

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: April 13, 2018

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with various members of senior staff
- Agenda packet review

Spoke to, attended and/or met with:

- Rotary meeting
- City Attorney and outside counsel regarding Mintos
- General discussion meeting with Mayor
- Crime view meeting
- CANDO2 meeting
- Met new FDOT representative Anna Taylor, escorted by Jim Cameron Daytona Chamber and senior staff. Discussed transportation priorities.

2. Community Development: **Page 1**

- The Zaxby's project at 1287 West Granada Boulevard has been issued building and site permits and had a pre-construction meeting today with the Site Plan Review Committee. The site at 1287 West Granada Boulevard (Zaxby's) is zoned B-8 (Commercial) and the project has been planned since 2014. The project was designed jointly with the Vystar project at 1301 West Granada Boulevard and the two sites have a shared driveway connecting to West Granada Boulevard and a shared lift station for sewer. The Zaxby's project proposes to construct a 3,847 square foot building (90 seats) and associated site improvements. **There is one historic tree on site, a 54" oak tree, which shall be saved as part of the site development. No historic trees are proposed for removal for this project. The project also has four specimen trees (over 12" in caliper) that shall also be saved.** The site construction should commence in the next week.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

- Significant Incidents **Page 5**
 - 4/7/18, 2:52 PM: W. Granada Blvd./Shadow Crossings Blvd. – Brush Fire – Responded to a brush fire at entrance to Hunter's Ridge subdivision – crews extinguished a 25' x 25' fire in woods on north side of SR40 – cleared scene at 3:37 PM.

7. Human Resources **Page 5**

8. Information Technology: **Page 6**
9. Leisure Services: **Page 6**
 - Athletics Field Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Parks Maintenance. **Page 9**
 - Building Maintenance. **Page 9**
10. Police: **Page 9**
 - Community Services/Animal Control. **Page 10**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 11**
 - Neighborhood Improvement. **Page 13**
11. Public Works **Page 12**
 - Engineering: **Page 12**
 - North US1 Landscaping Ph II – Contractor is installing irrigation mainline and conduit between median openings. The work is 30% complete. **Page 13**
 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 16**
 - Fleet Operations: **Page 16**
 - Utilities: **Page 16**
 - Annual Water Quality Report – Staff is compiling the information necessary to complete the entire report. The report will be made available to the City's potable water customers through the City's website. Also, a hard copy is made available upon request. The report highlights the laboratory data from potable water samples collected throughout the 2017 calendar year. The report also recognizes the compliance rate of the utility during the year. **Page 19**
12. Support Services/City Clerk **Page 19**