

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: June 8, 2018

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting
- Individual discussion meetings with various members of senior staff

Spoke to, attended and/or met with:

- Communication planning meeting with senior staff and consultant
- Luke McCurdy regarding his Eagle Scout project
- City Commission CIP workshop
- City Commission meeting
- Interviewed candidates for Fire Chief position

2. Community Development: **Page 1**

- Planning staff attended a meeting regarding the Plantation Oaks project under construction in unincorporated Volusia County. The meeting sought to coordinate the existing status, future annexation, and the process of building permitting between Plantation Oaks, Volusia County staff and City of Ormond Beach staff. The project is completing the Plantation Oaks Boulevard roadway and will be seeking annexation into the City in late 2018 or early 2019.
- Planning staff attended a neighborhood meeting for the Minto Communities development in Daytona Beach for the development of land along the south side of West Granada Boulevard across from Breakaway Trails. The project proposes 3,250 residential units and 200,000 square feet of commercial uses and is undergoing Comprehensive Plan and zoning amendments. The residential units are age restricted for individuals 55 years and older.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 6**

- Athletics Field Maintenance. **Page 7**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Services/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 14**

- Engineering: **Page 14**
  - Cassen Park Public Dock-Fishing Pier Repair and Breakwater Extension –The FIND Agreement was approved at the January 2 CC meeting along with the work authorization for the design for the fishing pier repairs along the south side of the bridge and expanding the breakwater proposed with the public dock project. The consultant has submitted and received a permit exemption from FDEP for the fishing pier repairs. Survey and geotechnical borings are underway. **Page 15**
- Environmental Management Division: **Page 16**
  - Street Maintenance/Asphalt/Concrete. **Page 16**
  - Forestry. **Page 16**
  - Stormwater Maintenance. **Page 17**
- Fleet Operations: **Page 17**
- Utilities: **Page 17**

12. Support Services/City Clerk **Page 20**