

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 31, 2018

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with various members of senior staff
- Staff meeting
- Final prep for The OB Life workshop
- Reviewed agenda packet

Spoke to, attended and/or met with:

- Rotary meeting
- ICMA task force conference call
- United Way Executive Committee and Board Development meetings
- Kelly White, Daytona Beach City Commissioner, and Mr. and Mrs. Hyatt Brown, regarding a potential project in Daytona and discussed Ormond Beach's standards in maintaining its City parks.
- Ormond Beach Chamber Board meeting
- Team Volusia Finance and Audit Budget Workshop
- The OB Life workshop
- Individual phone calls to Mr. Frage and Mr. Barron regarding various concerns
- Retirement gathering for Captain Rosenthal
- Senior staff and Mr. and Mrs. Rand of Billy's Tap Room, regarding easement issues with owner of neighboring property.

2. Community Development: **Page 1**

- Planning staff conducted traffic counts at the intersection of Leeway Trail and Airport Road at 7 am to 9 am, 1 pm to 3 pm, and 4 pm to 6 pm on August 28, 2018. Staff conducted the traffic counts to determine if a four-way stop is warranted at this intersection. Planning staff also met with the Pathways Elementary school principal along with members of the Police Department to discuss school drop-off and pick-up issues. **Page 2**
- Planning staff attended the neighborhood meeting for the Planned Residential Development amendment at 100 North Halifax Drive. There were 12 members of the public who listened to a presentation from the property owner and project architect. There was a question and answer period where the building architecture was discussed (the applicant verified that there were no site changes), and the project's schedule. **Page 2**

3. Economic Development: **Page 3**

4. Finance: **Page 4**

5. Fire: **Page 5**

6. Human Resources **Page 5**

7. Information Technology: **Page 6**
8. Leisure Services: **Page 7**
 - Athletics Field Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 9**
9. Police: **Page 9**
 - Community Services/Animal Control. **Page 9**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 12**
10. Public Works **Page 12**
 - Airport: **Page 12**
 - Engineering: **Page 13**
 - Ormond Crossings Utility Extensions – All off-site utilities have been installed and pressure tested. Contractor working on on-site utility work.
 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 15**
 - Fleet Operations: **Page 16**
 - Utilities: **Page 16**
 - Consumptive Use Permit (CUP) – The City’s contract environmental consultant has delivered the wetlands health assessment portion of the wetlands monitoring report in the Rima Ridge wellfield. Staff is currently reviewing the assessment. Once the review is complete the report will be submitted to the SJRWMD. **Page 19**
11. Support Services/City Clerk **Page 19**