

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: April 20, 2018

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with various members of senior staff
- Prepared speaking points for County Council meeting on the City's ECHO grant request.

Spoke to, attended and/or met with:

- Agenda review with Commissioner Boehm
- Along with members of City staff attended the County Council meeting on April 17. The City Attorney and I spoke regarding the City's requested ECHO grant for LED field lighting at the sports complex.
- City Commission meeting
- Along with City staff attended North US1 coalition meeting
- Casements Guild anniversary luncheon
- Attended meet and greet for new PACE executive director
- PACE Board meeting
- Earth Day event
- GFOA webinar entitled Economic Update and the Impact on Interest Rates and Local Government Budgets
- FCCMA training session on improving public service through internships, training and mentoring.

2. Community Development: **Page 1**

- A neighborhood meeting will be conducted by Brad Bauknecht, P.E., Vice-President Newkirk Engineering, regarding the application to demolish the existing structures at the Fountain Square Shopping Village located at 142 East Granada Boulevard and construct a five (5) story mixed use building consisting of 5,924 square foot of retail (4 tenants on ground level) and 22 residential units (floors 2-5). The application is a permitted use in the B-4 (Central Business) zoning district and is under review of the City's Site Plan Review Committee. The neighborhood meeting is a requirement of the Ormond Beach Land Development Code. The purpose of the meeting is to detail the proposed project and answer any questions regarding the project. The neighborhood meeting will be held at 142 East Granada Boulevard on the first floor of the Fountain Square property on April 30, 2018 between 6:30 and 7:30 p.m. A brief presentation will be given at 6:45 p.m. and the remaining time will be an opportunity for individuals to ask questions and provide input.

3. Economic Development: **Page 3**

4. Airport: **Page 3**

5. Finance: **Page 4**

6. Fire: **Page 5**

7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
  - Athletics Field Maintenance. **Page 8**
  - Performing Arts Center. **Page 8**
  - Parks Maintenance. **Page 10**
  - Building Maintenance. **Page 10**
10. Police: **Page 10**
  - Community Services/Animal Control. **Page 11**
  - Criminal Investigations. **Page 11**
  - Operations – Summary of specific crimes. **Page 11**
  - Neighborhood Improvement. **Page 13**
11. Public Works **Page 13**
  - Engineering: **Page 13**
    - Staff attended the St. Johns River Water Management District Governing Board Meeting where the City was ranked to receive a Cooperative Funding grant in the amount of \$792,000 to replace the reclaimed water tanks and pumps at Breakaway Trails. **Page 15**
  - Environmental Management Division: **Page 16**
    - Street Maintenance/Asphalt/Concrete. **Page 16**
    - Forestry. **Page 16**
    - Stormwater Maintenance. **Page 17**
  - Fleet Operations: **Page 17**
  - Utilities: **Page 17**
12. Support Services/City Clerk **Page 20**