

CITY OF ORMOND BEACH

FLORIDA

PLANNING

MEMORANDUM

TO: Chairman Shapiro, and Historic Landmark Preservation Board (HLPB) Members

FROM: S. Laureen Kornel, AICP, Senior Planner

DATE: March 2, 2018

SUBJECT: Administrative Reviews for Certificates of Appropriateness – February 2018.

The HLPB meeting scheduled for March 19, 2018, has been **CANCELLED**. There have been no requests for new agenda items, and staff has not received any new cases that warrant a public hearing at this time. There was one administrative Certificate of Appropriateness (COA) determination completed during the month of February 2018 (see Summary Report of Certificates of Appropriateness attached as Exhibit A). A copy of the e-mail report documenting this case is on file and can be viewed in the Planning Department, Ormond Beach City Hall, 22 South Beach Street, Room 104, Ormond Beach, Florida. Should you have any questions, I may be reached at 386-676-3345 or at laureen.kornel@ormondbeach.org.

Attachment: Exhibit A – Summary Report of Certificates of Appropriateness

cc: Ann-Margret Emery, Deputy City Attorney
Steven Spraker, AICP, Planning Director
Tom Griffith, Chief Building Official
Melanie Nagel, Office Manager

EXHIBIT A – SUMMARY REPORT OF CERTIFICATES OF APPROPRIATENESS (February 2018)

| Address | Year Built | Architectural Style | Requested Alteration Summary | Administrative COA Determination Summary | Date of Administrative Determination |
|-------------------|-------------------|----------------------------|--|--|---|
| 63 Seville Street | c. 1925 | Frame Vernacular | Replace and Upgrade concrete driveway with sierra concrete pavers. | Approved – a matter of maintenance proposing a significant upgrade from concrete to pavers with no alterations proposed to the home. | 02.05.2018 |

All properties are locally designated historic landmarks reviewed in accordance with Section 2-71 of the Land Development Code.