

City of Ormond Beach Memorandum

To: Honorable Mayor Costello and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 23, 2009

1. City Manager: **Page 1**

- Reviewed and prepared with staff as follows:
 - Presentation and materials for John Anderson Drive meeting
 - Shade Meeting comments and information
 - Information received from FEMA on the Storm Flooding Study
 - Street sweeping program cost benefit analysis
- Meetings Held/Attended:
 - John Anderson Drive meeting
 - Volusia County Managers Meeting. Discussed Priority Dispatch, Business Development Partnerships new operating model and public meeting to be held on November 23 and MPO issues,
 - Weekly staff meetings with Directors.
 - EVRWA meeting with area City Managers in Daytona Beach. – FDOT agreed to participate in study and modeling, approximate participation \$48,000. St. Johns Water Management District Executive Director Kirby Green was present to discuss SJRWMD participation in the Nova Canal project.
 - HR Director, Economic Development Director, Police Chief and Finance Director.
- Reviewed IAFF Bargaining Issues and State Premium Tax Monies.
- Site visit with staff to Division Avenue and Rosewood Avenue.
- Participated in Webinar FCCMA training – Importance of Mobility.
- Meet with Jim Hether and his associate from A1A Energy Savers to review their information on energy Savings.
- Attended Sr. Kick off Games.

2. Community Development:

- At the TCC meeting a presentation on the Goods Movement Study (truck routes) was provided. Based upon certain designation criteria (state road, access to airports, arterials, and connectivity) the following roads within Ormond Beach will eventually be signed as truck routes: I95, A1A, SR40, US 1, Airport Road, Nova, Hand, and Williamson. **A countywide ordinance is being considered with “opt in” provisions for cities. Pages 1/2**
- The lockdown date (November 30, 2009) for FM#427416-1 (SR 40 trail) is approaching rapidly and staff continues to address new questions from FDOT even though the City has already responded to the review comments. **This continuous round of new questions, many of which add very little value, has pushed back the city’s bid advertising and now has required the city to submit once again a whole new package of documents with a revised date schedule. The window for advertisement, bid response, and bid awarding is closing very quickly. Pages 1/2**
- Building Inspections, Permitting & Licensing. **Page 2**

3. Economic Development:

- Staff met with representatives of DCA in Tallahassee this week regarding the draft remedial amendments and stipulated settlement for the Ormond Crossings project. The only unresolved issues are related to the transportation impact mitigation for the project. Tomoka Holdings will be conducting further traffic analysis over the next few weeks and assess the extra-jurisdictional impacts. The results of the analysis will be the basis of modifications to the draft development agreement and remedial amendments to the comprehensive plan. **Page 2**
- Tomoka Holdings has prepared the plans and agreements for the Tymber Creek Road reconstruction and presented the plans and agreements to county staff. Follow up with the county is expected when the additional traffic assessment is completed in the next few weeks. **Page 2**
- The Halifax Area Business Development Partnership and the Volusia County have conducted an independent study by KMK Consulting of their delivery of economic development services and has drafted recommendations for the public and private partners to review and make comment. The BDP Executive Committee voted to engage KMK Consulting to conduct additional research on a model public/private organizational structure and investigate private investment funding opportunities for the organization. Staff worked with the City Managers group and the municipal practitioners to make comments and suggestions on the latest draft report. ***The eighth draft report was presented to the Executive Committee this week, which resulted in the recommendation for the BDP to arrange a countywide public meeting on November 23 at 6:30 PM at Stetson University in Deland. A formal invitation will be sent to officials in the next few days. The City Commission is encouraged to attend.*** **Page 4**

4. Airport: **Page 4**

- Staff received a favorable response to a formal request for FDOT to join the City in a JPA to provide matching funds for the Airfield Electrical Improvements project. The total cost for these electrical upgrades is estimated to be \$356,236.90, of which \$308,236.90 is allocated for construction, and \$48,000.00 is allocated for engineering. The City is in receipt of a grant award from the FAA to fund 95% of the costs for this project. The City's cost share will be 2.5% (\$8,905.92), and it is anticipated that FDOT will join the City in a JPA to fund the remainder, which shall also be 2.5%, or at least \$8,905.92. Installation of these upgrades could begin as early as 30 days after receipt of funding.
- Staff received an executed JPA from FDOT relative to Resolution #2009-60, a grant application to provide 100% funding for airport security fencing and surveillance technology. Installation of the phase one fencing is complete. Preliminary quotes have been received for phase two of the fencing project, and a formal bid request will be published on Saturday, October 23, 2009.

5. Finance: **Page 5**

6. Fire Service:

- The Fire department responded to two structure fire incidents. The estimated property value saved from fire was \$4,319,500 with the estimated value loss of \$806,500. **Page 5**
- Continued the Flu Shot Program at Station 91. Administered 112 vaccines this week with an overall total of 1407. **Page 5**
- Department Statistics. **Page 6**

7. Human Resources: **Page 7**

8. Information Technology: **Page 7**

9. Leisure Services:

- Athletics Maintenance. **Pages 8/9**

- Future Events at PAC. **Page 9**
- Facilities Maintenance. **Page 11**
- Parks and Irrigation. **Page 11**

10. Police:

- Community Services & Animal Control. **Page 12**
- Criminal Investigations/Records. **Page 12**
- Operations – Summary of specific crimes. **Page 13**
- Neighborhood Improvement. **Page 14**

11. Engineering:

- Division Avenue Roadway Construction & Watermain Extension- Asphalt paving between S. Ridgewood Ave and US1 was checked for tolerances by a testing company and was found to be out of FDOT specification tolerances on approximately 75%. This area will be reworked accordingly. Section from Ridgewood to S. Beach St. has hardscape completed and will be ready for paving next week. **Page 14**
- Wells 7A & 18 A, Division Ave- Construction completed. **Pages 14/15**
- I-95 & SR40 Bridge Landscaping – The contractor installed the erosion control fabric, under-plantings and mulch along the southeast bridge slope. Next, they plan to complete the northeast bridge slope. **Page 15**

12. Environmental Management Division:

- Asphalt/Concrete. **Page 17**
- Tree Crew. **Page 17**
- Street/Stormwater Maintenance. **Page 17**
- Street Sweeping. **Page 18**

13. Fleet Operations: **Page 18**

14. Utilities:

- Wilmette Ave. Forcemain Replacement Project – A sign was placed on Wilmette Avenue informing the residents of the upcoming detour. Contractor instructed to protect new resurfacing pavement condition during his equipment staging and force main installation activities. Force main removal and installation is currently underway under sidewalk area north of pavement for length of project. Reviewed shop drawings for the manhole drop assembly. **Page 18**
- North Beach Street Water Valve Replacement near intersection of Hernandez – Modified plans to incorporate the County's comments and prepared a response letter for the Volusia County Right of Way Permit. **Page 19**
- Rima Ridge Wellfield Expansion (Wells 54, 55 and 56) – Final plans and specifications were received by the Engineering Department. **Page 19**
- Airport Road Widening Project (Utility Relocation JPA) – Met with the contractor to discuss the water and sewer main relocation work schedule for this week. A scheduled water main shut down was successfully completed on Wednesday night for necessary piping relocation associated with installation of new County drainage structures. Additional shut downs for water main and force main relocations will be scheduled with affected customers notified for performance during nighttime hours in upcoming weeks. Some sanitary force main relocations will be performed during daytime when determined feasible and no customer impacts are realized. **Page 20**