

**City of Ormond Beach
Memorandum**

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 10, 2009

1. City Manager:

- Conducted a follow up Fire Regionalization Meeting with area city and county managers. **Page 1**
- Met with Jim Marshall to discuss the condition of his home and his opportunities with FEMA. **Page 1**
- Attended Business Development Partnership Executive Committee meeting with staff to discuss delivery of economic development services. **Page 1**

2. Community Development:

- The documentation of all the blocks within the River, Creek, and Ocean Districts of the Downtown Redevelopment Area has been completed. Staff is currently using this source. **Page 1**
- Received re-submittal of Wal-Mart site plan and architectural plan based upon staff meeting with Wal-Mart officials at a pre-application conference. **Page 1**

3. Economic Development:

- City Staff met with Tomoka Holdings regarding the Amended Development Order and Fiscal Impact Analysis. **Page 2**
- CRA designation for Ormond Crossings was discussed and approved by the County Council on July 2, 2009 for an additional 6 months to resolve the final pending permitting matters. **Page 2**
- Staff was selected to represent the local governmental partners on the newly created Informational Technology Collaborative for researching and developing web based technology to enhance the cities marketing and information systems and to better match and process potential business prospect with local available properties. **Page 2**

4. Airport:

- Staff attended the Central Florida Flight Training Group (CFFTG) meeting at Embry-Riddle Aeronautical University on Wednesday, July 8th. Local tower chiefs and local airport managers (Steven Lichliter, Roy Sieger, Rhonda Walker, and Nick Landgraff) participated in a discussion of noise abatement issues. **Page 3**
- Staff successfully submitted plans and a draft lease to the City Attorney for a proposed new fuel farm on the airport, which was subsequently placed on the consent agenda for the July 7th City Commission meeting. **Page 3**

5. Finance: **Page 3**
 - Preparation of Capital Improvement Plan.
 - Preparation of FY 2009-10 Proposed Budget.
 - Water consumption reported as per Commission request. A more comprehensive report of water produced and water consumption will be prepared on a monthly basis starting in August. The amount of water billed and consumed for this past week was 14.9 million gallons.
6. Fire Service: **Page 5**
 - Calls for Service
7. Information Technology
 - Continue to work with Engineering and Architects on design issues. **Page 6**
 - Server Virtualization – Benchmarking prototype server base image **Page 6**
8. Leisure Services:
 - Athletics Summary. **Page 7**
 - Future Events at PAC. **Page 8**
 - Community Events staff will be performing extensive clean-up of all equipment used in the July 4th event and the Rockefeller Gardens Preview Social event. Tasks include taking down 75 + pieces of red, white and blue bunting, organizing all equipment and
 - Facilities Maintenance **Page 9**
 - Parks and Irrigation **Page 9**
9. Police:
 - Operations – Summary of specific crimes. **Page 10**
 - Community Service and Animal Control Calls. **Page 11**
 - Criminal Investigation Statistics. **Page 11**
 - Neighborhood Improvement. **Page 12**
10. Engineering:
 - **Division Avenue Roadway Construction** - Westbound intersection was constructed and reopened. Division Ave from Beach St to US1 will remain closed for construction for approximately three more months. **Page 11**
 - **WWTP Expansion/Rehab Phase 2** – Staff met internally to review the 90% plans and will meet with the consultant next week to discuss. **Page 12**
11. Environmental Management Division
 - Asphalt / Concrete **Page 12**
 - Tree Crew **Page 13**
 - Solid Waste **Page 13**
 - Street Maintenance **Page 13**
12. Fleet Operations. **Page 14**

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- No problems were noted with the set-up and return of the mobile command station over the July 4th festivities. This unit is set up as a temporary operations center for the P.D. during the event.
- Estimates are being taken for the repair of the failed emergency power generator at station #91 E 148 on beachside

13. Utilities:

- **Wilmette Ave. Forcemain Replacement** – City Commission memo was prepared recommending contract award to Masci Corporation for \$53,732.50. A packet was submitted to the legal department to have this item on the 7/21/09 City Commission Meeting agenda. **Page 14**
- **Airport Road Utility Relocates** – Prepared a construction sequence of operations plan for water and force main relocation for review by water and sewer system managers. **Page 15**
- Continued coordination of **Consumptive Use Permit (CUP)** responding to requests for additional information and providing comments on current draft of compliance report. **Page 16**
- Produced and Hauled 112.97 Wet of Tons of Dewatered Sludge (13%-15% Solids). **Page 16**

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