

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: April 27, 2018

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with various senior staff members
- Conducted CIP review meetings with departments
- Reviewed agenda packet

Spoke to, attended and/or met with:

- United Way Board meeting
- Individual general discussion meetings with Mayor and Commissioners
- Ormond Beach Chamber Board meeting
- Conference call with area City Managers on half cent sales tax
- Conducted interviews with candidates for Economic Director position

2. Community Development: **Page 1**

- Planning Board upcoming meeting items for May 10, 2018 at 7 pm in the City Commission chambers at 22 South Beach Street:
 - Special Exception application within the proposed Shoppes of Granada, Phase II for a restaurant (PDQ – People Dedicated to Quality) with a drive through. Phase II of the Shoppes of Granada proposes the commercial redevelopment of non-conforming single-family houses and the relocation of Salzburg Animal Hospital into the project. The Shoppes of Granada, Phase II project was approved by the Site Plan Review Committee on October 3, 2017 with a restaurant outparcel to be designed at a later date. The project has applied for a Special Exception to permit a PDQ drive through restaurant which is a restaurant type C under the City's Land Development Code and requires a Special Exception within the B-10 (Suburban Boulevard) zoning district. The project area for the proposed restaurant type C shall be located approximately 165 linear feet west of the intersection of Mirror Lake Drive and West Granada Boulevard with a proposed address of 1246 West Granada Boulevard.
 - Pineland subdivision Preliminary Plat for phases 2-5. The project is an approved project as a Planned Residential Development, via Ordinance 2008-44 and amended with Ordinance 2016-29. The Planned Residential Development is the project zoning approval. The project was approved by the Site Plan Review Committee (SPRC) on December 4, 2017 and a Preliminary Plat has been approved for Phase 1 of the subdivision. The project is now seeking the Preliminary Plat for phases 2-5. The Preliminary Plat is the technical review of the subdivision of land to verify consistency with the approved Planned Residential Development.
- Reminder: A neighborhood meeting will be conducted by Brad Bauknecht, P.E., Vice-President Newkirk Engineering, regarding the application to demolish the existing structures at the Fountain Square Shopping Village located at 142 East Granada Boulevard and construct a five (5) story mixed use building consisting of 5,924 square foot of retail (4 tenants on ground level) and 22

residential units (floors 2-5). The application is a permitted use in the B-4 (Central Business) zoning district and is under review of the City Site Plan Review Committee. The neighborhood meeting is a requirement of the Ormond Beach Land Development Code. The purpose of the meeting is to detail the proposed project and answer any questions regarding the project.

The neighborhood meeting will be held at 142 East Granada Boulevard on the first floor of the Fountain Square property on April 30, 2018 between 6:30 and 7:30 p.m. A brief presentation will be given at 6:45 p.m. and the remaining time will be an opportunity for individuals to ask questions and provide input.

3. Economic Development: **Page 3**
4. Airport: **Page 3**
5. Finance: **Page 4**
6. Fire: **Page 5**
 - Significant Incidents
 - 4/22/18, 12:30 PM: 26 Timucuan Dr. – Structure Fire – Responded to smoke in a structure – upon arrival found heavy smoke coming from garage – search was performed of residence – crews removed animals and checked for extension of fire into the attic – source of fire located in garage wall where electrical lines came in from irrigation system – fire was confined to garage – home was ventilated – crews cleared scene at 1:54 PM.
 - 4/23/18, 7:23 AM: 18 Oakwood Pk.– Structure Fire – Upon arrival found smoke showing from a two story residence – fire was located in living room and quickly extinguished – single occupant transported for smoke inhalation – fire under investigation by State Fire Marshal.
 - 4/23/18, 1:11 PM: 2099 N. Beach St. – Motor Vehicle Accident – Responded to a single vehicle rollover inside Tomoka State Park – full size pick-up found upside down in a sandy area with gas leaking – vehicle rolled three times – all occupants were transported to hospital.
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
 - Athletics Field Maintenance. **Page 8**
 - Performing Arts Center. **Page 8**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 10**
10. Police: **Page 10**
 - Community Services/Animal Control. **Page 11**
 - Criminal Investigations. **Page 11**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 13**
11. Public Works **Page 14**
 - Engineering: **Page 14**
 - Tomoka Elementary Connector Sidewalk and Williamson Blvd Pedestrian Improvements – An RFQ for design services was advertised on April 8, a pre-bid meeting was held April 18. Bid opening is scheduled for May 10. **Page 16**

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- Environmental Management Division: **Page 16**
 - Street Maintenance/Asphalt/Concrete. **Page 16**
 - Forestry. **Page 16**
 - Stormwater Maintenance. **Page 17**
- Fleet Operations: **Page**
- Utilities: **Page 17**
 - Breakaway Trails Reclaimed Water Storage and Pump Station – Grant from SJRWMD was received.

12. Support Services/City Clerk **Page 21**