

City of Ormond Beach Memorandum

To: Honorable Mayor and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: February 2, 2018

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with PW Director, Police Chief, Planning Director, Finance Director and Fire Chief
- Agenda packet review
- Sanchez Trail bike path discussion with senior staff

Spoke to, attended and/or met with:

- Rotary meeting
- United Way Board meeting
- Senior staff and FPL representatives regarding LED streetlights
- Hope Place Grand Opening
- Crime view meeting
- Mayor, senior staff, and consultant on Ormond Crossings – discuss transportation issues
- Budget Advisory Board meeting
- Senior staff and City of Daytona Beach senior staff regarding Mintos/Margaritaville developments
- Quality of Life Board meeting
- Historical Society annual meeting

2. Community Development: **Page 1**

- Staff prepared the Planning Board agenda with the following cases:
 - Removal of 76 Central Avenue from the Local Landmark List.
 - Addition of a retail wine use with wine tasting and a rezoning at The Trails Shopping Center.
 - Discussion item: Location of pharmacies (medical marijuana dispensaries).

3. Economic Development: **Page 2**

- Ormond Crossings
 - Staff meets weekly with the consultants representing Security First Managers office project planned for Tract 18 in the Ormond Crossings Commerce Park. The site plan was approved by the SPRC and land clearing has begun. The first plat in the Ormond Crossings development was approved by the Planning Board for the Security First Managers office project. The plat plan is scheduled to be heard by the City Commission at the February 20 meeting. FDOT has provided their comments on the Security First Managers traffic study. Staff met to discuss the appropriate response to FDOT's recommended US1 traffic mitigation measures. The building plans are under review and Security First Managers consultants are working with staff for final approval.

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**
 - Significant Incidents **Page 5**
 - 1/27/18, 4:47 AM: 432 Sauls St. – Structure Fire – Upon arrival found a fully involved shed - fire was contained to building of origin – some exposure damage to overhead power/cable lines and exterior sheathing on additional shed nearby – no injuries.
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 6**
 - Athletics Field Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Parks Maintenance. **Page 9**
 - Building Maintenance. **Page 9**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 10**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 11**
 - Neighborhood Improvement. **Page 12**
11. Public Works **Page 13**
 - Engineering: **Page 13**
 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Forestry. **Page 15**
 - Stormwater Maintenance. **Page 16**
 - Fleet Operations: **Page 16**
 - Utilities: **Page 17**
 - Cross Connection Control Program – Staff is meeting with the City's Backflow Data management vendor to exchange information on how to improve the program and new features of the system. Staff is preparing information for the annual CCC report for submittal to the FDEP. The report highlights the compliance rate of the City's backflow prevention devices on commercial potable water customers. **Page 19**
12. Support Services/City Clerk **Page 19**