

**City of Ormond Beach
Memorandum**

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: September 14, 2018

1. City Manager: **Page 1**
While on vacation this week I have been in touch with my office, and checked my emails and responded as appropriate.
2. Community Development: **Page 1**
3. Economic Development: **Page 2**
4. Finance: **Page 3**
5. Fire: **Page 4**
6. Human Resources **Page 4**
7. Information Technology: **Page 5**
8. Leisure Services: **Page 6**
 - Athletics Field Maintenance. **Page 7**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
9. Police: **Page 9**
 - Community Services/Animal Control. **Page 9**
 - Criminal Investigations. **Page 9**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 12**
10. Public Works **Page 12**
 - Airport: **Page 12**

 - Engineering: **Page 13**

 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 16**

 - Fleet Operations: **Page 16**

 - Utilities: **Page 16**
 - Beach Street Manhole 13391 at 387 N. Beach Street – Received quotations from 3 contractors. The lowest quotation contract is acceptable. Contractor is being scheduled to

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perform the work. Received Use Permit from Volusia County. Prepared a detour plan for submittal to the County.

11. Support Services/City Clerk **Page 19**