

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 16, 2009

1. City Manager: **Page 1**

- Participated in a joint meeting with City staff and Flagler County Administration on Hunters Ridge Public Safety (police and fire possible partnership) and Utilities.
- Reviewed Heritage Forest stormwater conditions with staff.
- Discussed with staff Property Foreclosure issues, update on the FAA meeting, Change Order for WWTP and Division Avenue milling and resurfacing.
- Attended Amendment 4 Presentation on Different perspectives of Florida Home Town Democracy
- Attended City's City Employee's Health Fair at Nova Community Center.

2. Community Development: **Page 2**

- Drafted a rewrite of the Property Improvement Grant Program (PIGP).
- FDOT requested to meet with staff regarding Ormond Crossings. FDOT expressed their concerns regarding the removal of developer improvements to US 1 and the I95 interchange without providing the proper analyses to ensure local concurrency has been met. This may move back the action staff had planned for Ormond Crossing on November 17, 2009.
- Staff attended a meeting along with Daytona Beach officials at Consolidated Tomoka's office. This meeting was an attempt to resolve the issues articulated in the City's response to CTLH. There seems to be agreement on three of the four issues. Staff has asked for policy language revisions and additions to the Neighborhood V policies for the 2000 acre site only south of SR40. Policy revisions include a request to delete TCEA as a method to mitigate traffic impacts, while new policy language requested be added include that cross jurisdictional impacts on OB shall be addressed in accordance with Volusia County Metropolitan Traffic Impact Assessment procedures. While Daytona Beach has adopted these procedures in the LDC they have not adopted them in the Comprehensive Plan. Finally, a policy shall be added regarding entry into a Joint Planning Agreement regarding Hand Avenue Extension. However, yesterday staff received the revised traffic methodology required by VC. Consequently, issues expressed by the City still remain unresolved as to the triggers when certain roads will be constructed. Staff is looking for road commitments to be added in the form of a policy to Neighborhood V policies based upon certain development thresholds.
- Building Inspections, Permitting & Licensing

3. Economic Development: **Page 3**

- Tomoka Holdings has prepared the plans and agreements for the Tymber Creek Road reconstruction and presented the plans and agreements to county staff. Follow up with the county is expected in the next few weeks to finalize the agreements.

4. Airport: **Pages 4/5**

- Staff attended a meeting with the FAA to discuss the details of the FAA's recent disapproval of the amended and re-stated ground lease for the Riverbend Golf Course.
- Staff secured FAA approval for the September 30, 2009 deadline to complete the design portion of the OMN heliport project to be extended to September 30, 2010. Site inspection

for the proposed heliport has been completed, and approval of the proposed site has been received from the FAA. It is expected that the design portion will be complete well before the end of this calendar year.

5. Finance: **Page 5**
6. Fire Service:
 - The Fire department responded to four fire incidents; one grass fire, one dumpster fire, one brush fire and a road freight vehicle fire. The estimated property value saved from fire was \$50,000 with the estimated value loss of \$0. **Page 5**
 - Department Statistics. **Page 6**
7. Human Resources. **Page 7**
8. Information Technology: **Page 8**
9. Leisure Services:
 - Athletics Maintenance. **Page 9**
 - Future Events at PAC. **Page 10**
 - Facilities Maintenance. **Page 12**
 - Parks and Irrigation. **Page 12**
10. Police:
 - Community Services & Animal Control. **Pages 12/13**
 - Criminal Investigations/Records. **Page 13**
 - Operations – Summary of specific crimes. **Pages 13/14**
 - Neighborhood Improvement. **Page 15**
11. Engineering: **Page 15**
 - Division Avenue Roadway Construction & Watermain Extension- Asphalt paving between S. Ridgewood Ave and US1 was reworked to smooth out bumps and roughness, but was unsuccessful. Contractor to check paving with strait edge for tolerance and rework as needed. Paving from Ridgewood to S. Beach St. is expected to take place third week of October.
 - I-95 & SR40 Bridge Landscaping – The contractor finished the tree planting by installing the 90 Crape Myrtles this week. To date, 32 Medjool palms, 156 Sabal palms and 120 Crape Myrtles have been installed. Also, the planting beds were sprayed with herbicides as the contractor will begin planting ornamental grasses and groundcovers next week.
 - Beach Ramp Beautification Grant – Preparing grant applications for Milsap and Harvard approaches.
12. Environmental Management Division:
 - Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 17**
 - Street/Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 18**
13. Fleet Operations: **Page 18**

14. Utilities:

- Ormond Beach Wastewater Treatment Plant Rehabilitation Project – A change order was prepared with backup material and submitted to legal for inclusion on the 10/20/09 City Commission agenda. **Page 18**
- North Beach Street Water Valve Replacement – Sent plans and the permit application form to Volusia County to obtain the Right of Way Permit. Volusia County responded with a request for additional information letter. **Page 19**
- State Road 5 at State Road 40 (US1 & Granada) – Received plans from SRD Engineers for this intersection. The 6-inch main north of Granada on US 1 may need to be relocated to avoid conflicts with the utility poles. Plans need to be reviewed to determine if our utilities are properly shown. **Page 19**
- Tymber Creek Roadway Widening from SR 40 to Peruvian Lane - plotted the utilities onto the County's 90% plans for conflict review. **Page 20**