

## City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: March 16, 2018

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting
- General discussion meetings with various members of senior staff
- State of the City meeting with senior staff
- Transparency reporting discussion with senior staff
- Agenda packet review

Spoke to, attended and/or met with:

- Elected Officials Roundtable meeting
- General discussion meetings with Mayor Partington and Commissioners
- PACE Board meeting
- United Way conference call

2. Community Development: **Page 1**

- Attended the Ormond Beach MainStreet Design Committee and discussed a potential grant at 100 West Granada Boulevard. The applicant showed the existing building being demolished and a new BBQ restaurant of approximately 1,600 square feet.

3. Economic Development: **Page 2**

- Prospective Business Attraction/Retention/Expansion **Page 3**
  - Flapjack Johnny's Restaurant has opened after months of renovating the former Greg's Restaurant on North US1. This is a family owned business with locations in Port Orange and other locations in central Florida.

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

- Significant Incidents **Page 5**
  - 3/9/18, 9:28 AM: 260 Williamson Blvd. – Motor Vehicle Accident – Responded to a single vehicle rollover – crews removed windshield and extricated two passengers – one patient transported to hospital.
  - 3/11/18, 1:19 PM: Hand Ave./Clyde Morris Blvd. – Brush Fire – Responded to an investigation of smoke in the area – found a two acre fire moving at medium speed – Department of Forestry cut a fire line to contain fire – approximately 1,000 gallons of water utilized – fire out at 3:54 PM.

7. Human Resources **Page 5**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**
  - Athletics Field Maintenance. **Page 7**
  - Performing Arts Center. **Page 7**
  - Parks Maintenance. **Page 8**
  - Building Maintenance. **Page 9**
  
10. Police: **Page 9**
  - Community Services/Animal Control. **Page 10**
  - Criminal Investigations. **Page 10**
  - Operations – Summary of specific crimes. **Page 10**
  - Neighborhood Improvement. **Page 12**
  
11. Public Works **Page 12**
  - Engineering: **Page 12**
    - South Peninsula Reclaimed Expansion – All mains and services have been installed. The Contractor is beginning restoration work including installation of sod this week.
    - Ph III 2-Inch Water Main Replacement – Peninsula – The Contractor has completed all water main installation and continues with switching properties over to the new mains.
    - Ph III 2-Inch Water Main Replacement – Mainland – The Contractor continues installing pipe on Fir Street. Watermain switchover and meter tie-ins are scheduled on Wildwood Trail, restoration to follow.
  
  - Environmental Management Division: **Page 14**
    - Street Maintenance/Asphalt/Concrete. **Page 14**
    - Forestry. **Page 15**
    - Stormwater Maintenance. **Page 15**
  
  - Fleet Operations: **Page 15**
  
  - Utilities: **Page 16**
  
12. Support Services/City Clerk **Page 19**