

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 4, 2018

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with various members of senior staff

Spoke to, attended and/or met with:

- Individual agenda review meetings with Mayor Partington and City Commissioners
- Elected Officials Roundtable Meeting
- Reviewed Economic Development Director candidates with HR Director, Ormond MainStreet Executive Director and Ormond Chamber President
- City Commission meeting
- DARE graduation Tomoka Elementary
- Prepared for and participated as a panel member on FCCMA webinar entitled “So You Want to be a Manager?”
- Police Department annual awards ceremony

2. Community Development: **Page 1**

- Planning staff attended the neighborhood meeting for the Fountain Square development. The project proposes to demolish the existing 19,400 square foot building and re-construct a 5-story mixed use building with ground floor retail (5,924 SF) and 22 residential units. The uses are a permitted use in the B-4 (Central Business) zoning district and consistent with the Downtown master plan. The Ormond beach Land Development Code requires neighborhood meetings where a commercial use abuts a residential use (in this case multi-family) even if the use is a permitted use. Neighborhood meetings are coordinated and run by the applicant. At the Fountain Square neighborhood meeting, staff determined that the presentation and materials available at the meeting were insufficient and required another neighborhood meeting. The additional meeting would provide attendees the opportunity to review the proposed site plans and review the Downtown Master Plan update of 2007.
- The City’s May Monthly Development Report has been issued and is available on the City’s website at <https://www.ormondbeach.org/247/Development-Projects>.

3. Economic Development: **Page 3**

- Ormond Crossings
 - Staff met with officials from the DeLand office of FDOT to review the Security First Managers transportation mitigation permit. Following a lengthy discussion, FDOT will process the applicant’s initial submission which includes the installation of a traffic light at the intersection of Broadway Avenue and US1.

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**
 - Significant Incidents
 - 5/1/18 – 3:45 PM: 1701 N. US-1 – Brush Fire – Provided aid to Volusia County – assisted with controlling a two acre fire – crews cleared scene at 5:55 PM.
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
 - Athletics Field Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Parks Maintenance. **Page 9**
 - Building Maintenance. **Page 9**
10. Police: **Page 10**
 - Community Services/Animal Control. **Page 10**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 11**
 - Neighborhood Improvement. **Page 13**
11. Public Works **Page 13**
 - Engineering: **Page 13**
 - South Peninsula Reclaimed Expansion – Final restoration activities are being completed, a final inspection with the City and engineer will occur on submittal of as-built surveys. Resident notices regarding the City's incentive program to encourage reuse connection are being prepared for mailing.
 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 16**
 - Fleet Operations: **Page 16**
 - Utilities: **Page 17**
12. Support Services/City Clerk **Page 19**